

**UNIVERSITY OF CALIFORNIA  
OFFICE OF THE PRESIDENT  
FISCAL YEAR 2009-10 APPROPRIATIONS**

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<b><u>TABLE OF CONTENTS</u></b>	<b><u>PAGE</u></b>
<b>Summary (Narrative and Budget Tables)</b>	<b>1</b>
<b>Academic Affairs Division</b>	<b>12</b>
<b>Business Operations Division</b>	<b>37</b>
<b>External Relations</b>	<b>57</b>
<b>Health Sciences &amp; Services</b>	<b>60</b>
<b>Laboratory Management</b>	<b>63</b>
<b>President's Immediate Office</b>	<b>66</b>
<b>Regents' Direct Reports</b>	<b>69</b>
<b>Academic Senate</b>	<b>81</b>

# **SUMMARY**

**UNIVERSITY OF CALIFORNIA OFFICE OF THE PRESIDENT  
FISCAL YEAR 2009-10 APPROPRIATIONS**

**SUMMARY**

**Overview**

The University of California Office of the President is requesting Fiscal Year 2009-10 appropriations of **\$293,311,254**. This includes direct expenses in all funds, both unrestricted and restricted, for both the departments/units reporting to the President as well as the Regents' direct reports, but does not include recharges and program flowthroughs (such as research grants).

This represents a **\$62.2 million (17.5%)** total expenditure reduction (unrestricted and restricted funds) since the beginning of the Office of the President expenditure control and restructuring process in FY 2007-08, when its budget was an estimated **\$355.5 million**.

The request also reflects a continuing reduction in overall fulltime equivalent (FTE) employee count to **1,439**, a reduction of **630.83 FTE** -- over **30%** -- since FY 2007-08.

The most recent budget development process achieves the following additional savings and reductions:

- **\$7.06 million** in total expenditure reductions (unrestricted and restricted) since FY 2008-09
- Another **130.94 FTE** in Office of the President workforce reductions over FY 2008-09. Excluding the Academic Senate and the Regents' direct reports, Office of the President FTE is proposed to stand at **1,245.96** – a cumulative **33.5%** two-year reduction that is consistent with the long-term goal set forth to the Regents by the President last November.
- A **\$40 million** net reduction in unrestricted funds as part of an ongoing strategy to free up funding to meet other University priorities. This has been achieved in two ways: First, by reducing charges to unrestricted funds for a total of \$25 million through reductions in staff and expenses and through the shifting of certain expenditures, when appropriate, from unrestricted to restricted funds; and second, by transferring \$15 million in programs and staff from OP to the campuses.

## **Adjustments Since the March Budget**

The requested budget has been amended in several places, to reflect continuing restructuring in the Office of the President. Details for these amendments appear in the departmental narratives and tables. The most significant items (but not including transfers within divisions) are noted below.

### **Academic Affairs**

- A further net reduction of about 3.5 FTE as restructuring eliminated 10.7 FTE in old positions, transferred out 1.0 FTE to External Relations, and created 8.2 FTE in new positions
- A \$5 million addition to the flowthrough research budget, offset by \$5 million in new funding (i.e., no net change in the use of UCOP unrestricted resources)
- Net reduction in the division's use of unrestricted funds of about \$1 million, after correcting for over-commitments that became apparent in the reorganization of Student Affairs
- Net increase in the use of restricted funds of about \$1.9 million, generally attributable position upgrades, reclassifications and to consistent application of the UCOP policy of budgeting vacancies at the range midpoints

### **Business Operations**

- A net increase of 2.0 FTE, reflecting the new Chief Financial Officer (CFO) position and his executive assistant
- A net increase of about \$1.36 million in unrestricted funds, about half of which is a contingency for further restructuring, with the remainder approximately split between enhanced facility security and partial salary and benefit coverage associated with the new CFO FTE (above)
- The budget of restricted funds is up by about \$219,000, also to provide partial compensation coverage for new positions in the CFO's office

### **External Relations**

- A net increase of 0.5 FTE in Federal Government Relations plus application of the UCOP policy of budgeting vacancies at the range midpoints add about \$238,000 to the unrestricted budget

## **Budget Strategy**

The proposed FY 2009-10 UCOP budget extends strategies launched a year ago to dramatically reduce Office of the President FTE and expenditures. These strategies include:

- Continuing savings from consolidations, reorganizations and other Office of the President restructuring initiatives involving units reporting directly to the President;
- Rigorous controls on expenditures for personnel, travel, entertainment and other expenses; and
- A rigorous review of restricted and unrestricted budget expenditures that has resulted in the identification of substantial additional dollars that can be deployed for other University priorities.

The cumulative reductions, including for all departments/units reporting to the President, Academic Senate and Regents' direct reports, are reflected in the following table:

<b>Fiscal Year</b>	<b>Budget</b>	<b>FTE</b>
<b>FY 2007-08</b>	\$355.5 million	2,070
<b>FY 2008-09 (revised)</b>	\$300.3 million	1,570
<b>FY 2009-10</b>	\$293.3 million	1,439
<b>TOTAL REDUCTION (FY 2007-08 to FY 2009-10)</b>	\$62.2 million	631

While the reductions are important and significant, equally important are new budget strategies designed to provide the President far greater flexibility in funding University priorities.

As described in the November revisions to the 2008-09 budget, and moving forward to FY 2009-10, UCOP now manages its budget in two broad categories: fund sources that are **unrestricted** and those that are **restricted**. The former category includes state funds, common funds, a small number of unrestricted endowments and several other distinct sources that can be used broadly and interchangeably on UCOP functions. Savings in this category can be easily reprogrammed to higher priorities, new initiatives or campus needs.

By contrast, restricted funds are limited to certain defined and often very narrow uses. Funds in this category may originate with grants, contracts (such as

management of the national laboratories), earmarked state appropriations for research or student services, auxiliary enterprises (such as UC Press), pension or other benefit funds, and many other sources. Savings in these funds generally cannot be reprogrammed outside their limited areas of use. The restricted budget will go up or down from year to year independent of the UCOP budget process.

With this distinction in mind, the most significant driver of the FY 2009-10 budget is a goal to reduce the use of **unrestricted** funds, thereby increasing the resources available for reprogramming to other priorities. The reduction is not across the board, however, but is applied strategically and differentially to the various divisions and departments in UCOP.

As UCOP developed its FY 2009-10 budget, this goal was to be accomplished in two distinct ways. One was to continue the process of base budget reductions through position eliminations or limitations on other expenses, including travel, purchasing and consultants. The other was, where legitimate, to transfer certain types of expenditures to restricted funds.

With this latter path in mind, continuing detailed review of the UCOP fiscal picture revealed many cases where unrestricted funds were paying for a range of functions that benefit restricted programs and where it would be appropriate to transfer a portion or all of the costs of those functions to the restricted sources. Examples of this process are reflected in the departmental discussions later in this document, in functions as diverse as institutional advancement, financial management, human resources, information technology and legal services. UCOP found in each of those areas significant opportunities to achieve cost recovery from restricted funds. Such cost recoveries do not result in overall budget reductions, but they do release substantial amounts of unrestricted funding.

As the fiscal year has progressed, the need to reduce the use of unrestricted funds has been amplified by the state's growing fiscal crisis and the likelihood of a significant reduction in state funding for the University.

In FY 2009-10, programs transferred from UCOP to the campuses will reduce the unrestricted budget by over \$15 million. After accounting for those transfers, the base budget in this document achieves an additional savings of over \$25 million in unrestricted funds, which represents about 12% of the base unrestricted funds. The net headcount for UCOP is also reduced by 131 FTE (87 through transfers, 44 through reductions).

The remaining sections of this summary provide brief updates on several continuing initiatives that arose in the FY 2008-09 budget and its November

revision and that have positively influenced achievement of the net savings noted in the above.

Further details on these initiatives will be found in the departmental summaries later in this document.

Finally it should be noted that the attached request reflects some very small numerical changes from the revised FY 2008-09 presented to the Regents in November 2008. These changes are the result of rigorous new budget processes being implemented by the new Office of the President Budget Office, which has identified previously unallocated expenditures that are now fully reported in the following overviews and department summaries.

### **Consolidated Units**

During 2008 and early 2009, several consolidated units previously approved by the Board went into operation. By centralizing the various functions they represent, UCOP is able to provide better services at lower cost with at least 90 fewer staff overall. Current status on previously approved consolidated units is summarized below.

- **Technology Service Desk** has been in operation for almost a year, providing central support for UCOP's desktop information technology needs.
- **UCOP Budget Office** went into operation in July, to centralize fiscal planning, analysis, monitoring and control. It is nearing completion of UCOP's first budget reporting system.
- **Business Resource Center** began phasing into operations in August to handle the processing, recording and tracking of a range of business transactions, including purchasing, payroll and travel.
- **Communications Unit** has completed its reorganization and is now beginning to hire new staff that will provide the Office of the President with a consolidated communication function that formerly was dispersed throughout the organization.
- **Institutional Research** is finalizing its staffing and has begun to implement a coordinated approach to the reporting and analysis of institutional research.
- **Issues Management Policy Analysis and Coordination** is also in the process of recruiting for staff that, in addition to providing a consolidated



approach to legislative analysis, will proactively manage issues critical to the University.

In addition, the Office of the President has created two small units (three people each) to provide basic central administrative support to UCOP's largest departmental groupings, under the Provost and under the Executive Vice President for Business Operations. These Strategic Resource Coordination Teams handle local business, human resources and facilities needs across each division rather than duplicating these services in every individual department.

### **Major Reorganizations**

As described in more detail in the divisional and departmental narratives later in this document, several reorganizations are under way that affect the FY 2009-10 budget. They are continuing even as this budget nears completion, though all of them are expected to be in place by July 1. However, their ongoing nature means that the final budget may involve further reallocations of resources.

Among the major reorganizations under way are the following:

- **Academic Affairs** at the divisional level, with functions moving between departments to improve operations; and one existing department (Student Affairs) being split into two, to provide better focus to a pair of core missions.
- A reorganization in **Agriculture & Natural Resources** (ANR) will consolidate certain high priority activities at UC Davis, achieving efficiencies in program administration.
- The transfer of the **Education Abroad Program** (EAP) from UCOP jurisdiction to management at a campus. EAP has long been physically located at UC Santa Barbara yet has remained a part of the UCOP organization and budget. The managerial and fiscal transfer of EAP will reduce UCOP's head count by about 80 positions and reduce the total UCOP budget by over \$25 million.

The division and departmental narratives later in this document provide more detail on these reorganizations and also discuss other, smaller reorganizations in a number of places throughout UCOP.

### **Expenditure Controls**

Beginning in October 2008, UCOP implemented several new expenditure control initiatives, aimed primarily at eliminating non-essential travel, entertainment, high

value purchasing, and outside contracting. The results so far have been very successful, yielding at least \$6 million of savings in non-personnel expenditures on unrestricted funds, a substantial portion of which is in the travel category.

These controls augment earlier restrictions on the filling of staff vacancies. As a result, we expect to maintain a vacancy rate throughout the year of at least 10%, resulting in an in-year savings of at least \$9 million in personnel expenditures on unrestricted funds.

## **Conclusion**

The Office of the President has continued to dramatically reduce FTE and expenditures through a multi-pronged strategic approach that reflects the following:

- A coordinated effort to streamline essential services, both to make them more efficient as well as to improve their effectiveness;
- A functional analysis to determine whether the Office of the President adds value to the administration of certain educational and research programs. If it does not, these programs are being targeted for transfer to third party vendors or to the campuses;
- A review to identify unnecessary or obsolete programs, and to capture the resulting savings; and
- A recognition that, in light of the State's continuing budget difficulties, the Office of the President has an obligation to identify unrestricted dollars that can be diverted from administrative uses to support the vital teaching and research missions of the University.

These actions, taken together, have resulted in a dramatically smaller and more efficient Office of the President – one better equipped to meet the strategic challenges facing the University of California at this pivotal time in its history. Yet there is also recognition that still more can and will be done to identify additional efficiencies and improve performance. Future appropriations requests will reflect this ongoing and continuous change process.

# **BUDGET TABLES**

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Roll-up UCOP	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
		\$	\$	\$		\$	\$	\$		\$	\$	\$
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Academic Affairs	688.15	\$ 34,618,652	\$ 23,356,672	\$ 57,975,324	568.61	\$ 28,540,490	\$ 24,014,267	\$ 52,554,757	-119.54	\$ (6,078,162)	\$ 657,595	\$ (6,420,567)
2 Business Operations	550.75	\$ 24,833,474	\$ 28,370,334	\$ 53,303,808	547.35	\$ 22,355,550	\$ 31,947,459	\$ 54,303,009	-3.40	\$ (2,577,924)	\$ 3,577,125	\$ 999,201
3 Regents' Direct Reports	190.80	\$ 15,692,260	\$ 14,302,599	\$ 29,994,859	183.20	\$ 13,787,684	\$ 16,413,098	\$ 30,200,782	-7.60	\$ (1,904,576)	\$ 2,110,499	\$ 205,923
4 Academic Senate	10.00	\$ 760,726	\$ -	\$ 760,726	10.00	\$ 760,726	\$ -	\$ 760,726	0.00	\$ -	\$ -	\$ -
5 External Relations	60.50	\$ 6,741,325	\$ 582,642	\$ 7,323,967	60.00	\$ 6,765,447	\$ 918,270	\$ 7,683,717	-0.50	\$ 24,122	\$ 335,628	\$ 359,750
6 Health and Science Services	20.00	\$ 2,362,456	\$ 360,178	\$ 2,722,634	20.00	\$ 2,238,201	\$ 484,432	\$ 2,722,633	0.00	\$ (124,255)	\$ 124,254	\$ (1)
7 Laboratory Management	13.90	\$ -	\$ 3,460,733	\$ 3,460,733	13.00	\$ -	\$ 3,015,976	\$ 3,015,976	-0.90	\$ -	\$ (444,757)	\$ (444,757)
8 President's Immediate Office	36.00	\$ 4,726,351	\$ -	\$ 4,726,351	37.00	\$ 5,255,843	\$ -	\$ 5,255,843	1.00	\$ 529,492	\$ -	\$ 529,492
<b>Subtotal</b>	<b>1,570.10</b>	<b>\$ 89,835,244</b>	<b>\$ 70,433,158</b>	<b>\$ 160,268,402</b>	<b>1,439.16</b>	<b>\$ 79,703,941</b>	<b>\$ 76,793,502</b>	<b>\$ 156,497,443</b>	<b>-130.94</b>	<b>\$ (10,131,303)</b>	<b>\$ 6,360,344</b>	<b>\$ (3,770,959)</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants & Professional Services		\$ 13,707,596	\$ 13,118,689	\$ 26,826,085		\$ 7,061,915	\$ 16,795,281	\$ 23,857,196		\$ (6,645,481)	\$ 3,676,592	\$ (2,968,889)
2 Meetings & Related Costs		\$ 2,761,838	\$ 1,055,281	\$ 3,817,119		\$ 2,435,211	\$ 1,462,665	\$ 3,897,876		\$ (326,627)	\$ 407,384	\$ 80,757
3 Legal Costs		\$ 4,725,944	\$ 20,854,163	\$ 25,580,107		\$ 599,661	\$ 25,676,890	\$ 26,276,551		\$ (4,126,283)	\$ 4,822,727	\$ 696,444
4 Travel Related		\$ 2,801,776	\$ 2,883,931	\$ 5,685,707		\$ 2,128,663	\$ 2,844,257	\$ 4,972,920		\$ (673,113)	\$ (39,674)	\$ (712,787)
5 Utilities & Space Facilities Rental/Lease		\$ 4,021,391	\$ 5,203,790	\$ 9,225,181		\$ 2,030,413	\$ 5,452,894	\$ 7,483,307		\$ (1,990,978)	\$ 249,104	\$ (1,741,874)
6 Computer, Office Equip/Supplies/Svc Maint		\$ 8,406,855	\$ 15,353,400	\$ 23,760,255		\$ 7,664,382	\$ 13,841,189	\$ 21,505,571		\$ (742,473)	\$ (1,512,211)	\$ (2,254,684)
7 Outside Services & Experts		\$ 5,676,202	\$ 9,356,856	\$ 15,033,058		\$ 1,601,223	\$ 14,269,835	\$ 15,871,058		\$ (4,074,979)	\$ 4,912,979	\$ 838,000
8 Other Office		\$ 12,407,411	\$ 10,415,937	\$ 22,823,348		\$ 5,247,843	\$ 8,624,119	\$ 13,871,962		\$ (7,159,568)	\$ (1,791,818)	\$ (8,951,386)
Royalties & Cost of Sales (UC Press)		\$ -	\$ 775,847	\$ 775,847		\$ -	\$ 9,967,000	\$ 9,967,000		\$ -	\$ -	\$ 9,911,153
Book Collection (California Digital Library)		\$ 2,883,853	\$ 654,617	\$ 3,538,470		\$ 5,949,138	\$ -	\$ 5,949,138		\$ 3,065,285	\$ (654,617)	\$ 2,410,668
Unallocated S&E (local transfers and new prog)		\$ 159,178	\$ 448,764	\$ 607,942		\$ 281,678	\$ 448,764	\$ 730,442		\$ 122,500	\$ -	\$ 122,500
UCSF HR Affiliation Agreement		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ 58,499,852</b>	<b>\$ 81,604,057</b>	<b>\$ 140,103,909</b>		<b>\$ 35,948,135</b>	<b>\$ 100,865,676</b>	<b>\$ 136,813,811</b>		<b>\$ (22,551,717)</b>	<b>\$ 19,261,619</b>	<b>\$ (3,290,088)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$ 148,335,096</b>	<b>\$ 152,037,215</b>	<b>\$ 300,372,311</b>		<b>\$ 115,652,076</b>	<b>\$ 177,689,178</b>	<b>\$ 293,311,254</b>		<b>\$ (32,683,020)</b>	<b>\$ 25,621,963</b>	<b>\$ (7,061,057)</b>
<b>Recharges</b>												
Recharges-External		\$ -	\$ (24,136,503)	\$ (24,136,503)		\$ -	\$ (22,835,922)	\$ (22,835,922)		\$ -	\$ 1,300,581	\$ 1,300,581
Recharges-UCOP		\$ -	\$ (22,032,307)	\$ (22,032,307)		\$ -	\$ (22,245,821)	\$ (22,245,821)		\$ -	\$ (213,514)	\$ (213,514)
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (46,168,810)</b>	<b>\$ (46,168,810)</b>		<b>\$ -</b>	<b>\$ (45,081,743)</b>	<b>\$ (45,081,743)</b>		<b>\$ -</b>	<b>\$ 1,087,067</b>	<b>\$ 1,087,067</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>		<b>\$ 148,335,096</b>	<b>\$ 105,868,405</b>	<b>\$ 254,203,501</b>		<b>\$ 115,652,076</b>	<b>\$ 132,577,435</b>	<b>\$ 248,229,511</b>		<b>\$ (32,683,020)</b>	<b>\$ 26,709,030</b>	<b>\$ (5,973,990)</b>
<b>Program Costs &amp; Fund Flowthru</b>												
Academic Affairs		\$ 56,062,551	\$ 64,041,717	\$ 120,104,268		\$ 54,268,142	\$ 91,926,881	\$ 146,195,023		\$ (1,794,409)	\$ 27,885,164	\$ 26,090,755
Business Operations		\$ 1,369,651	\$ 5,679,136	\$ 7,048,787		\$ 70,557	\$ 6,925,252	\$ 6,995,809		\$ (1,299,094)	\$ 1,246,116	\$ (52,978)
Health and Science Services		\$ -	\$ -	\$ -		\$ 900,000	\$ 883,320	\$ 1,783,320		\$ 900,000	\$ 883,320	\$ 1,783,320
Others		\$ 900,000	\$ -	\$ 900,000		\$ 686,763	\$ -	\$ 686,763		\$ (213,237)	\$ -	\$ (213,237)
<b>Subtotal</b>		<b>\$ 58,332,202</b>	<b>\$ 69,720,853</b>	<b>\$ 128,053,055</b>		<b>\$ 55,925,462</b>	<b>\$ 99,735,453</b>	<b>\$ 155,660,915</b>		<b>\$ (2,406,740)</b>	<b>\$ 30,014,600</b>	<b>\$ 27,607,860</b>
<b>Grand Total</b>		<b>\$ 206,667,298</b>	<b>\$ 175,589,258</b>	<b>\$ 382,256,556</b>	<b>1,439.16</b>	<b>\$ 171,577,538</b>	<b>\$ 232,312,888</b>	<b>\$ 403,890,426</b>	<b>-130.94</b>	<b>\$ (35,089,760)</b>	<b>\$ 56,723,630</b>	<b>\$ 21,633,870</b>

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Roll-up UCOP (excluding Regents' Direct Reports and the Academic Senate)	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Academic Affairs	688.15	\$ 34,618,652	\$ 23,356,672	\$ 57,975,324	568.61	\$ 28,540,490	\$ 24,014,267	\$ 52,554,757	-119.54	\$ (6,078,162)	\$ 657,595	\$ (5,420,567)
2 Business Operations	550.75	\$ 24,933,474	\$ 28,370,334	\$ 53,303,808	547.35	\$ 22,355,550	\$ 31,947,459	\$ 54,303,009	-3.40	\$ (2,577,924)	\$ 3,577,125	\$ 999,201
5 External Relations	60.50	\$ 6,741,325	\$ 582,642	\$ 7,323,967	60.00	\$ 6,765,447	\$ 918,270	\$ 7,683,717	-0.50	\$ 24,122	\$ 335,628	\$ 359,750
6 Health and Science Services	20.00	\$ 2,362,456	\$ 360,178	\$ 2,722,634	20.00	\$ 2,238,201	\$ 484,432	\$ 2,722,633	0.00	\$ (124,255)	\$ 124,254	\$ (1)
7 Laboratory Management	13.90	\$ -	\$ 3,460,733	\$ 3,460,733	13.00	\$ -	\$ 3,015,976	\$ 3,015,976	-0.90	\$ -	\$ (444,757)	\$ (444,757)
8 President's Immediate Office	36.00	\$ 4,726,351	\$ -	\$ 4,726,351	37.00	\$ 5,255,843	\$ -	\$ 5,255,843	1.00	\$ 529,492	\$ -	\$ 529,492
<b>Subtotal</b>	<b>1,369.30</b>	<b>\$ 73,382,258</b>	<b>\$ 56,130,559</b>	<b>\$ 129,512,817</b>	<b>1,245.96</b>	<b>\$ 65,155,531</b>	<b>\$ 60,380,404</b>	<b>\$ 125,535,935</b>	<b>-123.34</b>	<b>\$ (8,226,727)</b>	<b>\$ 4,249,845</b>	<b>\$ (3,976,882)</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants & Professional Services		\$ 12,199,674	\$ 12,408,142	\$ 24,607,816		\$ 5,604,193	\$ 16,495,003	\$ 22,099,196		\$ (6,595,481)	\$ 4,086,861	\$ (2,508,620)
2 Meetings & Related Costs		\$ 1,075,437	\$ 1,019,418	\$ 2,094,855		\$ 950,362	\$ 1,457,131	\$ 2,407,493		\$ (125,075)	\$ 437,713	\$ 312,638
3 Legal Costs		\$ 596,947	\$ 914,834	\$ 1,511,781		\$ 509,661	\$ 1,166,905	\$ 1,676,566		\$ (87,286)	\$ 252,071	\$ 164,785
4 Travel Related		\$ 2,155,242	\$ 2,271,830	\$ 4,427,072		\$ 1,594,530	\$ 1,928,575	\$ 3,523,105		\$ (560,712)	\$ (343,255)	\$ (903,967)
5 Utilities & Space Facilities Rental/Lease		\$ 4,021,391	\$ 4,589,293	\$ 8,610,684		\$ 2,030,413	\$ 4,690,994	\$ 6,721,307		\$ (1,990,978)	\$ 101,601	\$ (1,889,377)
6 Computer, Office Equip/Supplies/Svc Maint		\$ 8,242,939	\$ 13,522,649	\$ 21,765,588		\$ 7,455,909	\$ 13,306,469	\$ 20,762,378		\$ (787,030)	\$ (216,180)	\$ (1,003,210)
7 Outside Services & Expens		\$ 5,551,656	\$ 5,051,885	\$ 10,603,541		\$ 1,528,223	\$ 9,485,835	\$ 11,014,058		\$ (4,023,433)	\$ 4,433,950	\$ 410,517
8 Other Office		\$ 11,697,262	\$ 9,073,068	\$ 20,770,330		\$ 4,532,638	\$ 7,314,639	\$ 11,847,277		\$ (7,164,624)	\$ (1,758,429)	\$ (8,923,053)
Royalties & Cost of Sales (UC Press)		\$ -	\$ 775,847	\$ 775,847		\$ -	\$ 9,967,000	\$ 9,967,000		\$ -	\$ -	\$ -
Book Collection (California Digital Library)		\$ 2,883,853	\$ 654,617	\$ 3,538,470		\$ 5,949,138	\$ -	\$ 5,949,138		\$ 3,065,285	\$ (654,617)	\$ 2,410,668
Unallocated S&E (local transfers and new prog)		\$ 159,178	\$ 448,764	\$ 607,942		\$ 281,678	\$ 448,764	\$ 730,442		\$ 122,500	\$ -	\$ 122,500
UCSF HR Affiliation Agreement		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 49,531,587</b>	<b>\$ 52,213,129</b>	<b>\$ 101,744,716</b>	<b>\$ 122,913,845</b>	<b>\$ 31,384,753</b>	<b>\$ 67,743,997</b>	<b>\$ 99,128,750</b>	<b>\$ 118,146,834</b>	<b>\$ (18,146,834)</b>	<b>\$ 15,530,868</b>	<b>\$ (2,615,966)</b>	<b>\$ (6,592,848)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>												
Recharges												
Recharges-External		\$ -	\$ (9,442,512)	\$ (9,442,512)		\$ -	\$ (8,141,931)	\$ (8,141,931)		\$ -	\$ 1,300,581	\$ 1,300,581
Recharges-UCOP		\$ -	\$ (13,026,313)	\$ (13,026,313)		\$ -	\$ (13,239,827)	\$ (13,239,827)		\$ -	\$ (213,514)	\$ (213,514)
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (22,468,825)</b>	<b>\$ (22,468,825)</b>		<b>\$ -</b>	<b>\$ (21,381,758)</b>	<b>\$ (21,381,758)</b>		<b>\$ -</b>	<b>\$ 1,087,067</b>	<b>\$ 1,087,067</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>												
Program Costs & Fund Flowthru												
Academic Affairs		\$ 56,062,551	\$ 64,041,717	\$ 120,104,268		\$ 54,268,142	\$ 91,926,881	\$ 146,195,023		\$ (1,794,409)	\$ 27,885,164	\$ 26,090,755
Business Operations		\$ 1,369,651	\$ 5,679,136	\$ 7,048,787		\$ 70,557	\$ 6,925,252	\$ 6,995,809		\$ (1,299,094)	\$ 1,246,116	\$ (52,978)
Health and Science Services		\$ -	\$ -	\$ -		\$ 900,000	\$ 883,320	\$ 1,783,320		\$ 900,000	\$ 883,320	\$ 1,783,320
Others		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 57,432,202</b>	<b>\$ 69,720,853</b>	<b>\$ 127,153,055</b>	<b>\$ 180,346,047</b>	<b>\$ 55,238,699</b>	<b>\$ 99,735,453</b>	<b>\$ 154,974,152</b>	<b>\$ 203,282,927</b>	<b>-123.34</b>	<b>\$ (2,193,503)</b>	<b>\$ 30,014,600</b>	<b>\$ 27,821,097</b>
<b>Grand Total</b>	<b>1,369.30</b>	<b>\$ 180,346,047</b>	<b>\$ 155,595,716</b>	<b>\$ 335,941,763</b>	<b>1,245.96</b>	<b>\$ 151,778,983</b>	<b>\$ 206,478,096</b>	<b>\$ 358,257,079</b>	<b>-123.34</b>	<b>\$ (28,567,064)</b>	<b>\$ 50,882,380</b>	<b>\$ 22,315,316</b>

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

<b>DIVISION: Regents' Direct Reports</b>		<b>REVISED FY 2009-09 Budget After Mid Year Reductions</b>						<b>PROPOSED FY 2009-10 Budget</b>						<b>ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget</b>					
		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs		
<b>Salary &amp; Benefits by Functional Unit</b>																			
1	Office of Ethics, Compliance and Audit Services	23.30	\$ 3,358,359	\$ -	\$ 3,358,359	23.30	\$ 3,358,359	\$ -	\$ 3,358,359	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -		
2	Office of General Counsel	92.50	\$ 10,578,652	\$ 3,365,535	\$ 13,944,187	85.90	\$ 8,804,151	\$ 4,641,828	\$ 13,445,979	-6.60	\$ (1,774,501)	\$ 1,276,293	\$ (498,208)	-6.60	\$ (1,774,501)	\$ 1,276,293	\$ (498,208)		
3	Office of the Secretary / Chief of Staff	13.00	\$ 1,755,249	\$ -	\$ 1,755,249	12.00	\$ 1,625,174	\$ -	\$ 1,625,174	-1.00	\$ (130,075)	\$ -	\$ (130,075)	-1.00	\$ (130,075)	\$ -	\$ (130,075)		
4	Treasurer and Chief Investment Officer	62.00	\$ -	\$ 10,937,064	\$ 10,937,064	62.00	\$ -	\$ 11,771,270	\$ 11,771,270	0.00	\$ -	\$ 834,206	\$ 834,206	0.00	\$ -	\$ 834,206	\$ 834,206		
	<b>Subtotal</b>	<b>190.80</b>	<b>\$ 15,692,260</b>	<b>\$ 14,302,599</b>	<b>\$ 29,994,859</b>	<b>183.20</b>	<b>\$ 13,787,684</b>	<b>\$ 16,413,098</b>	<b>\$ 30,200,782</b>	<b>-7.60</b>	<b>\$ (1,904,576)</b>	<b>\$ 2,110,499</b>	<b>\$ 205,923</b>	<b>-7.60</b>	<b>\$ (1,904,576)</b>	<b>\$ 2,110,499</b>	<b>\$ 205,923</b>		
<b>Operating Expenses &amp; Support Costs</b>																			
1	Consultants & Professional Services		\$ 1,502,722	\$ 710,547	\$ 2,213,269		\$ 1,452,722	\$ 300,278	\$ 1,753,000		\$ (50,000)	\$ (410,269)	\$ (460,269)		\$ (50,000)	\$ (410,269)	\$ (460,269)		
2	Meetings & Related Costs		\$ 1,604,901	\$ 35,863	\$ 1,640,764		\$ 1,404,849	\$ 5,534	\$ 1,410,383		\$ (200,052)	\$ (30,329)	\$ (230,381)		\$ (200,052)	\$ (30,329)	\$ (230,381)		
3	Legal Costs		\$ 4,128,997	\$ 19,939,329	\$ 24,068,326		\$ 90,000	\$ 24,509,985	\$ 24,599,985		\$ (4,038,997)	\$ 4,570,656	\$ 531,659		\$ (4,038,997)	\$ 4,570,656	\$ 531,659		
4	Travel Related		\$ 293,792	\$ 612,101	\$ 905,893		\$ 180,133	\$ 915,682	\$ 1,095,815		\$ (113,659)	\$ 303,581	\$ 189,922		\$ (113,659)	\$ 303,581	\$ 189,922		
5	Utilities & Space Facilities Rental/Lease		\$ -	\$ 614,497	\$ 614,497		\$ -	\$ 762,000	\$ 762,000		\$ -	\$ 147,503	\$ 147,503		\$ -	\$ 147,503	\$ 147,503		
6	Computer, Office Equip/Supplies/Svc Maint		\$ 148,916	\$ 1,830,751	\$ 1,979,667		\$ 193,473	\$ 534,720	\$ 728,193		\$ 44,557	\$ (1,296,031)	\$ (1,251,474)		\$ 44,557	\$ (1,296,031)	\$ (1,251,474)		
7	Outside Services & Experts		\$ 114,146	\$ 4,304,971	\$ 4,419,117		\$ 64,000	\$ 4,784,000	\$ 4,848,000		\$ (50,146)	\$ 479,029	\$ 428,883		\$ (50,146)	\$ 479,029	\$ 428,883		
8	Other Office		\$ 700,149	\$ 1,342,869	\$ 2,043,018		\$ 705,205	\$ 1,309,480	\$ 2,014,685		\$ -	\$ (33,389)	\$ (28,333)		\$ -	\$ (33,389)	\$ (28,333)		
	<b>Subtotal</b>	<b>\$ 8,493,623</b>	<b>\$ 29,390,928</b>	<b>\$ 37,884,551</b>	<b>\$ 37,884,551</b>	<b>\$ 4,090,382</b>	<b>\$ 33,121,679</b>	<b>\$ 37,212,061</b>	<b>\$ 37,212,061</b>		<b>\$ (4,403,241)</b>	<b>\$ 3,730,751</b>	<b>\$ (672,490)</b>		<b>\$ (4,403,241)</b>	<b>\$ 3,730,751</b>	<b>\$ (672,490)</b>		
<b>Personnel &amp; Operating Costs Before Recharges</b>																			
	<b>Recharges</b>																		
	Recharges-External		\$ -	\$ (14,693,991)	\$ (14,693,991)		\$ -	\$ (14,693,991)	\$ (14,693,991)		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
	Recharges-UUCOP		\$ -	\$ (9,005,994)	\$ (9,005,994)		\$ -	\$ (9,005,994)	\$ (9,005,994)		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
	<b>Subtotal</b>	<b>\$ -</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>	<b>\$ -</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Personnel &amp; Operating Costs Net of Recharges</b>																			
	<b>Program Costs &amp; Fund Flowthru Consolidated</b>																		
	<b>Subtotal</b>	<b>190.80</b>	<b>\$ 24,185,883</b>	<b>\$ 19,993,542</b>	<b>\$ 44,179,425</b>	<b>183.20</b>	<b>\$ 17,878,066</b>	<b>\$ 25,834,792</b>	<b>\$ 43,712,858</b>		<b>\$ (6,307,817)</b>	<b>\$ 5,841,250</b>	<b>\$ (466,567)</b>		<b>\$ (6,307,817)</b>	<b>\$ 5,841,250</b>	<b>\$ (466,567)</b>		
	<b>Grand Total</b>	<b>190.80</b>	<b>\$ 24,185,883</b>	<b>\$ 19,993,542</b>	<b>\$ 44,179,425</b>	<b>183.20</b>	<b>\$ 17,878,066</b>	<b>\$ 25,834,792</b>	<b>\$ 43,712,858</b>		<b>\$ (6,307,817)</b>	<b>\$ 5,841,250</b>	<b>\$ (466,567)</b>		<b>\$ (6,307,817)</b>	<b>\$ 5,841,250</b>	<b>\$ (466,567)</b>		

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Academic Senate		REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>		10.00	\$ 760,726	\$ -	\$ 760,726	10.00	\$ 760,726	\$ -	\$ 760,726	0.00	\$ -	\$ -	\$ -
1 Academic Senate Committee Support		10.00	\$ 760,726	\$ -	\$ 760,726	10.00	\$ 760,726	\$ -	\$ 760,726	0.00	\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>10.00</b>	<b>\$ 760,726</b>	<b>\$ -</b>	<b>\$ 760,726</b>	<b>10.00</b>	<b>\$ 760,726</b>	<b>\$ -</b>	<b>\$ 760,726</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Operating Expenses &amp; Support Costs</b>													
1 Consultants & Professional Services			\$ 5,000	\$ -	\$ 5,000		\$ 5,000	\$ -	\$ 5,000		\$ -	\$ -	\$ -
2 Meetings & Related Costs			\$ 81,500	\$ -	\$ 81,500		\$ 80,000	\$ -	\$ 80,000		\$ (1,500)	\$ -	\$ (1,500)
3 Legal Costs			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4 Travel Related			\$ 352,742	\$ -	\$ 352,742		\$ 354,000	\$ -	\$ 354,000		\$ 1,258	\$ -	\$ 1,258
5 Utilities & Space Facilities Rental/Lease			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
6 Computer/Office Equip/Supplies/Svc Maint			\$ 15,000	\$ -	\$ 15,000		\$ 15,000	\$ -	\$ 15,000		\$ -	\$ -	\$ -
7 Outside Services & Experts			\$ 10,400	\$ -	\$ 10,400		\$ 9,000	\$ -	\$ 9,000		\$ (1,400)	\$ -	\$ (1,400)
8 Other Office			\$ 10,000	\$ -	\$ 10,000		\$ 10,000	\$ -	\$ 10,000		\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 474,642</b>	<b>\$ -</b>	<b>\$ 474,642</b>		<b>\$ 473,000</b>	<b>\$ -</b>	<b>\$ 473,000</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Personnel &amp; Operating Costs Before Recharge</b>			<b>\$ 1,235,368</b>	<b>\$ -</b>	<b>\$ 1,235,368</b>		<b>\$ 1,233,726</b>	<b>\$ -</b>	<b>\$ 1,233,726</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Recharges</b>													
Recharges-External			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Recharges-UCOP			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Personnel &amp; Operating Costs After Recharges</b>			<b>\$ 1,235,368</b>	<b>\$ -</b>	<b>\$ 1,235,368</b>		<b>\$ 1,233,726</b>	<b>\$ -</b>	<b>\$ 1,233,726</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Program Costs &amp; Fund Flowthru</b>													
Faculty Compensation/Reimbursements at Campus			\$ 900,000	\$ -	\$ 900,000		\$ 686,763	\$ -	\$ 686,763		\$ (213,237)	\$ -	\$ (213,237)
<b>Subtotal</b>			<b>\$ 900,000</b>	<b>\$ -</b>	<b>\$ 900,000</b>		<b>\$ 686,763</b>	<b>\$ -</b>	<b>\$ 686,763</b>		<b>\$ (213,237)</b>	<b>\$ -</b>	<b>\$ (213,237)</b>
<b>Grand Total</b>		<b>10.00</b>	<b>\$ 2,135,368</b>	<b>\$ -</b>	<b>\$ 2,135,368</b>	<b>10.00</b>	<b>\$ 1,920,489</b>	<b>\$ -</b>	<b>\$ 1,920,489</b>	<b>0.00</b>	<b>\$ (214,879)</b>	<b>\$ -</b>	<b>\$ (214,879)</b>

# **ACADEMIC AFFAIRS DIVISION**

**Immediate Office**

**Academic Personnel**

**Agriculture and Natural Resources**

**Office of Research & Graduate Studies**

**Academic Planning, Programs & Coordination**

**Students Affairs and Admissions**

**Education Partnerships**



## **ACADEMIC AFFAIRS DIVISION**

In FY 2009-10, the Division of Academic Affairs will restructure departments according to the plan outlined in Interim Provost Grey's January 13, 2009 letter to members of the division. All departments in Academic Affairs are affected by the restructuring plan, but with varying impact to their respective budgets. In some cases, the budget and FTE included in this 09-10 proposal represent placeholders while the details and composition of new and reorganized units are worked out. Below are the most significant budgetary changes to departmental budgets due to the Division restructuring.

Overall, the Division proposes a decrease to its unrestricted funds budget by \$21,641,305 or 18%, and 119.54 FTE. Of this amount, \$6,832,945 will be a reduction attributed to restructuring and other spending plan changes, and \$14,808,360 will be attributed to programs or functions being moved out of UCOP. These totals include revisions to the original 09-10 budgets proposed in March, and the individual department narratives will detail these changes.

### **Office of Research and Graduate Studies**

The Office of Research and Graduate Studies (ORGS) will continue efforts begun in FY 2008-09 to reorganize and consolidate functions found to be replicated or overlapping among multiple programs or units under its purview. These efforts will result in streamlined operations and, therefore, budgetary savings to the University, as well as enhance the coordination of UC research goals and priorities.

As a result of the ORGS reorganization, the FY 2009-10 budget will be reduced by 9.63 FTE, \$708,218 in unrestricted funds and \$1,633,057 restricted funds. At the same time, however, the budget for research grants to be awarded to UC faculty will increase by \$33,524,687 total.

In addition, further reductions to the ORGS budget will be achieved through the transfer of the Welfare Policy Research Project, and the transfer of UC Center at Sacramento and UC Washington Center programs to Academic Planning, Programs and Coordination. These transfers will result in a reduction of \$1,598,441 to the unrestricted budget, a reduction of \$2,035,077 to the restricted budget and 27.93 total FTE.

### **Academic Planning, Programs and Coordination**

In FY 2009-10, the Academic Planning, Programs and Coordination (APPC) department (formerly Academic Information and Strategic Services) will undergo several program oversight changes.

First, the Education Abroad Program (EAP) will be transferred to a campus, representing the most significant budgetary change to Academic Planning,

Programs and Coordination. In addition, EAP is currently undergoing reorganizational efforts within, coupled with a transition to a more fee based model. These efforts will result in net savings to the University with appropriations to be redirected to the campuses.

To further realign UCOP programs with departmental missions, the UC Center at Sacramento and UC Washington Center programs will be moved under Academic Programs, Planning and Coordination. These programs are academic and instructional based in focus and align best with APPC's mission to provide "leadership and oversight for academic programs that are implemented on a systemwide basis." In addition, the Science and Math Initiative, California State Summer School for Mathematics and Science program (COSMOS) and California Subject Matter Projects, all student academic preparation programs, will be transferred out of APPC to Education Partnerships. The transfer of these programs, including EAP, will result in a net reduction to the APPC budget of \$12,195,765 unrestricted funds, \$9,531,681 restricted funds and 67.68 FTE.

Beyond budget reductions attributed to program transfers, the unrestricted funds budget for APPC will decrease by \$15,173,308, primarily due to the reclassification of a portion of UC Press expenses from unrestricted to restricted, and the reduction of program flowthrough costs offset by increases for new program initiatives. The restricted funds budget will thereby increase by \$13,007,099 primarily due to this reclassification of UC Press expenses, as well as an increase in program flowthrough costs.

### **Education Partnerships**

Education Partnerships is a new UCOP department "responsible for systemwide and intersegmental policies and programs that engage California P-20 educational systems to promote student achievement and that strengthen the continuum of teaching, learning and leadership to ensure a full range of postsecondary options for students." Among other functions, this new department will focus on UC's partnerships with other segments of the California educational system, including K-12 and community colleges.

The majority of the Education Partnerships budget will be transferred from Student Affairs and Admissions, namely the Student Academic Preparation and Educational Partnerships (SAPEP) programs. In addition, the Science and Math Initiative, COSMOS and the California Subject Matter Projects are transferred from Academic Planning, Programs and Coordination. The total budget for this new department is \$31,067,692 and 83.96 FTE, \$30,324,849 and 78.11 FTE of which will be transferred directly or repurposed from Student Affairs and Admissions or APPC. The budget for Education Partnerships will consist of \$4,330,399 unrestricted funds and \$26,737,293 restricted funds. 67% of the spending for 09-10 is attributed to program costs and fund flowthrough.

**Student Affairs and Admissions**

With the transfer of SAPEP programs to Education Partnerships, Student Affairs and Admissions will focus on student services and admissions and will be responsible for the “systemwide enrollment and success of a diverse, highly qualified student body.” Student Affairs and Admissions will achieve further reductions in personnel and operating costs of \$681,178 unrestricted funds, \$892,774 of restricted funds and 17.73 FTE. In addition, the unrestricted funds budget for program costs will increase by about \$5.5 million due to an increase and reclassification of certain program costs from restricted funds.

**Agriculture and Natural Resources**

In response to an internal review of Agriculture and Natural Resources (ANR) administrative services, ANR will transfer its staff human resources and contract and grant functions from UCOP to its programmatic location on UC Davis campus for FY 2009-10. These functions will also be consolidated among ANR’s statewide and regional programs to the programmatic location at Davis. The review and implementation of ANR administrative services is ongoing, but, coupled with other personnel changes will result in a net reduction of 5.00 FTE and \$392,880 to the unrestricted funds budget at UCOP in FY 2009-10. In addition, the budget for restricted funds will be reduced by \$74,281.



## **Provost & Executive Vice President's Immediate Office** ***Lawrence Pitts, Interim Provost and Executive Vice President***

### Mission & Functions

The Provost and Executive Vice President's office provides strategic leadership that sustains UC's position as the leading research university system in the world. The Academic Affairs division:

- Is the systemwide authority for academic policies, including admissions, retention, and graduation
- Joins the Academic Senate in shared governance
- Leads nationally in research and student academic affairs
- Fosters the academic interests of the University with the Regents, government, and external agencies
- Coordinates and initiates programs that help the campuses promote distinctive campus excellence
- Assesses the State's educational needs for the future
- Coordinates long-range academic planning
- Develops academic priorities for budgetary and other purposes
- Shepherds and amplifies the University's diverse resources
- Provides support to the division's management in all aspects of resource planning, coordination, and management

### Significant Budget Changes and Proposals

Since the March presentation, the ***Provost & Executive Vice President's Immediate Office*** has reduced its budget of unrestricted funds by about \$3.82 million, its budget of restricted funds by about \$8.8 million, and its FTE by 4.0. Changes to unrestricted funds include: The addition of 1.0 FTE and \$121,798 for a Diversity Coordinator; the transfer of 1.0 FTE and \$245,661 associated with the International Strategy Development Project to the Office of Research and Graduate Studies (ORGS); the addition of a \$332,841 restructuring contingency; an increase of programmatic funding commitments by \$115,000; and the transfer of \$4.1 million in costs associated with Keck Telescope to ORGS.

The changes to restricted funds include: The transfer of \$375,720 and 4.0 FTE for the Intersegmental Coordinating Committee to Education Partnerships; a reduction of \$1,275 in Other Office operating expenses; the transfer of \$8.5 million in funds flowthrough for the Keck Telescope to ORGS; and the transfer of \$35,000 in program costs associated with the International Strategy Development Project to ORGS.

Including these post-March presentation changes, the ***Provost & Executive Vice President's Immediate Office*** has decreased its budget of unrestricted funds by about \$2.14 million or 42.4% since 2008-09. The decrease was caused primarily by the transfer

of programs to other departments within Academic Affairs, and was offset by personnel changes. The overall budget for the Immediate Office decreased by \$10.6 million and 3.43 FTE.

Major changes from 2008-09 to the 2009-10 budget of unrestricted funds include:

- The elimination of 1.43 net FTE associated with a \$182,389 reduction in the Immediate Office
- The elimination of 1.0 FTE associated with a \$22,957 reduction in the International Strategy Development Office and transfer of the remaining 1.0 FTE and \$245,661 in personnel costs to ORGS
- The inclusion of \$433,831 ongoing salary and benefits expenses related to the Provost position
- The addition of 3.00 FTE and \$337,720 in personnel costs for the newly centralized Division Strategic Resource Coordinators team
- The addition of 1.00 FTE and \$121,798 in personnel costs for a new Diversity Coordinator
- The addition of \$332,841 in personnel costs as a restructuring contingency
- A net decrease of \$89,013 for operating expenses
- A decrease of about \$3.9 million in funds flowthrough since 2008-09 for the transfer of costs associated with oversight of the Keck Telescope to ORGS
- The inclusion of \$1.08 million for ongoing academic program costs

Major changes from the 2008-09 to the 2009-10 budget of restricted funds include:

- The transfer of 4.0 FTE and \$333,743 in personnel costs for the Intersegmental Coordinating Committee to ORGS
- The elimination of \$200,000 in operating expenses primarily associated with the International Strategy Development Project
- A decrease of about \$7.9 million in funds flowthrough since 2008-09 for the transfer of costs associated with oversight of the Keck Telescope to ORGS
- The transfer of \$35,000 in program costs associated with the International Strategy Development Project to ORGS

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Provost and Executive Vice President Academic Affairs--Immediate Office and Units	REVISED FY 2008-09 Budget After Mid Year Reductions										PROPOSED FY 2009-10 BUDGET					ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget								
	FTE		Unrestricted		Restricted		Total Cost		FTE		Unrestricted		Restricted		Total Cost		FTE		Unrestricted		Restricted		Total Costs	
<b>Salary &amp; Benefits by Functional Unit</b>	6.43	\$ 726,102	\$ -	\$ -	\$ 726,102	6.00	\$ 1,099,342	\$ -	\$ -	\$ 1,099,342	-0.43	\$ 373,240	\$ -	\$ -	\$ 373,240	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 373,240
1 Provost & Exec Vice President: Immediate Office <sup>1</sup>	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 California Council on Science & Technology	2.00	\$ 288,618	\$ -	\$ -	\$ 288,618	0.00	\$ -	\$ -	\$ -	\$ -	-2.00	\$ (288,618)	\$ -	\$ -	\$ (288,618)	-4.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (288,618)
3 International Strategy Development Projects <sup>2</sup>	4.00	\$ -	\$ 333,743	\$ -	\$ 333,743	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 337,720	\$ -	\$ -	\$ 337,720	3.00	\$ 337,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337,720
4 Interseg Coord Committee (from Ed Relations) <sup>3</sup>	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 332,841	\$ -	\$ -	\$ 332,841	0.00	\$ 332,841	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 332,841
5 Divisional Resource Coordination (SRC) Team	12.43	\$ 994,720	\$ 333,743	\$ -	\$ 1,328,463	9.00	\$ 1,769,903	\$ -	\$ -	\$ 1,769,903	-3.43	\$ 775,183	\$ (333,743)	\$ (441,440)	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Restructuring Contingency <sup>4</sup>																								
<b>Subtotal</b>																								
<b>Operating Expenses &amp; Support Costs</b>																								
1 Consultants & Professional Services		\$ 7,803	\$ 11,704	\$ 19,507	\$ 39,011		\$ -	\$ -	\$ -	\$ -		\$ (7,803)	\$ (11,704)	\$ (19,507)		\$ (7,803)	\$ (11,704)	\$ (19,507)		\$ (7,803)	\$ (11,704)	\$ (19,507)		
2 Meetings & Related Costs		\$ 9,873	\$ 14,809	\$ 24,682	\$ 49,364		\$ 8,600	\$ 8,916	\$ 17,516		\$ -	\$ -	\$ -	\$ -		\$ (1,273)	\$ (5,893)	\$ (7,166)		\$ (1,273)	\$ (5,893)	\$ (7,166)		
3 Legal Costs		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
4 Travel Related		\$ 53,193	\$ 79,789	\$ 132,982	\$ 266,164		\$ 24,714	\$ -	\$ 24,714		\$ (28,479)	\$ (79,789)	\$ (108,268)		\$ (28,479)	\$ (79,789)	\$ (108,268)		\$ (28,479)	\$ (79,789)	\$ (108,268)			
5 Utilities & Space Facilities Rental/Lease		\$ 19,074	\$ 28,610	\$ 47,684	\$ 95,368		\$ 16,000	\$ -	\$ 16,000		\$ (3,074)	\$ (28,610)	\$ (31,684)		\$ (3,074)	\$ (28,610)	\$ (31,684)		\$ (3,074)	\$ (28,610)	\$ (31,684)			
6 Computer/Office Equip/Supplies/Svc Maint		\$ 19,072	\$ 28,608	\$ 47,680	\$ 95,360		\$ -	\$ -	\$ -		\$ (19,072)	\$ (28,608)	\$ (47,680)		\$ (19,072)	\$ (28,608)	\$ (47,680)		\$ (19,072)	\$ (28,608)	\$ (47,680)			
7 Outside Services & Experts		\$ 24,812	\$ 37,219	\$ 62,031	\$ 124,061		\$ -	\$ -	\$ -		\$ (24,812)	\$ (37,219)	\$ (62,031)		\$ (24,812)	\$ (37,219)	\$ (62,031)		\$ (24,812)	\$ (37,219)	\$ (62,031)			
8 Other Office <sup>5</sup>		\$ 13,501	\$ 20,252	\$ 33,753	\$ 67,504		\$ 9,000	\$ 10,800	\$ 19,800		\$ (4,501)	\$ (9,452)	\$ (13,953)		\$ (4,501)	\$ (9,452)	\$ (13,953)		\$ (4,501)	\$ (9,452)	\$ (13,953)			
<b>Subtotal</b>		\$ 147,328	\$ 220,991	\$ 368,319	\$ 736,638		\$ 58,314	\$ 19,716	\$ 78,030		\$ (89,014)	\$ (201,275)	\$ (290,289)		\$ (89,014)	\$ (201,275)	\$ (290,289)		\$ (89,014)	\$ (201,275)	\$ (290,289)			
<b>Personnel &amp; Operating Costs Before Recharges</b>		\$ 1,142,048	\$ 554,734	\$ 1,696,782	\$ 3,393,564		\$ 1,828,217	\$ 19,716	\$ 1,847,933		\$ 686,169	\$ (535,018)	\$ 151,151		\$ 686,169	\$ (535,018)	\$ 151,151		\$ 686,169	\$ (535,018)	\$ 151,151			
<b>Recharges</b>		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Subtotal</b>		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Personnel &amp; Operating Costs Net of Recharges</b>		\$ 1,142,048	\$ 554,734	\$ 1,696,782	\$ 3,393,564		\$ 1,828,217	\$ 19,716	\$ 1,847,933		\$ 686,169	\$ (535,018)	\$ 151,151		\$ 686,169	\$ (535,018)	\$ 151,151		\$ 686,169	\$ (535,018)	\$ 151,151			
<b>Program Costs &amp; Fund Flowthru</b>		\$ 3,908,403	\$ 7,935,243	\$ 11,843,646	\$ 23,687,292		\$ 1,080,000	\$ -	\$ 1,080,000		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)			
Sub-award, Sub-contracts, Sub-agreements <sup>6,7,8</sup>		\$ 3,908,403	\$ 7,935,243	\$ 11,843,646	\$ 23,687,292		\$ 1,080,000	\$ -	\$ 1,080,000		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)			
<b>Subtotal</b>		\$ 3,908,403	\$ 7,935,243	\$ 11,843,646	\$ 23,687,292		\$ 1,080,000	\$ -	\$ 1,080,000		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)		\$ (2,828,403)	\$ (7,935,243)	\$ (10,763,646)			
<b>Grand Total</b>		\$ 5,050,451	\$ 8,489,977	\$ 13,540,428	\$ 27,080,884		\$ 2,908,217	\$ 19,716	\$ 2,927,933		\$ (2,142,234)	\$ (8,470,261)	\$ (10,612,495)		\$ (2,142,234)	\$ (8,470,261)	\$ (10,612,495)		\$ (2,142,234)	\$ (8,470,261)	\$ (10,612,495)			

**Notes of changes subsequent to March report:**

There was a decrease of about \$3.82M in its budget of unrestricted funds as well as a decrease of about \$8.8M in restricted funds. There was a net decrease of 4.0 FTE

The decreases were primarily due to the transfer of programs to other departments. Changes include:

- 1 Adding 1 FTE for Diversity Coordinator (\$121,798 in unrestricted funds)
- 2 Transferring 1 FTE (\$245,661 in unrestricted funds) in International Strategy Development Project to the Office of Research and Graduate Studies (ORGS)
- 3 Transferring 4 FTE (\$375,720 in restricted funds) in Intersegmental Coordinating Committee (ICC) to Education Partnerships
- 4 Adding a restructuring contingency in the amount of \$332,841 in unrestricted funds
- 5 Reducing \$1,275 in restricted funds in Other Office operating expenses
- 6 Increasing unrestricted flowthrough by \$115,000 for program commitments
- 7 Transferring \$35,000 in restricted flowthrough for International Strategy Development Project to ORGS
- 8 Transferring \$12,560,000 in flowthrough (\$4,144,675 in unrestricted funds and \$8,415,325 in restricted funds) for Keck telescope project to ORGS

## **Academic Personnel**

***Patricia Price, Interim Executive Director***

### Mission & Functions

*Academic Personnel* is responsible for systemwide academic personnel policies, and serves as primary liaison in all matters regarding academic personnel for approximately 53,000 academic appointees, including faculty, librarians, research and health science professionals, and student academic appointees.

Academic Personnel performs the following functions:

- Develops and implements University policy governing academic personnel compensation, benefits, and employee relations
- Develops and oversees academic salary scales, classification of academic positions, retention packages, and policies for additional compensation
- Develops and administers University health science compensation plans
- Analyzes proposed legislation and prepares legislative reports on academic personnel and compensation policies
- Provides policy advice for academic collective bargaining activities
- Develops and implements family friendly policies affecting academic appointees
- Provides guidance in policy and compensation matters affecting Senior Management Group appointees who also have academic appointments
- Develops and disseminates reports, evaluations, guidelines, and papers for submission to The Regents, Legislature, Academic Senate committees, California Postsecondary Education Commission, Office of the President, divisions, and federal agencies
- Serves as primary consultant to the University Committee on Faculty Welfare and the University Committee on Academic Personnel

### Significant Budget Changes and Proposals

Since the March presentation, *Academic Personnel* has increased its budget by \$80,800 in unrestricted funds. Five position upgrades, as approved in the Academic Personnel reorganization plan, resulted in an increase of \$74,800 in personnel costs. Another \$6,000 in unrestricted funds meeting expenses was added to cover UCOP's share of the annual Information Technology Summit Conference.

Including these post-March presentation changes, *Academic Personnel* has reduced its budget of unrestricted funds by \$626,026 or 29.7% since 2008-09 through the transfer of the President's Fellowship Program to the Berkeley campus, across the board reductions in all non-personnel categories, as well as the reduction of 2.0 FTE. The total budget has decreased by about \$1.05 million or 41.6%.



The budget of unrestricted funds was changed as follows:

- The budget for personnel expenses was reduced by a net amount of \$17,024. This reduction is the result of the transfer of the graduate student diversity function to the Office of Research and Graduate Studies, the repurposing of 1.25 FTE formerly associated with graduate student programs within Academic Personnel, and an increase in personnel costs for position upgrades
- The budget for operating expenses was reduced by \$72,645
- The budget for program costs and fund flowthrough associated with the President's Fellowship Program was reduced in the amount of \$478,357, in addition to a reduction of \$40,000 associated with University Professor Activities and the transfer of \$18,000 in program costs for graduate diversity programs to ORGS

The entire budget of \$425,827 in restricted funds was eliminated due to the transfer of the graduate student diversity function as described above

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Academic Personnel	REVISED FY 2008-09 Budget After Mid Year Reductions						PROPOSED FY 2009-10 BUDGET						ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget												
	FTE		Unrestricted		Restricted		Total Cost		FTE		Unrestricted		Restricted		Total Costs		FTE		Unrestricted		Restricted		Total Costs		
<b>Salary &amp; Benefits by Functional Unit</b>																									
1 Academic Personnel <sup>1</sup>	7.95	\$ 1,010,872	\$ -	\$ -	\$ 1,010,872				11.00	\$ 1,395,499	\$ -	\$ -	\$ 1,395,499					3.05	\$ 384,627	\$ -	\$ -	\$ 384,627			
2 Health Sciences Compensation	0.00	\$ -	\$ -	\$ -	\$ -				0.00	\$ -	\$ -	\$ -	\$ -					0.00	\$ -	\$ -	\$ -	\$ -			
3 Equity and Diversity	0.00	\$ -	\$ -	\$ -	\$ -				0.00	\$ -	\$ -	\$ -	\$ -					0.00	\$ -	\$ -	\$ -	\$ -			
4 Academic Planning	1.80	\$ 182,194	\$ -	\$ -	\$ 182,194				0.00	\$ -	\$ -	\$ -	\$ -					-1.80	\$ (182,194)	\$ -	\$ -	\$ (182,194)			
5 Graduate Student Advancement	2.25	\$ 138,326	\$ 81,131	\$ -	\$ 219,457				0.00	\$ -	\$ -	\$ -	\$ -					-2.25	\$ (138,326)	\$ (81,131)	\$ -	\$ (219,457)			
6 Graduate Diversity	1.00	\$ 81,131	\$ -	\$ -	\$ 81,131				0.00	\$ -	\$ -	\$ -	\$ -					-1.00	\$ (81,131)	\$ -	\$ -	\$ (81,131)			
<b>Subtotal</b>	<b>13.00</b>	<b>\$ 1,412,523</b>	<b>\$ 81,131</b>	<b>\$ -</b>	<b>\$ 1,493,654</b>				<b>11.00</b>	<b>\$ 1,395,499</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,395,499</b>					<b>-2.00</b>	<b>\$ (17,024)</b>	<b>\$ (81,131)</b>	<b>\$ -</b>	<b>\$ (98,155)</b>			
<b>Operating Expenses &amp; Support Costs</b>																									
1 Consultants and Professional Services		\$ 12,146	\$ 2,446	\$ -	\$ 14,592					\$ 4,500	\$ -	\$ -	\$ 4,500						\$ (7,646)	\$ (2,446)	\$ -	\$ (10,092)			
2 Meetings & Related Costs <sup>2</sup>		\$ 48,024	\$ -	\$ -	\$ 48,024					\$ 22,000	\$ -	\$ -	\$ 22,000						\$ (26,024)	\$ -	\$ -	\$ (26,024)			
3 Legal Costs		\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -						\$ -	\$ -	\$ -	\$ -			
4 Travel Related		\$ 22,475	\$ 3,350	\$ 25,825						\$ 10,000	\$ -	\$ -	\$ 10,000						\$ (12,475)	\$ (3,350)	\$ -	\$ (15,825)			
5 Utilities and Space Facilities Rental/Lease		\$ 19,000	\$ 1,000	\$ 20,000						\$ 3,000	\$ -	\$ -	\$ 3,000						\$ (16,000)	\$ (1,000)	\$ -	\$ (17,000)			
6 Computer Office Equip/Supplies/Svc Maint		\$ 22,000	\$ 1,500	\$ 23,500						\$ 12,500	\$ -	\$ -	\$ 12,500						\$ (9,500)	\$ (1,500)	\$ -	\$ (11,000)			
7 Outside Services & Experts		\$ 5,000	\$ -	\$ 5,000						\$ 4,000	\$ -	\$ -	\$ 4,000						\$ (1,000)	\$ -	\$ -	\$ (1,000)			
8 Other Office		\$ 7,500	\$ -	\$ 7,500						\$ 7,500	\$ -	\$ -	\$ 7,500						\$ -	\$ -	\$ -	\$ -			
<b>Subtotal</b>		<b>\$ 136,145</b>	<b>\$ 8,296</b>	<b>\$ 144,441</b>						<b>\$ 63,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,500</b>						<b>\$ (72,645)</b>	<b>\$ (8,296)</b>	<b>\$ -</b>	<b>\$ (80,941)</b>			
<b>Personnel and Operating Costs Before Recharges</b>		<b>\$ 1,548,668</b>	<b>\$ 89,427</b>	<b>\$ 1,638,095</b>						<b>\$ 1,458,999</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,458,999</b>						<b>\$ (89,669)</b>	<b>\$ (89,427)</b>	<b>\$ -</b>	<b>\$ (179,096)</b>			
<b>Recharges</b>																									
Recharges		\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -						\$ -	\$ -	\$ -	\$ -			
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>						<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ 1,548,668</b>	<b>\$ 89,427</b>	<b>\$ 1,638,095</b>						<b>\$ 1,458,999</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,458,999</b>						<b>\$ (89,669)</b>	<b>\$ (89,427)</b>	<b>\$ -</b>	<b>\$ (179,096)</b>			
<b>Program Costs and Fund Flowthru</b>																									
Presidents Fellowship Program		\$ 478,357	\$ -	\$ 478,357						\$ -	\$ -	\$ -	\$ -						\$ (478,357)	\$ -	\$ -	\$ (478,357)			
University Professor Activities		\$ 60,000	\$ -	\$ 60,000						\$ 20,000	\$ -	\$ -	\$ 20,000						\$ (40,000)	\$ -	\$ -	\$ (40,000)			
UC LEADS-Koret		\$ -	\$ 40,000	\$ 40,000						\$ -	\$ -	\$ -	\$ -						\$ -	\$ (40,000)	\$ -	\$ (40,000)			
NSF Grant Funded		\$ -	\$ 278,400	\$ 278,400						\$ -	\$ -	\$ -	\$ -						\$ -	\$ (278,400)	\$ -	\$ (278,400)			
AGEP		\$ 18,000	\$ -	\$ 36,000						\$ -	\$ -	\$ -	\$ -						\$ (18,000)	\$ -	\$ -	\$ (18,000)			
<b>Subtotal</b>		<b>\$ 556,357</b>	<b>\$ 336,400</b>	<b>\$ 892,757</b>						<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>						<b>\$ (536,357)</b>	<b>\$ (336,400)</b>	<b>\$ -</b>	<b>\$ (872,757)</b>			
<b>Grand Total</b>		<b>\$ 2,105,025</b>	<b>\$ 425,827</b>	<b>\$ 2,530,852</b>						<b>\$ 1,478,999</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,478,999</b>						<b>\$ (626,026)</b>	<b>\$ (425,827)</b>	<b>\$ -</b>	<b>\$ (1,051,853)</b>			

**Notes of changes subsequent to March report:**

<sup>1</sup> \$74,800 unrestricted funds personnel costs increase due to the upgrade of five positions as approved in Academic Personnel reorganization plan

<sup>2</sup> \$6,000 additional Meeting and Related Costs on unrestricted funds for the annual Information Technology Summit Conference

## **Agriculture and Natural Resources**

***Daniel M. Dooley, Vice President***

### Mission & Functions

***Agriculture and Natural Resources (ANR)*** is a mission-based systemwide network of Agricultural Experiment Station and Cooperative Extension academics and staff dedicated to the creation, development and delivery of new knowledge on agricultural, natural, environmental and related human resources.

- Agricultural Experiment Station (AES) is the university's largest multi-campus research unit, with more than 650 scientists located on the UC Berkeley, Davis, and Riverside campuses
- UC Cooperative Extension (UCCE) has 225 CE advisors, housed in virtually every county in the state, and 126 campus-based CE specialists. These academic members of UC bring research innovations and practical solutions from campus programs and adapt these to solving economic, environmental, social and community development challenges facing every Californian
- Ten Research and Extension Centers (REC) and 17 statewide programs that serve ANR and the entire University
- Federal and state compliance for both academic planning and financial reporting
- Federal compliance for affirmative action and civil rights regulations
- Integrated statewide administrative structure that includes budget, financial services, risk management, environmental health and safety, contracts and grants, analytical laboratory, communications services and planning and evaluation sub-units
- Recruitment, training and policy compliance for a volunteer program of 40,000 individuals, through its 4-H and Master Gardener programs, who are official agents of UC
- Communication of ANR's unique public service of providing new technologies, cutting-edge research and the practical information needed to keep California's agriculture economy competitive in world markets, ensure a safe and secure food supply, improve environmental quality, and protect public health

### Significant Budget Changes and Proposals

Since the March presentation, ***Agriculture and Natural Resources*** increased its budget of unrestricted funds by \$72,786, decreased its budget of restricted funds by \$74,282, and increased its FTE by 1.0. Changes to the budget of unrestricted funds include: The increase of 2.0 FTE and \$216,634 in the Immediate Office of the Vice President, the transfer of two 0.5 FTE and \$255,542 to External Relations, and the inclusion of \$10,543 for executive automobile allowance. Changes to the budget of restricted funds include

the elimination of \$65,038 that was associated with 1.0 FTE previously eliminated in the 08-09 budget.

Additional changes include: The increase of \$73,531 in unrestricted funds and \$18,378 in restricted funds to adjust the budget to actual costs according to personnel moving between units and to ANR's programmatic location on the UC Davis campus; and, the shift of \$27,621 in personnel costs from restricted to unrestricted funds due to a change in federal formula funding.

Including these post-March presentation changes, *Agriculture and Natural Resources* has reduced its budget of unrestricted funds in UCOP supporting systemwide programs by net 5.0 FTE and \$392,880 or 8.4% since 2008-09, principally through a transfer of activities from UCOP to their programmatic location on the UC Davis campus. These units will serve the ANR programmatic function rather than the Office of the President. A consolidation of administrative services effort will result in:

- The transfer of 4.0 FTE to campus. Savings will be achieved through the creation of a centralized ANR Contracts and Grants Center located in Davis at the ANR Building. Functions will be consolidated from ANR-Oakland, Regional offices, Statewide programs, and Research and Extension Center administrative offices (REC-AO)
- The transfer of 2.0 FTE to campus. Savings will be achieved through the creation of a centralized ANR Staff Human Resources Unit located in Davis. Functions will be consolidated from ANR-Oakland, Regional, Statewide Program, Support Units, and REC-AO Offices
- These functional consolidations will result in savings to ANR units outside of UCOP

Other budgetary changes include:

- A net increase of 1.0 FTE in the Immediate Office (as described in the first paragraph of this section)

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Agriculture and Natural Resources	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 BUDGET				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Vice President Immediate Office <sup>1,2</sup>	7.00	\$ 1,003,650	\$ -	\$ 1,003,650	8.00	\$ 1,025,030	\$ -	\$ 1,025,030	1.00	\$ 21,380	\$ -	\$ 21,380
2 Statewide Academic Programs	11.63	\$ 1,146,978	\$ 140,169	\$ 1,287,147	11.63	\$ 1,174,238	\$ 112,548	\$ 1,286,786	0.00	\$ 27,260	\$ (27,621)	\$ (361)
3 Statewide Administrative Services	22.85	\$ 1,690,712	\$ 310,810	\$ 2,001,522	16.85	\$ 1,238,916	\$ 264,150	\$ 1,503,066	-6.00	\$ (451,796)	\$ (46,660)	\$ (498,456)
4 Statewide Controller/Compliance	5.00	\$ 452,514	\$ -	\$ 452,514	5.00	\$ 462,790	\$ -	\$ 462,790	0.00	\$ 10,276	\$ -	\$ 10,276
<b>Subtotal</b> <sup>3,4,5</sup>	<b>46.48</b>	<b>\$ 4,293,854</b>	<b>\$ 450,979</b>	<b>\$ 4,744,833</b>	<b>41.48</b>	<b>\$ 3,900,974</b>	<b>\$ 376,698</b>	<b>\$ 4,277,672</b>	<b>-5.00</b>	<b>\$ (392,880)</b>	<b>\$ (74,281)</b>	<b>\$ (467,161)</b>
<b>Operating Expenses and Support Costs</b>												
1 Consultants and Professional Services		\$ 20,000	\$ -	\$ 20,000		\$ 20,000	\$ -	\$ 20,000		\$ -	\$ -	\$ -
2 Meetings & Related Costs		\$ 54,010	\$ -	\$ 54,010		\$ 24,680	\$ -	\$ 24,680		\$ (29,330)	\$ -	\$ (29,330)
3 Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4 Travel Related		\$ 171,651	\$ 23,407	\$ 195,058		\$ 56,737	\$ 23,407	\$ 80,144		\$ (114,914)	\$ -	\$ (114,914)
5 Utilities and Space Facilities Rental/Lease		\$ 135,580	\$ -	\$ 135,580		\$ 135,580	\$ -	\$ 135,580		\$ -	\$ -	\$ -
6 Computer/Office Equip/Supplies/Svc Maint		\$ 172,627	\$ 23,540	\$ 196,167		\$ 125,813	\$ 23,540	\$ 149,353		\$ (46,814)	\$ -	\$ (46,814)
7 Outside Services & Experts		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
8 Other Office		\$ (191,058)	\$ -	\$ (191,058)		\$ -	\$ -	\$ -		\$ 191,058	\$ -	\$ 191,058
<b>Subtotal</b>		<b>\$ 362,810</b>	<b>\$ 46,947</b>	<b>\$ 409,757</b>		<b>\$ 362,810</b>	<b>\$ 46,947</b>	<b>\$ 409,757</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel and Operating Costs Before Recharges</b>		<b>\$ 4,656,664</b>	<b>\$ 497,926</b>	<b>\$ 5,154,590</b>		<b>\$ 4,263,784</b>	<b>\$ 423,645</b>	<b>\$ 4,687,429</b>		<b>\$ (392,880)</b>	<b>\$ (74,281)</b>	<b>\$ (467,161)</b>
<b>Recharges</b>												
Recharges		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ 4,656,664</b>	<b>\$ 497,926</b>	<b>\$ 5,154,590</b>		<b>\$ 4,263,784</b>	<b>\$ 423,645</b>	<b>\$ 4,687,429</b>		<b>\$ (392,880)</b>	<b>\$ (74,281)</b>	<b>\$ (467,161)</b>
<b>Program Costs and Fund Flowthrough</b>												
Program Details		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>46.48</b>	<b>\$ 4,656,664</b>	<b>\$ 497,926</b>	<b>\$ 5,154,590</b>	<b>41.48</b>	<b>\$ 4,263,784</b>	<b>\$ 423,645</b>	<b>\$ 4,687,429</b>	<b>-5.00</b>	<b>\$ (392,880)</b>	<b>\$ (74,281)</b>	<b>\$ (467,161)</b>

**Notes of changes subsequent to March report:**

There was an increase of \$72,786 in the budget of unrestricted funds  
There was a decrease of \$74,282 in the budget of restricted funds

These changes were caused by changes in FTE and other adjustments to personnel costs. Changes include:

- <sup>1</sup> A net increase of 1 FTE to the Immediate Office:

  - Increase of 2 FTE (\$216,634 in unrestricted funds) for an MSP and a PSS position
  - Transfer of two 0.5 FTE (\$255,542 in unrestricted funds) to External Relations

- <sup>2</sup> Inclusion of \$10,543 in personnel costs against unrestricted funds for executive automobile allowance
- <sup>3</sup> Removal of \$65,038 in personnel costs from ANR budget of restricted funds. The 1.0 FTE was eliminated in the original 08-09 budget and the corresponding budget is now excluded
- <sup>4</sup> A shift of \$27,621 in personnel costs from restricted funds to unrestricted funds due to a change in federal formula funding
- <sup>5</sup> A general aligning of budget to actual personnel costs (\$73,531 in unrestricted funds and \$18,378 in restricted funds)

## **Office of Research and Graduate Studies**

***Steven Beckwith, Vice President***

### Mission and Functions

*The Office of Research and Graduate Studies* enhances campus-based research and graduate education by providing UC-wide strategic coordination, resources and accountability to advance UC's teaching, research and public service mission. Its major functions include:

- As the guardian of the public trust, set policy for the University's research enterprise.
- Ensure appropriate accountability for the University's research enterprise.
- Foster partnerships among campuses, the national labs and other public or private entities to advance UC-wide research priorities.
- Expand and communicate the societal impact of UC's research to California and beyond.
- Represent the UC research enterprise in national and international fora to inform policy and research opportunities.
- Promote UC's technology transfer and industry alliance efforts to bring the benefits of UC research to the public.
- Promote graduate education in the UC system to enhance California's competitive position in the global economy.

### Significant Budget Changes and Proposals

Since the March presentation, *Office of Research and Graduate Studies* has increased its budget of unrestricted funds by about \$10.1 million, its budget of restricted funds by \$9.1 million and its FTE by 3.16. These increases are primarily attributed to the transfer of Keck Telescope project expenses from the Academic Affairs Immediate Office in the amount of \$4,109,675 unrestricted funds and \$8,450,325 restricted funds, a \$5,000,000 increase in unrestricted research award dollars to be transferred to campuses, and the transfer of the graduate diversity function from Academic Personnel, including \$16,400 in unrestricted programs costs and \$532,000 restricted.

Additional changes include a personnel cost increase of \$735,356 on unrestricted funds and \$48,664 on restricted funds, an operating expense increase of \$196,513 on unrestricted funds and \$59,372 on restricted funds, as well as a \$36,135 increase to recharges.

Including these post-March presentation changes, *Office of Research and Graduate Studies* has increased its budget for unrestricted funds by about \$4.39 million or 11% since 2008-09. This budgetary change is the net result of savings achieved through reorganization efforts in progress, the transfer of programs to other units within UCOP or outside, the transfer in or oversight of programs or functions not previously residing in ORGS, and increases to research funding to be awarded. The total budget (unrestricted and restricted) is reduced by 37.56 FTE, but increased by about \$41.5 million, the majority of which falls within restricted funds flowthrough.

Reorganization efforts will result in:

- Five new or reorganized units plus one consolidated grant making program
- A \$708,218 reduction to the unrestricted budget, or 1.7%
- A \$1,633,057 reduction to the restricted budget, or 3.8%
- A net reduction of 9.63 FTE

Major program transfers include:

- Transfer of UC Washington DC Academic Center to Academic Planning, Programs and Coordination. This transfer will result in a decrease of 14.90 total FTE, \$947,531 to the unrestricted budget and \$454,424 to the restricted budget
- Transfer of UC Center Sacramento to Academic Planning, Programs and Coordination. This transfer will result in a decrease to the unrestricted budget of \$650,910 and 9.03 FTE, and \$249,200 to the restricted budget
- Transfer of the Welfare Policy Research Project. This transfer will result in a decrease of 4.00 FTE and \$1,331,453 to the restricted budget

Other budgetary changes include:

- A net increase of \$6,699,757 in unrestricted funds flowthrough, mostly consisting of an increase to research grants awarded and the transfer of costs associated with UC's share of the operation and maintenance of Keck Telescope from the Academic Affairs Division Immediate Office
- An increase of \$39,963,330 in restricted funds flowthrough consisting mostly of an increase to research grants awarded and Keck Telescope costs transferred in

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Office of Research and Graduate Studies		REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 BUDGET			
		FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost
<b>Salary &amp; Benefits by Functional Unit</b>									
1	Office of Research-Central Support	15.20	\$ 1,418,808	\$ 236,628	\$ 1,655,436	7.10	\$ 1,110,832	\$ 25,010	\$ 1,135,842
2	CIEE	0.00	-	-	-	17.00	\$ 1,730,145	-	\$ 1,730,145
3	IUCRP	21.80	\$ 2,096,509	-	\$ 2,096,509	3.00	\$ 323,296	-	\$ 323,296
4	Multicampus Research Units	6.98	\$ 641,274	-	\$ 641,274	30.00	\$ 1,384,031	\$ 1,342,231	\$ 2,726,262
5	Natural Reserve System	6.47	\$ 191,478	\$ 390,662	\$ 582,140	6.47	\$ 167,381	\$ 324,915	\$ 492,296
6	Office of Technology Transfer	35.93	\$ 2,014,018	\$ 1,300,337	\$ 3,314,355	63.57	\$ 4,715,685	\$ 1,692,156	\$ 6,407,841
7	Special Research Programs	49.57	-	\$ 4,281,536	\$ 4,281,536				
8	Welfare Policy Research Program	1.00	-	\$ 127,915	\$ 127,915				
	<b>Subtotal Original Units</b>	<b>136.95</b>	<b>\$ 6,362,087</b>	<b>\$ 6,337,078</b>	<b>\$ 12,699,165</b>				
<b>New Units</b>									
9	UC Sacramento (from Ed Relations)	9.03	\$ 650,910	\$ 249,200	\$ 900,110	6.00	\$ 268,957	\$ 268,957	\$ 537,914
10	UC Washington DC (from Ed Relations)	14.90	\$ 947,531	\$ 454,424	\$ 1,401,955	6.00	\$ 307,916	\$ 307,916	\$ 615,832
	<b>Subtotal New Units</b>	<b>23.93</b>	<b>\$ 1,598,441</b>	<b>\$ 703,624</b>	<b>\$ 2,302,065</b>				
	<b>Subtotal All units</b>	<b>160.88</b>	<b>\$ 7,960,528</b>	<b>\$ 7,040,702</b>	<b>\$ 15,001,230</b>				
<b>Operating Expenses and Support Costs</b>									
1	Consultants and Professional Services		\$ 378,875	\$ 1,087,892	\$ 1,466,767		\$ 323,440	\$ 508,064	\$ 831,504
2	Meetings & Related Costs		\$ 51,604	\$ 280,923	\$ 332,527		\$ 110,953	\$ 157,372	\$ 268,325
3	Legal Costs		\$ 7,500	\$ 7,500	\$ 15,000		\$ 7,500	\$ 7,500	\$ 15,000
4	Travel Related		\$ 240,844	\$ 754,817	\$ 995,661		\$ 381,276	\$ 253,000	\$ 635,076
5	Utilities and Space Facilities Rental/Lease		\$ 451,960	\$ 86,451	\$ 538,411		\$ 46,741	\$ 96,533	\$ 143,274
6	Computer/Office Equip/Supplies/Svc Maint		\$ 524,604	\$ 1,052,930	\$ 1,577,534		\$ 495,414	\$ 288,356	\$ 783,770
7	Outside Services & Experts		\$ 277,910	\$ 576,258	\$ 854,168		\$ 298,761	\$ 257,086	\$ 515,847
8	Other Office		\$ 573,020	\$ 2,117,112	\$ 2,690,132		\$ 580,614	\$ 935,567	\$ 1,516,181
	<b>Subtotal</b>		<b>\$ 2,506,317</b>	<b>\$ 5,963,883</b>	<b>\$ 8,470,200</b>		<b>\$ 2,204,699</b>	<b>\$ 2,504,278</b>	<b>\$ 4,708,977</b>
<b>Personnel and Operating Costs Before Recharges</b>			<b>\$ 10,466,845</b>	<b>\$ 13,004,585</b>	<b>\$ 23,471,430</b>		<b>\$ 8,160,186</b>	<b>\$ 8,552,028</b>	<b>\$ 16,712,214</b>
<b>Recharges</b>									
	Recharges		\$ -	\$ (2,253,825)	\$ (2,253,825)		\$ -	\$ (621,493)	\$ (621,493)
	<b>Subtotal</b>		<b>\$ 10,466,845</b>	<b>\$ 10,750,760</b>	<b>\$ 21,217,605</b>		<b>\$ 8,160,186</b>	<b>\$ 7,930,535</b>	<b>\$ 16,090,721</b>
<b>Program Costs and Fund Flowthrough</b>									
	Tobacco Research Grant Awards		\$ -	\$ 12,484,405	\$ 12,484,405		\$ 4,109,675	\$ 8,450,325	\$ 12,560,000
	Breast Cancer Research Program		\$ -	\$ 9,959,297	\$ 9,959,297		\$ -	\$ 13,177,450	\$ 13,177,450
	HIV/AIDS Research Grant Awards		\$ 861,176	\$ 6,987,813	\$ 7,848,989		\$ -	\$ 19,557,661	\$ 19,557,661
	Welfare Policy Research Grants		\$ -	\$ 847,453	\$ 847,453		\$ 861,176	\$ 9,094,862	\$ 9,956,038
	IUCRP Research Grants		\$ 17,263,184	\$ -	\$ 17,263,184		\$ 15,536,866	\$ -	\$ 15,536,866
	NRS Transfers		\$ 67,398	\$ -	\$ 67,398		\$ 67,398	\$ -	\$ 67,398
	Research Grants		\$ 12,000,000	\$ 1,800,000	\$ 13,800,000		\$ 3,500,000	\$ 1,800,000	\$ 5,300,000
	Keck <sup>4</sup>		\$ -	\$ -	\$ -		\$ 12,300,000	\$ -	\$ 12,300,000
	CCSIP <sup>5</sup>		\$ -	\$ -	\$ -		\$ 500,000	\$ 30,000	\$ 530,000
	Lab Fees Research Awards		\$ -	\$ -	\$ -		\$ -	\$ 19,400,000	\$ 19,400,000
	Graduate Diversity <sup>6</sup>		\$ 16,400	\$ -	\$ 16,400		\$ 16,400	\$ 532,000	\$ 548,400
	<b>Subtotal</b>		<b>\$ 30,191,768</b>	<b>\$ 32,078,968</b>	<b>\$ 62,270,726</b>		<b>\$ 36,891,515</b>	<b>\$ 72,042,298</b>	<b>\$ 108,933,813</b>
	<b>Grand Total</b>	<b>160.88</b>	<b>\$ 40,658,603</b>	<b>\$ 42,829,728</b>	<b>\$ 83,488,331</b>	<b>123.32</b>	<b>\$ 45,051,701</b>	<b>\$ 79,972,833</b>	<b>\$ 125,024,534</b>

**Notes of changes subsequent to March report:**

- 1 There was an increase of \$10.06M in the budget of unrestricted funds, a \$9.08M increase to the budget of restricted funds and a net increase of 3.16 FTE as follows:
- 2 Net increase of 3.16 FTE and \$735,356 unrestricted personnel costs and \$48,664 restricted personnel costs
- 3 Increase of \$196,513 unrestricted operating expenses and \$59,372 restricted operating expenses
- 4 Oversight of Keck Telescope expenses transferred from Academic Affairs Immediate Office increasing unrestricted funds flowthrough by \$4,109,675 and \$8,450,325 restricted
- 5 Increase of \$5,000,000 in unrestricted funds flowthrough for research awards
- 6 Transfer of Graduate Diversity function from Academic Personnel and other flowthrough changes resulting in an increase to program costs and flowthrough: \$16,400 unrestricted and \$562,000 restricted



## **Academic Planning, Programs, and Coordination**

***Daniel Greenstein, Vice Provost***

### Mission & Functions

Academic planning and analysis to advance the charge of a 21<sup>st</sup> century public research university

- Proactive long-term thinking about the nature, size and shape of UC's academic enterprise and its service to the state, nation and world
- Analyses responsive to emerging trends and challenges
- Stewardship of the University's academic goals and ongoing evaluation of its performance in meeting them
- Leadership and oversight for academic programs that are implemented on a systemwide basis
- Identification and advancement of university's interest in emerging forms of teaching, research and public information dissemination

Systemwide academic programs for which the unit is responsible include:

### Digital library, publishing and broadcast services

- California Digital Library
- eScholarship
- Language Learning Consortium
- UC College Prep Online
- UC Press
- UC TV

### Systemwide instructional programs

- Education Abroad Program
- UC Sacramento Center
- UC Washington Center

### Significant Budget Changes and Proposals

Since the March presentation, ***Academic Planning, Programs and Coordination*** has increased its budget of unrestricted funds by \$50,834 to adjust for the actual cost of filled positions.

Including this post-March presentation revision, ***Academic Planning, Programs and Coordination*** has reduced its budget of unrestricted funds by about \$27.4 million or 52% since 2008-09, principally through the transfer of programs to a campus or other units within UCOP, or the elimination of programs altogether. The budget for restricted funds has increased by \$3.48 million, and the overall budget has decreased by about \$23.9 million and 67.87 net FTE.

Major program transfers include:

- Transfer of Education Abroad Program to a campus. This transfer, in the early stages of negotiation, will result in the reduction of the unrestricted budget by \$14,187,869 and 80.61 FTE, and a reduction to the restricted budget of \$11,105,033
- Transfer of the Science and Math Initiative, COSMOS and California Subject Matter Projects to the new Education Partnerships department. These transfers will result in the reduction of the unrestricted budget by \$500,372, of the restricted budget by \$157,153 and 9.60 FTE total
- Transfer of UC Washington Center (UCDC) from the Office of Research and Graduate Studies. This transfer will result in an increase of 14.40 total FTE, \$1,379,741 to the unrestricted budget and \$1,687,825 to the restricted budget
- Transfer of UC Center Sacramento (UCCS) from the Office of Research and Graduate Studies. This transfer will result in an increase to the unrestricted budget by \$1,112,735 and 8.13 FTE, and \$42,680 to the restricted budget

Other program changes:

- Reduction of unrestricted funds flowthrough by the elimination of the UC College Prep Program from the UCOP budget for APPC --\$3,100,000
- Final phaseout of the Office of International Activities--\$100,000 reduction to unrestricted funds flowthrough

Other budgetary changes:

- Reclassification of approximately \$12,000,000 UC Press expenses from unrestricted to restricted funding according to UC financial policy
- Addition of ongoing expenses related to Casa de California--\$460,000 unrestricted and \$968,622 restricted funds
- Inclusion of \$640,000 in Consultant and Professional Service expense in the Immediate Office for one-time development costs to automate identification of UC expertise and scholarly work in specific areas, as well as to integrate the publishing and broadcasting capacities of UCTV, UC Press, CDL, eScholarship, etc. for effective use in advocacy and fundraising efforts—unrestricted funds
- Addition of \$720,000 in Outside Service expense in the California Digital Library for its contribution to HathiTrust, a unified inter-institutional repository of shared digital content—restricted funds. The HathiTrust initiative will result in substantial savings to the campuses in the cost of managing digital assets and the need for storage of redundant print volumes
- Increase of \$240,000 in Computer/Service Maintenance expense in California Digital Library for application licensing and maintenance expense

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 BUDGET				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Costs
<b>Department: Academic Planning, Programs and Coordination</b>												
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Immediate Office of the Vice Provost <sup>1</sup>	15.00	\$ 1,688,871	\$ -	\$ 1,688,871	15.00	\$ 1,920,979	\$ -	\$ 1,920,979	0.00	\$ 222,108	\$ -	\$ 222,108
2 Digital Library	76.06	\$ 7,390,194	\$ -	\$ 7,390,194	77.32	\$ 7,420,183	\$ 117,930	\$ 7,538,113	1.26	\$ 29,989	\$ 117,930	\$ 147,919
3 Education Abroad Program	80.61	\$ 5,721,746	\$ -	\$ 5,721,746	0.00	\$ -	\$ -	\$ -	-80.61	\$ (5,721,746)	\$ -	\$ (5,721,746)
4 UC Press	139.45	\$ -	\$ 9,489,627	\$ 9,489,627	138.00	\$ -	\$ 9,812,000	\$ 9,812,000	-1.45	\$ -	\$ 322,373	\$ 322,373
5 Continuing Education of the Bar	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
6 SM/CCSM/OSCSMP	9.60	\$ 500,372	\$ 157,153	\$ 657,525	0.00	\$ -	\$ -	\$ -	-9.60	\$ (500,372)	\$ (157,153)	\$ (657,525)
7 UCDC (added 2009)	0.00	\$ -	\$ -	\$ -	8.13	\$ 652,833	\$ -	\$ 652,833	8.13	\$ 652,833	\$ -	\$ 652,833
8 UCDC (added 2009)	0.00	\$ -	\$ -	\$ -	14.40	\$ 584,020	\$ 557,096	\$ 1,141,116	14.40	\$ 584,020	\$ 557,096	\$ 1,141,116
<b>Subtotal</b>	<b>320.72</b>	<b>\$ 15,311,183</b>	<b>\$ 9,646,780</b>	<b>\$ 24,957,963</b>	<b>252.85</b>	<b>\$ 10,578,015</b>	<b>\$ 10,487,026</b>	<b>\$ 21,065,041</b>	<b>-67.87</b>	<b>\$ (4,733,168)</b>	<b>\$ 840,246</b>	<b>\$ (3,892,922)</b>
<b>Operating Expenses and Support Costs</b>												
1 Consultants and Professional Services		\$ 5,988,664	\$ 1,107,213	\$ 7,095,877		\$ 799,000	\$ 2,499,880	\$ 3,298,880		\$ (5,189,664)	\$ 1,392,667	\$ (3,796,997)
2 Meetings and Professional Services		\$ 121,203	\$ 40,401	\$ 161,604		\$ 125,700	\$ 117,250	\$ 242,950		\$ 4,497	\$ 76,849	\$ 81,346
3 Legal Costs		\$ 66,499	\$ 864	\$ 67,363		\$ -	\$ 6,500	\$ 6,500		\$ (66,499)	\$ 5,636	\$ (60,863)
4 Travel Related		\$ 575,643	\$ 223,861	\$ 799,504		\$ 298,408	\$ 365,382	\$ 663,790		\$ (277,235)	\$ 141,521	\$ (135,714)
5 Utilities and Space Facilities Rental/Lease		\$ 1,163,555	\$ 547,555	\$ 1,711,110		\$ 476,081	\$ 1,425,608	\$ 1,901,689		\$ (687,474)	\$ 878,053	\$ 190,579
6 Computer/Office Equip/Supplies/Svc Maint		\$ 3,047,325	\$ 1,015,775	\$ 4,063,100		\$ 3,085,803	\$ 1,157,012	\$ 4,242,815		\$ 38,478	\$ 141,237	\$ 179,715
7 Outside Services & Experts		\$ 3,709,559	\$ 1,236,520	\$ 4,946,079		\$ 878,000	\$ 4,451,500	\$ 5,329,500		\$ (2,831,559)	\$ 3,214,980	\$ 383,421
8 Other-Office		\$ 7,945,216	\$ 2,648,405	\$ 10,593,621		\$ 975,840	\$ 924,748	\$ 1,900,588		\$ (6,969,376)	\$ (1,723,657)	\$ (8,693,033)
Royalties (UC Press)		\$ -	\$ 775,847	\$ 775,847		\$ -	\$ 2,730,500	\$ 2,730,500		\$ -	\$ 1,954,653	\$ 1,954,653
Book Collection (CDL)		\$ 2,883,853	\$ 664,617	\$ 3,538,470		\$ 5,949,138	\$ -	\$ 5,949,138		\$ 3,065,285	\$ (654,617)	\$ 2,410,668
Cost of Sales (UC Press)		\$ -	\$ -	\$ -		\$ -	\$ 7,236,500	\$ 7,236,500		\$ -	\$ 7,236,500	\$ 7,236,500
<b>Subtotal</b>	<b>\$ 25,501,517</b>	<b>\$ 8,251,058</b>	<b>\$ 33,752,575</b>	<b>\$ 40,812,700</b>	<b>\$ 12,587,970</b>	<b>\$ 20,914,880</b>	<b>\$ 31,401,906</b>	<b>\$ 54,567,891</b>	<b>\$ (12,913,547)</b>	<b>\$ 12,663,822</b>	<b>\$ (249,725)</b>	<b>\$ (4,142,647)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>												
Recharges		\$ -	\$ -	\$ -		\$ -	\$ (283,552)	\$ (283,552)		\$ -	\$ -	\$ -
Recharges		\$ -	\$ -	\$ -		\$ -	\$ (283,552)	\$ (283,552)		\$ -	\$ (283,552)	\$ (283,552)
<b>Subtotal</b>	<b>\$ 40,812,700</b>	<b>\$ 17,897,838</b>	<b>\$ 58,710,538</b>	<b>\$ 40,812,700</b>	<b>\$ 23,165,985</b>	<b>\$ 31,118,354</b>	<b>\$ 54,284,339</b>	<b>\$ (17,646,715)</b>	<b>\$ (17,646,715)</b>	<b>\$ 13,220,516</b>	<b>\$ (4,426,199)</b>	<b>\$ (4,426,199)</b>
<b>Personnel and Operating Costs Net of Recharges</b>												
<b>Program Costs and Fund Flowthru</b>												
1 UC College Prep Program		\$ 3,100,000	\$ -	\$ 3,100,000		\$ -	\$ -	\$ -		\$ (3,100,000)	\$ -	\$ (3,100,000)
2 Office of International Activities		\$ 100,000	\$ -	\$ 100,000		\$ -	\$ -	\$ -		\$ (100,000)	\$ -	\$ (100,000)
3 Student Award Payments and Scholarships		\$ 408,741	\$ 695,964	\$ 1,104,705		\$ -	\$ -	\$ -		\$ (408,741)	\$ (695,964)	\$ (1,104,705)
4 Payments to campuses for reciprocity		\$ 817,404	\$ 1,391,796	\$ 2,209,200		\$ -	\$ -	\$ -		\$ (817,404)	\$ (1,391,796)	\$ (2,209,200)
5 Study Centers Instruction Abroad (EAP)		\$ 5,066,040	\$ 8,625,960	\$ 13,692,000		\$ -	\$ -	\$ -		\$ (5,066,040)	\$ (8,625,960)	\$ (13,692,000)
6 Campus Financial Support		\$ 1,000,000	\$ -	\$ 1,000,000		\$ -	\$ -	\$ -		\$ (1,000,000)	\$ -	\$ (1,000,000)
7 Operating Support		\$ 445,000	\$ -	\$ 445,000		\$ 445,000	\$ -	\$ 445,000		\$ -	\$ -	\$ -
8 Scientific Account for Faculty Publications		\$ 1,027,000	\$ -	\$ 1,027,000		\$ 1,027,000	\$ -	\$ 1,027,000		\$ -	\$ -	\$ -
13 UCDC Flowthru		\$ -	\$ -	\$ -		\$ 309,827	\$ -	\$ 309,827		\$ 309,827	\$ -	\$ 309,827
14 Casa De California		\$ -	\$ -	\$ -		\$ 460,000	\$ 968,622	\$ 1,428,622		\$ 460,000	\$ 968,622	\$ 1,428,622
<b>Subtotal</b>	<b>\$ 11,964,185</b>	<b>\$ 10,713,720</b>	<b>\$ 22,677,905</b>	<b>\$ 52,776,895</b>	<b>\$ 25,407,812</b>	<b>\$ 32,086,976</b>	<b>\$ 57,494,788</b>	<b>\$ (9,722,358)</b>	<b>\$ (9,722,358)</b>	<b>\$ 3,475,418</b>	<b>\$ (23,893,655)</b>	<b>\$ (23,893,655)</b>
<b>Grand Total</b>	<b>320.72</b>	<b>\$ 52,776,895</b>	<b>\$ 28,611,558</b>	<b>\$ 81,388,443</b>	<b>252.85</b>	<b>\$ 25,407,812</b>	<b>\$ 32,086,976</b>	<b>\$ 57,494,788</b>	<b>-67.87</b>	<b>\$ (27,369,073)</b>	<b>\$ 3,475,418</b>	<b>\$ (23,893,655)</b>

Note of change subsequent to March report:

<sup>1</sup> Budget for personnel costs of the Vice Provost's Immediate Office increased by \$50,834 in unrestricted funds to adjust to actual costs of filled positions

## **Student Affairs and Admissions**

***Judy Sakaki, Vice President***

### Mission & Functions

*Student Affairs and Admissions* is responsible for the systemwide enrollment and success of a diverse, highly qualified student body. Its major functions include:

- Systemwide policies for University admissions, student financial support, and student life
- Undergraduate enrollment management and planning
- Systemwide student, counselor, and school relations
- Research and analysis on how undergraduate and graduate students finance their education, including scholarships, fellowships, grants, student loans, work-study programs, higher education tax credits and deductions, and fee and/or tuition exemptions/waivers
- High school and community college course articulation and transfer policy and services
- Management of systemwide admissions, financial aid, and student support programs and services
- Systemwide issues management in the areas of access and enrollment, diversity, affordability and financial competitiveness, and student life for undergraduates, graduates and professional degree students

### Significant Budget Changes and Proposals

Since the March presentation, *Student Affairs and Admissions* has decreased its budget of unrestricted funds by about \$2.66 million, increased its budget of restricted funds by about \$1.24 million and decreased its FTE by 9.50. Changes include a decrease of \$351,662 in personnel costs to its budget of unrestricted funds and an increase of \$39,259 in personnel costs to its budget of restricted funds due to factors associated with its restructuring plan. These factors include creating new positions, eliminating some existing ones, position upgrades and adjustments of vacant position salaries to the mid-point of the salary range. About \$1.1 million in unrestricted funds costs associated with the Transcript Evaluation Service outside vendor agreement were reduced, and about \$1.2 million in costs associated with the Analytical Writing Placement Exam were reclassified from unrestricted to restricted funds.

Including these post-March presentation changes *Student Affairs and Admissions* has increased its budget of unrestricted funds by \$165,441 or 1.0% since 2008-09. The total budget has decreased by about \$18.8 million or 49% and personnel was reduced by 87.64 FTE, due principally to the transfer of Student Academic Preparation and Educational Partnership (SAPEP) programs to the new Education Partnerships department.

Significant changes to the budget of unrestricted funds since 2008-09 include:

- A reduction of \$577,165 in personnel costs associated with its restructuring plan
- A reduction of about \$1.2 million in utilities and facilities expenses
- A reduction of \$168,466 in operating expenses due to the transfer of programs to Education Partnerships
- A reduction of \$257,991 in travel-related costs
- An increase of about \$1.1 million in expenses for consultants and professional services for seasonal evaluators, consultants for the new initiative “applyUC” and systems development for new initiatives
- A net increase of about \$1.3 million in program costs largely due to:
  - the reclassification of about \$7.8 million from restricted to unrestricted funds for outside services/vendors for multi-year contracts for the Eligibility in the Local Context (ELC) program, admissions applications processing, and for preparation of W-9s for financial aid recipients
  - the reclassification of about \$1.2 million from unrestricted to restricted funds for the Analytical Writing Placement Exam
  - a reduction of about \$3.5 million due to the transfer of programs to Education Partnerships
  - the reduction of about \$1.1 million resulting from the elimination of the Transcript Evaluation Service outside vendor agreement from the budget of Student Affairs and Admissions
  - a reduction of \$674,833 in scholarships

Significant changes to the budget of restricted funds since 2008-09 include:

- A reduction of about \$15.8 million due to the transfer of SAPEP programs and 69.91 FTE to Education Partnerships
- A reduction of \$887,623 in personnel costs as a result of eliminating 8.23 FTE
- An increase of \$39,259 in personnel costs due to the adjustment of vacant position salaries to the mid-point of the salary range, partially offset by the elimination of 0.5 FTE and associated personnel costs

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Student Affairs and Admissions	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 BUDGET				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Immediate Office	8.50	\$ 879,524	\$ -	\$ 879,524	2.00	\$ 374,672	\$ -	\$ 374,672	-6.50	\$ (504,852)	\$ -	\$ (504,852)
2 Undergraduate Admissions	22.35	\$ 1,767,466	\$ 28,472	\$ 1,795,938	4.00	\$ 498,143	\$ -	\$ 498,143	-18.35	\$ (1,269,323)	\$ (28,472)	\$ (1,297,795)
3 Communications	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
4 ASSIST Coordination Site (located at UC Irvine)	8.50	\$ -	\$ 652,546	\$ 652,546	8.00	\$ -	\$ 752,302	\$ 752,302	-0.50	\$ (307,502)	\$ 99,756	\$ 99,756
5 Campus Life	4.50	\$ 307,502	\$ -	\$ 307,502	0.00	\$ -	\$ -	\$ -	-4.50	\$ (307,502)	\$ -	\$ (307,502)
6 Student Financial Support	15.00	\$ 1,409,890	\$ -	\$ 1,409,890	4.00	\$ 481,127	\$ -	\$ 481,127	-11.00	\$ (928,763)	\$ -	\$ (928,763)
7 Policy & Program Analysis	3.00	\$ 281,462	\$ -	\$ 281,462	8.00	\$ 943,819	\$ -	\$ 943,819	5.00	\$ 662,357	\$ -	\$ 662,357
8 Puente	31.00	\$ -	\$ 2,162,009	\$ 2,162,009	0.00	\$ -	\$ -	\$ -	-31.00	\$ -	\$ (2,162,009)	\$ (2,162,009)
9 MESA	18.65	\$ -	\$ 1,367,624	\$ 1,367,624	0.00	\$ -	\$ -	\$ -	-18.65	\$ -	\$ (1,367,624)	\$ (1,367,624)
10 GEAR UP	16.64	\$ -	\$ 984,351	\$ 984,351	0.00	\$ -	\$ -	\$ -	-16.64	\$ -	\$ (984,351)	\$ (984,351)
11 SAPEP Oversight/K-12 Initiatives	5.50	\$ -	\$ 493,621	\$ 493,621	0.00	\$ -	\$ -	\$ -	-5.50	\$ -	\$ (493,621)	\$ (493,621)
12 Regional Academic Collaborative	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
13 On-Line Information Systems	1.00	\$ -	\$ 114,714	\$ 114,714	0.00	\$ -	\$ -	\$ -	-1.00	\$ -	\$ (114,714)	\$ (114,714)
14 Systemwide Processes & Programs	0.00	\$ -	\$ -	\$ -	21.00	\$ 1,770,918	\$ -	\$ 1,770,918	21.00	\$ 1,770,918	\$ -	\$ 1,770,918
<b>Subtotal</b>	<b>134.64</b>	<b>\$ 4,645,844</b>	<b>\$ 5,803,337</b>	<b>\$ 10,449,181</b>	<b>47.00</b>	<b>\$ 4,068,679</b>	<b>\$ 752,302</b>	<b>\$ 4,820,981</b>	<b>-87.64</b>	<b>\$ (577,165)</b>	<b>\$ (5,051,035)</b>	<b>\$ (5,628,200)</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants and Professional Services		\$ 673,373	\$ 507,983	\$ 1,181,356		\$ 1,742,392	\$ -	\$ 1,742,392		\$ 1,069,019	\$ (507,983)	\$ 561,036
2 Meetings and Related Costs		\$ 320,283	\$ 241,617	\$ 561,900		\$ 205,522	\$ 13,700	\$ 219,222		\$ (114,761)	\$ (227,917)	\$ (342,678)
3 Legal Costs		\$ 117,990	\$ 89,010	\$ 207,000		\$ -	\$ -	\$ -		\$ (117,990)	\$ (89,010)	\$ (207,000)
4 Travel Related		\$ 483,102	\$ 371,989	\$ 855,091		\$ 209,111	\$ 5,000	\$ 214,111		\$ (283,991)	\$ (366,989)	\$ (650,980)
5 Utilities and Space Facilities Rental/Lease		\$ 1,295,232	\$ 977,105	\$ 2,272,337		\$ 106,370	\$ 44,000	\$ 150,370		\$ (1,188,862)	\$ (933,105)	\$ (2,121,967)
6 Computer/Office Equip/Supplies/Svc Maint		\$ 443,025	\$ 334,212	\$ 777,237		\$ 138,908	\$ 15,569	\$ 154,477		\$ (304,117)	\$ (318,643)	\$ (622,760)
7 Outside Services & Experts		\$ -	\$ -	\$ -		\$ 66,809	\$ -	\$ 66,809		\$ 66,809	\$ -	\$ 66,809
8 Other Office		\$ (232,112)	\$ (175,102)	\$ (407,214)		\$ 35,405	\$ 2,500	\$ 37,905		\$ 267,517	\$ 177,602	\$ 445,119
<b>Subtotal</b>		<b>\$ 3,110,893</b>	<b>\$ 2,346,814</b>	<b>\$ 5,457,707</b>		<b>\$ 2,504,517</b>	<b>\$ 80,769</b>	<b>\$ 2,585,286</b>		<b>\$ (606,376)</b>	<b>\$ (2,266,045)</b>	<b>\$ (2,872,421)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$ 7,756,737</b>	<b>\$ 8,150,151</b>	<b>\$ 15,906,888</b>		<b>\$ 6,573,196</b>	<b>\$ 833,071</b>	<b>\$ 7,406,267</b>		<b>\$ (1,183,541)</b>	<b>\$ (7,317,080)</b>	<b>\$ (8,500,621)</b>
<b>Recharges</b>		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ 7,756,737</b>	<b>\$ 8,150,151</b>	<b>\$ 15,906,888</b>		<b>\$ 6,573,196</b>	<b>\$ 833,071</b>	<b>\$ 7,406,267</b>		<b>\$ (1,183,541)</b>	<b>\$ (7,317,080)</b>	<b>\$ (8,500,621)</b>
<b>Program Costs and Fund Flowthrough</b>												
Subject A, Math Diag Exams (incl below)		\$ -	\$ 2,585,000	\$ 2,585,000		\$ -	\$ -	\$ -		\$ -	\$ (2,585,000)	\$ (2,585,000)
Student Academic Prep Programs		\$ 2,637,659	\$ 2,072,446	\$ 4,710,105		\$ -	\$ -	\$ -		\$ (2,637,659)	\$ (2,072,446)	\$ (4,710,105)
Federal Grant Overhead		\$ 288,938	\$ -	\$ 288,938		\$ -	\$ -	\$ -		\$ (288,938)	\$ -	\$ (288,938)
Scholarships & Awards		\$ 1,251,633	\$ 983,426	\$ 2,235,059		\$ 800	\$ -	\$ 800		\$ (1,250,833)	\$ (983,426)	\$ (2,234,259)
Other Subawards		\$ -	\$ 961,603	\$ 961,603		\$ -	\$ 90,000	\$ 90,000		\$ -	\$ (871,603)	\$ (871,603)
Outside Service/Vendors <sup>3</sup>		\$ 5,263,618	\$ 6,374,911	\$ 11,638,529		\$ 10,790,000	\$ 1,205,523	\$ 11,995,523		\$ 5,526,382	\$ (5,169,388)	\$ 356,994
<b>Subtotal</b>		<b>\$ 9,441,848</b>	<b>\$ 12,977,386</b>	<b>\$ 22,419,234</b>		<b>\$ 10,790,800</b>	<b>\$ 1,295,523</b>	<b>\$ 12,086,323</b>		<b>\$ 1,348,952</b>	<b>\$ (11,681,863)</b>	<b>\$ (10,332,911)</b>
<b>Grand Total</b>		<b>\$ 17,198,585</b>	<b>\$ 21,127,537</b>	<b>\$ 38,326,122</b>		<b>\$ 17,363,996</b>	<b>\$ 2,128,594</b>	<b>\$ 19,492,590</b>		<b>\$ -87.64</b>	<b>\$ (18,998,943)</b>	<b>\$ (18,833,532)</b>

**Notes of changes subsequent to March report:**

There was a decrease of about \$2.66M in the budget of unrestricted funds  
There was an increase of about \$1.24M in the budget of restricted funds

<sup>1</sup> A net of 9.50 FTE was eliminated

<sup>2</sup> The budget for personnel costs was reduced by \$351,662 in unrestricted funds and increased by \$39,259 in restricted funds  
The changes in the budget for personnel costs were due to several factors associated with the restructuring plan:  
Creation of new positions, elimination of existing positions, position upgrades and adjustment of salaries to mid-point

<sup>3</sup> The budget for program costs and fund flow through was reduced by about \$2.3M in unrestricted funds and was increased by about \$1.2M in restricted funds. This change was caused by:  
Eliminating \$1.1M in unrestricted funds for the Transcript Evaluation Service outside vendor agreement  
Reclassifying about \$1.2M in costs from unrestricted to restricted funds for the Analytical Writing Placement Exam (AWPE) vendor contract

## **Education Partnerships**

### ***Vacant, Vice Provost***

#### Mission & Functions

***Education Partnerships*** is responsible for systemwide and intersegmental policies and programs that engage California P-20 educational systems to promote student achievement and that strengthen the continuum of teaching, learning and leadership to ensure a full range of postsecondary options for students. Major functions:

- Developing a policy agenda for the University on state and federal policy issues that relate to P-20 education.
- Developing external partnerships to identify research, teaching and public service priorities and opportunities, and to leverage resources toward these efforts.
- Coordinating UC relations and collaborative efforts with the California Department of Education, State Board of Education, and Commission on Teacher Credentialing as well as with other educational segments and entities in the state as related to the University's involvement in P-20 work, including the California Community Colleges, the California State University, the Association of Independent Colleges and Universities, business and community organizations.
- Leadership and oversight of relations between campuses and UCOP units whose work touches on public education.
- Leadership and oversight of all aspects of the University's college access, teaching and learning activities, including strategic planning and accountability mechanisms for the Student Academic Preparation and Educational Partnerships (SAPEP) programs, COSMOS, the Science and Mathematics Initiative, educator preparation, and the California Subject Matter Projects.

#### Significant Budget Changes and Proposals

Since the March presentation, ***Education Partnerships*** has increased its budget of unrestricted funds by \$197,499, increased its budget of restricted funds by \$545,344 and increased FTE by 5.85. Personnel costs have been increased by the addition of three department analyst positions totaling \$75,995 in unrestricted funds and \$176,744 in restricted funds, the elimination of 1.00 FTE and \$122,338 in unrestricted funds associated with the Science and Math Initiative and the transfer in of 3.80 FTE and \$375,520 restricted funds associated with of the Intersegmental Coordinating Committee. Further personnel cost increases in the amount of \$318,842 in unrestricted funds and \$1,439,602 restricted funds are attributed to current position upgrades and budgeting vacant positions at the midpoint of the salary range.

This budget revision also includes a \$140,000 decrease to operating costs due to the re-categorization of COSMOS scholarships from Other Office to Program Costs and Funds

Flowthrough. Consequentially, restricted funds program costs are increased by this amount. Other program cost changes include: The elimination of the Analytical Writing Placement Exam (AWPE) committee support in the amount of \$75,000 unrestricted funds, the elimination of Puente Program indirect costs in the amount of \$241,000 restricted funds and the reduction of \$1,205,523 AWPE restricted fund contract expenses.

Including these post-March presentation changes, *Education Partnerships* has an unrestricted funds budget of about \$4.3 million, about \$26.7 million in restricted funds, and 83.96 FTE for 2009-10. The majority of the Education Partnerships budget results from the transfer of the SAPEP programs from Student Affairs and Admissions. Approximately \$3.5 million in unrestricted funds, \$14.4 million in restricted funds, and 69.91 FTE will be transferred to Education Partnerships from the former Student Affairs. Furthermore, about \$3.5 million of the \$14.4 million budget of restricted funds are of ongoing SAPEP program costs and flow through previously budgeted in unrestricted funds.

The budget of restricted funds includes an additional \$11.1 million in costs for programs which are transferred to Education Partnerships from Academic Planning, Programs and Coordination. These programs are:

- The Science Math Initiative (SMI) with an associated budget of \$794,000 unrestricted funds
- The California Subject Matter Projects (CSMP) with an associated budget of about \$9.3 million in restricted funds, and 2.0 FTE
- The California State Summer School for Mathematics and Science (COSMOS) with an associated budget of \$1.1 million in restricted funds, and 2.20 FTE



**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Education Partnerships	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 BUDGET				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Costs
	<b>Salary &amp; Benefits by Functional Unit</b>											
1. Imm. Ofc of the Vice Provost	0.00	\$ -	\$ -	\$ -	9.80	\$ 671,599	\$ 485,906	\$ 1,157,505	9.80	\$ 671,599	\$ 485,906	\$ 1,157,505
2. Administrative Services	0.00	\$ -	\$ -	\$ -	6.00	\$ 200,334	\$ 206,337	\$ 406,671	6.00	\$ 200,334	\$ 206,337	\$ 406,671
3. Teaching, Learning and Leadership	0.00	\$ -	\$ -	\$ -	6.55	\$ -	\$ 641,674	\$ 641,674	6.55	\$ -	\$ 641,674	\$ 641,674
4. P-20 Initiatives	0.00	\$ -	\$ -	\$ -	2.00	\$ -	\$ 247,970	\$ 247,970	2.00	\$ -	\$ 247,970	\$ 247,970
5. College Access and Preparation	0.00	\$ -	\$ -	\$ -	55.61	\$ -	\$ 4,342,786	\$ 4,342,786	55.61	\$ -	\$ 4,342,786	\$ 4,342,786
6. Assessment and Evaluation	0.00	\$ -	\$ -	\$ -	4.00	\$ -	\$ 425,818	\$ 425,818	4.00	\$ -	\$ 425,818	\$ 425,818
<b>Subtotal</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>83.96</b>	<b>\$ 871,933</b>	<b>\$ 6,350,491</b>	<b>\$ 7,222,424</b>	<b>83.96</b>	<b>\$ 871,933</b>	<b>\$ 6,350,491</b>	<b>\$ 7,222,424</b>
<b>Operating Expenses &amp; Support Costs</b>												
1. Consultants and Professional Services		\$ -	\$ -	\$ -		\$ 50,000	\$ 695,813	\$ 745,813		\$ 50,000	\$ 695,813	\$ 745,813
2. Meetings and Related Costs		\$ -	\$ -	\$ -		\$ 55,000	\$ 705,135	\$ 760,135		\$ 55,000	\$ 705,135	\$ 760,135
3. Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ 63,794	\$ 63,794		\$ -	\$ 63,794	\$ 63,794
4. Travel Related		\$ -	\$ -	\$ -		\$ 27,000	\$ 543,634	\$ 570,634		\$ 27,000	\$ 543,634	\$ 570,634
5. Utilities and Space Facilities Rental/Lease		\$ -	\$ -	\$ -		\$ 12,500	\$ 120,570	\$ 133,070		\$ 12,500	\$ 120,570	\$ 133,070
6. Computer/Office Equip/Supplies/Svc Maint		\$ -	\$ -	\$ -		\$ 46,966	\$ 338,211	\$ 385,177		\$ 46,966	\$ 338,211	\$ 385,177
7. Outside Services & Experts		\$ -	\$ -	\$ -		\$ 9,000	\$ 185,207	\$ 174,207		\$ 9,000	\$ 185,207	\$ 174,207
8. Other Office <sup>2</sup>		\$ -	\$ -	\$ -		\$ 14,000	\$ 134,000	\$ 148,000		\$ 14,000	\$ 134,000	\$ 148,000
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 214,466</b>	<b>\$ 2,766,364</b>	<b>\$ 2,980,830</b>		<b>\$ 214,466</b>	<b>\$ 2,766,364</b>	<b>\$ 2,980,830</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,086,399</b>	<b>\$ 9,116,855</b>	<b>\$ 10,203,254</b>		<b>\$ 1,086,399</b>	<b>\$ 9,116,855</b>	<b>\$ 10,203,254</b>
<b>Recharges</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,086,399</b>	<b>\$ 9,116,855</b>	<b>\$ 10,203,254</b>		<b>\$ 1,086,399</b>	<b>\$ 9,116,855</b>	<b>\$ 10,203,254</b>
<b>Program Costs and Fund Flowthrough</b>												
Campus operating support (SMI, COSMOS)		\$ -	\$ -	\$ -		\$ 644,000	\$ 750,000	\$ 1,394,000		\$ 644,000	\$ 750,000	\$ 1,394,000
External Evaluation (COSMOS)		\$ -	\$ -	\$ -		\$ -	\$ 80,123	\$ 80,123		\$ -	\$ 80,123	\$ 80,123
Sub agreements (GEAR UP, MESA, CSMP)		\$ -	\$ -	\$ -		\$ 2,600,000	\$ 10,524,702	\$ 13,124,702		\$ 2,600,000	\$ 10,524,702	\$ 13,124,702
AWPE committee support <sup>3</sup>		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Indirect Costs (Puenta, GEAR UP) <sup>4</sup>		\$ -	\$ -	\$ -		\$ -	\$ 286,817	\$ 286,817		\$ -	\$ 286,817	\$ 286,817
Other Subwards (SAPEP, MDTP, Puenta)		\$ -	\$ -	\$ -		\$ -	\$ 4,538,107	\$ 4,538,107		\$ -	\$ 4,538,107	\$ 4,538,107
Outside Service Vendors (TES, GEAR UP) <sup>5</sup>		\$ -	\$ -	\$ -		\$ -	\$ 724,689	\$ 724,689		\$ -	\$ 724,689	\$ 724,689
Scholarships (GEAR UP, COSMOS) <sup>6</sup>		\$ -	\$ -	\$ -		\$ -	\$ 716,000	\$ 716,000		\$ -	\$ 716,000	\$ 716,000
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 3,244,000</b>	<b>\$ 17,620,438</b>	<b>\$ 20,864,438</b>		<b>\$ 3,244,000</b>	<b>\$ 17,620,438</b>	<b>\$ 20,864,438</b>
<b>Grand Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>83.96</b>	<b>\$ 4,330,399</b>	<b>\$ 26,737,293</b>	<b>\$ 31,067,692</b>	<b>83.96</b>	<b>\$ 4,330,399</b>	<b>\$ 26,737,293</b>	<b>\$ 31,067,692</b>

**Notes of changes subsequent to March report:**

- Increase in Personnel costs of \$272,499 unrestricted funds and \$1,991,867 restricted funds, and a net increase of 5.85 FTE overall
  - 3.80 FTE and \$375,520 restricted funds increase due to transfer of Intersegmental Coordinating Committee from the Academic Affairs Immediate Office
  - 1.00 FTE and \$122,338 unrestricted funds decrease in the Science and Math Initiative
  - 1.00 FTE and \$100,749 restricted funds increase for Research and Evaluation Analyst position
  - 1.00 FTE, \$41,605 unrestricted funds and \$41,605 restricted funds increase for Resource Development position
  - 1.00 FTE, \$34,390 unrestricted funds and \$34,390 restricted funds increase for Contract and Grant Analyst position
  - \$318,842 unrestricted funds and \$1,439,602 restricted funds increase due to position upgrades and budgeting vacancies at the midpoint of the salary range
- <sup>2</sup> Decrease in Operating Expenses due to re-categorization of COSMOS scholarships from Other Office to Program Costs and Flow Through
- Net decrease in Program Costs and Flow Through attributed to the following:
- Elimination of Analytical Writing Placement Exam (AWPE) committee support-\$75,000 unrestricted funds
  - Elimination of Puenta Program indirect costs-\$241,000 restricted funds
  - Reduction of AWPE contract expense; contract commitment was also budgeted in Student Affairs and Admissions-\$1,205,523 restricted funds
  - Re-categorization of COSMOS scholarships from Other Office to Fund Flowthrough-\$140,000 restricted funds

# **BUSINESS OPERATIONS DIVISION**

**Immediate Office**

**Institutional Advancement**

**Financial Management**

**Human Resources & Benefits**

**Information Resources & Communications**

**Budget & Capital Resources**

## **BUSINESS OPERATIONS DIVISION**

The Division of Business Operations is responsible for policy development and oversight of the University's budget, business and organizational operations and financial management. Functions include Systemwide and Office of the President budgets; Human Resources and Benefits; Informational Resources and Communications, and Financial Management.

Including the post-March adjustments, for Fiscal Year 2009-10, the Division proposes a decrease to its budget of unrestricted funds by \$7.7 million or 19%. Most of this decrease reflects shifting operations that were previously budgeted on unrestricted funds to restricted funds. Accordingly, the FY 2009-10 budget for restricted funds has increased by \$10.0 million. The overall budget for FY 2009-10 reflects a modest increase of \$2.3 million (less than 3%), reflecting the division's absorption of most consolidated business and budget functions that no longer are being provided by other divisions. These include business services, project and change management, technology support and budget.

### **Business Operations Immediate Office**

The Immediate Office of Business Operations has increased its base budget of unrestricted funds by \$629,722 or 17.05% since FY 2008-09. This increase is mostly attributable the addition of a Restructuring Contingency to allow the EVP of Business Operations flexibility in staffing to meet the workload of both the Immediate Office and the Division. The FY 2009-10 budget for restricted funds has increased by \$363,000 that reflects a transfer of funding for the Institutional Advancement unit from unrestricted to restricted (see below). The total budget (unrestricted and restricted together) has increased by \$992,477.

### **Budget and Capital Resources**

For FY 2009-10, the Systemwide Budget Office will be combined with Facilities Administration. The new unit will be named Budget and Capital Resources. Although this merger was announced in October 2008, the new unit is still undergoing a detail design that will determine its ultimate staffing and fiscal needs for FY 2009-10 and beyond. Therefore, this request simply reflects the combination of FY 2008-09 budgets for each unit as the base for FY 2009-10.

The FY 2009-10 budget proposal achieves a cut of approximately 10% in the use of unrestricted funds through the elimination of one position in Budget Operations area and the shifting of a portion or all funding for nine other positions (4.29 FTE) to Plant Pool Earnings (a restricted fund source for expenses related to the capital program known as PPE). In terms of dollars, this reduction in unrestricted funds totals \$528,259. The total budget (unrestricted and restricted together) has decreased by \$60,607.

## **Human Resources and Benefits**

The Office of Human Resource and Benefits has reduced its base budget of unrestricted funds by \$4.6 million, or 37.84%. For the most part, this reduction reflects a reallocation of resources from unrestricted funds to restricted funds. As such, the budget for restricted funds has increased by approximately \$5 million. The total budget (unrestricted and restricted together) has increased by \$403,771 or slightly less than 1%. The net increase to the budget is largely accounted for in additional legal costs that have become necessary to support the University in its bargaining with labor unions regarding the re-establishment of employee contributions to UCRP.

## **Financial Management**

For FY 2009-10, the budget for the newly created Chief Financial Officer's Immediate Office is being reported within Financial Management and consolidated within Business Operations. (In future years, the Chief Financial Officer will be reported as a stand alone consolidation to include the Immediate Office and all of Financial Management.) Salaries and Benefits for the Chief Financial Officer reflect a net addition of two FTE and \$548,704 to the Appropriations Proposal submitted in March. Including these post-March presentation changes, Financial Management has reduced its budget of unrestricted funds by approximately \$2.0 million or 30%. Much of this amount reflects a shift of existing programs from unrestricted funding to restricted funding based on a re-evaluation of staff time and effort. The FY 2009-10 budget for restricted funds has increased by \$3.7 million resulting in an overall budget increase of \$1.6 million. The overall increase is due to not only the addition of the Chief Financial Officer's Immediate Office, but also the transfer of several new and existing functional units to Financial Management, including the consolidated business services unit and systemwide travel management.

## **Information Resources and Communications**

IR&C has reduced its unrestricted funds budget by about \$1.1 million or 9%, through a transfer of activities to restricted funding and the elimination of 2 net FTE. The total budget (unrestricted and restricted together) has decreased by about \$600,000 or 2.8% after taking into account new external recharges. Campuses continue to engage IR&C for an increasing variety of services, consolidating workload where economies of scale can lower University costs.

## **Institutional Advancement**

Institutional Advancement has achieved a 15% reduction in its budget by eliminating one part-time position (0.40) of one FTE and transferring 4.00 FTE from unrestricted funding to restricted funding (Lee Jacks). This transfer accurately reflects the unit's considerable responsibilities for the administration and oversight of restricted endowments. The total budget has decreased by \$80,291.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

DIVISION: Business Operations	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Business Operations Immediate Office	27.00	\$ 2,950,644	\$ 74,106	\$ 3,024,750	26.00	\$ 3,623,412	\$ 74,106	\$ 3,697,518	-1.00	\$ 672,768	\$ -	\$ 672,768
2 Institutional Advancement	4.40	\$ 442,996	\$ 93,969	\$ 536,965	4.00	\$ -	\$ 456,674	\$ 456,674	-0.40	\$ (442,996)	\$ 362,705	\$ (80,291)
3 Financial Management	132.35	\$ 6,405,209	\$ 5,913,555	\$ 12,318,764	133.35	\$ 4,005,575	\$ 8,879,893	\$ 12,885,468	1.00	\$ (2,393,634)	\$ 2,966,338	\$ 566,704
4 Human Resources and Benefits	186.00	\$ 2,822,952	\$ 14,181,908	\$ 17,004,860	186.00	\$ 3,762,463	\$ 13,246,340	\$ 17,008,803	0.00	\$ 939,511	\$ (935,568)	\$ 3,943
5 Information Resources and Communications	149.00	\$ 6,904,263	\$ 7,836,388	\$ 14,740,651	147.00	\$ 6,109,949	\$ 8,552,386	\$ 14,662,335	-2.00	\$ (794,314)	\$ 715,998	\$ (78,316)
6 Systemwide Budget Office & Facilities Admin.	52.00	\$ 5,407,410	\$ 270,408	\$ 5,677,818	51.00	\$ 4,854,151	\$ 738,060	\$ 5,592,211	-1.00	\$ (553,259)	\$ 467,652	\$ (85,607)
<b>Subtotal</b>	<b>550.75</b>	<b>\$ 24,933,474</b>	<b>\$ 28,370,334</b>	<b>\$ 53,303,808</b>	<b>547.35</b>	<b>\$ 22,355,550</b>	<b>\$ 31,947,459</b>	<b>\$ 54,303,009</b>	<b>-3.40</b>	<b>\$ (2,577,924)</b>	<b>\$ 3,577,125</b>	<b>\$ 999,201</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants & Professional Services		\$ 4,611,348	\$ 9,425,214	\$ 14,036,562		\$ 2,533,579	\$ 12,026,793	\$ 14,560,372		\$ (2,077,769)	\$ 2,601,579	\$ 523,810
2 Meetings & Related Costs		\$ 199,927	\$ 372,888	\$ 572,815		\$ 144,211	\$ 356,875	\$ 501,086		\$ (55,716)	\$ (15,813)	\$ (71,529)
3 Legal Costs		\$ 404,958	\$ 817,460	\$ 1,222,418		\$ 502,161	\$ 1,089,111	\$ 1,591,272		\$ 97,203	\$ 271,651	\$ 363,854
4 Travel Related		\$ 243,160	\$ 631,345	\$ 874,505		\$ 214,933	\$ 566,836	\$ 781,769		\$ (28,227)	\$ (64,509)	\$ (92,736)
5 Utilities & Space Facilities Rental/Lease		\$ 936,626	\$ 2,748,572	\$ 3,685,198		\$ 1,234,141	\$ 2,794,183	\$ 4,028,324		\$ 297,515	\$ 45,611	\$ 343,126
6 Computer, Office Equip/Supplies/Svc Maint		\$ 3,706,676	\$ 10,879,344	\$ 14,586,020		\$ 3,366,548	\$ 11,276,308	\$ 14,642,856		\$ (340,128)	\$ 396,964	\$ 56,836
7 Outside Services & Experts		\$ 1,421,306	\$ 3,142,037	\$ 4,563,343		\$ 214,904	\$ 4,556,181	\$ 4,771,085		\$ (1,206,402)	\$ 1,414,144	\$ 207,742
8 Other Office		\$ 1,999,255	\$ 4,286,047	\$ 6,285,302		\$ 1,506,758	\$ 5,067,308	\$ 6,574,066		\$ (482,497)	\$ 781,261	\$ 288,764
S&E related to Institutional Adv (transf from ER)		\$ 63,351	\$ -	\$ 63,351		\$ 63,351	\$ -	\$ 63,351		\$ -	\$ -	\$ -
S&E related to Mail Svcs (transfer from FA)		\$ 12,628	\$ 145,674	\$ 158,302		\$ 12,628	\$ 145,674	\$ 158,302		\$ -	\$ -	\$ -
S&E related to Bldg Svcs (transfer from FA)		\$ 32,049	\$ 303,090	\$ 335,139		\$ 32,049	\$ 303,090	\$ 335,139		\$ -	\$ -	\$ -
UCSF HR Affiliation Agreement		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ 948,008	\$ 1,482,782	\$ 2,430,790		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ 14,579,292</b>	<b>\$ 34,234,253</b>	<b>\$ 48,813,545</b>		<b>\$ 10,773,271</b>	<b>\$ 39,665,141</b>	<b>\$ 50,438,412</b>		<b>\$ (3,806,021)</b>	<b>\$ 5,430,888</b>	<b>\$ 1,624,867</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$ 39,512,766</b>	<b>\$ 62,604,587</b>	<b>\$ 102,117,353</b>		<b>\$ 33,128,821</b>	<b>\$ 71,612,600</b>	<b>\$ 104,741,421</b>		<b>\$ (6,383,945)</b>	<b>\$ 9,008,013</b>	<b>\$ 2,624,068</b>
<b>Recharges</b>												
Recharges-External		\$ -	\$ (6,938,687)	\$ (6,938,687)		\$ -	\$ (7,397,644)	\$ (7,397,644)		\$ -	\$ (458,957)	\$ (458,957)
Recharges-UCOP		\$ -	\$ (13,021,313)	\$ (13,021,313)		\$ -	\$ (12,801,275)	\$ (12,801,275)		\$ -	\$ 220,038	\$ 220,038
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (19,960,000)</b>	<b>\$ (19,960,000)</b>		<b>\$ -</b>	<b>\$ (20,198,919)</b>	<b>\$ (20,198,919)</b>		<b>\$ -</b>	<b>\$ (238,919)</b>	<b>\$ (238,919)</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>		<b>\$ 39,512,766</b>	<b>\$ 42,644,587</b>	<b>\$ 82,157,353</b>		<b>\$ 33,128,821</b>	<b>\$ 51,413,681</b>	<b>\$ 84,542,502</b>		<b>\$ (6,383,945)</b>	<b>\$ 8,769,094</b>	<b>\$ 2,385,149</b>
<b>Program Costs &amp; Fund Flowthru</b>												
Consolidated		\$ 1,369,651	\$ 5,679,136	\$ 7,048,787		\$ 70,557	\$ 6,925,252	\$ 6,995,809		\$ (1,299,094)	\$ 1,246,116	\$ (52,978)
<b>Subtotal</b>		<b>\$ 1,369,651</b>	<b>\$ 5,679,136</b>	<b>\$ 7,048,787</b>		<b>\$ 70,557</b>	<b>\$ 6,925,252</b>	<b>\$ 6,995,809</b>		<b>\$ (1,299,094)</b>	<b>\$ 1,246,116</b>	<b>\$ (52,978)</b>
<b>Grand Total</b>		<b>\$ 40,882,417</b>	<b>\$ 48,323,723</b>	<b>\$ 89,206,140</b>	<b>547.35</b>	<b>\$ 33,199,378</b>	<b>\$ 58,338,933</b>	<b>\$ 91,538,311</b>	<b>-3.40</b>	<b>\$ (7,683,039)</b>	<b>\$ 10,015,210</b>	<b>\$ 2,332,171</b>

## **Business Operations – Immediate Office**

***Katherine N. Lapp, Executive Vice President***

### Mission & Functions

#### **Mission**

The ***Business Operations*** division is responsible for the development and implementation of prudent control practices and recognized management techniques and establishment of division goals and guiding principles. Oversight and policy development is provided for all University business functions, including Systemwide Budget, Human Resources and Benefits, Facilities Administration, Financial Management, and Information Resources and Communication.

#### **Functions**

- Provide management oversight, leadership, direction and coordination of the activities carried out by the departments directly reporting to the Executive Vice President for Business Operations.
- Develop, coordinate and advocate for the UC Systemwide budget in consultation with The Regents, the President, the Provost, the Academic Senate, and the campuses and allocate the resources to the campuses, both operating and capital, on an annual basis.
- Provide management oversight for the Office of the President through implementation of prudent control practices, recognized management techniques, and effective policy development and oversight.
- Initiate new business projects and practices at the Office of the President and in coordination with the campuses to ensure that UC resources are utilized as efficiently and effectively as possible.
- Oversee the development and implementation of Regental and Presidential policies in all areas of the UC business functions to ensure effective and efficient processes for the activities of the University, including human resources policies, business and financial management policies, and information technology policies.
- Develop and administer a budget process for the Office of the President that provides a clear understanding of available fund sources and expenditures.
- Work with the Administrative Vice Chancellors and Budget Officers to establish a funding mechanism to support the technology needs of the University.
- Provide systemwide coordination of critical safety, security and information technology issues.
- In FY0809, acquired oversight of Institutional Advancement (IA). IA develops and interprets fundraising and support group policies; and provides

services to the campuses in approving campus gift actions as well as assisting in structuring gift agreements and providing counsel related to virtually every aspect of large gift giving.

### Significant Budget Changes and Proposals

Since the March presentation, the *Immediate Office of Business Operations* has increased its budget in unrestricted funds by \$1,028,030. An amount of \$628,030 was added to Salaries and Benefits as a Restructuring Contingency that will allow the EVP flexibility in staffing to meet the workload within the Immediate Office as well as the Division. Depending on resource requirements, this could mean the addition of up to six FTE. In addition a one-time amount of \$300,000 was added to Utilities & Space Facilities Rental/Lease to provide security upgrades to the downtown Oakland building. The third and final adjustment reflects an additional \$100,000 added to Other Office expenses for contract security services at the 1111 Franklin St. building per recommendations of outside experts.

Including these post-March presentation changes, the Immediate Office of Business Operations has increased its budget of unrestricted funds by \$629,722 or 17.05% since 2008-09. The total budget (unrestricted and restricted together) has increased by \$992,447.

The following discussion was presented in March. In March, the Immediate Office of Business Operations reported reductions in unrestricted funds principally in the Institutional Advancement Unit through the elimination of a part-time position (0.40 FTE) and the transfer of 4.00 FTEs (Administrative Analyst, Assistant Vice President, Director, and an Administrative Assistant III) from unrestricted funding to restricted funding (Lee Jacks).

For FY0809 and FY0910 the Immediate Office of Business Operations includes two new functional units: the Office of Project / Change Management; and the Divisional Strategic Resource Coordination Team (SRCT). The Office of Project / Change Management is charged with continuing to support the OP restructuring effort as well as to lead future change efforts at OP and on the campuses. The SRCT manages and coordinates divisional activities related to human resource actions, budget/fiscal analysis, facilities/space coordination, and large meeting/conference planning. They provide operational expertise and consultation to department managers and supervisors in these areas.

In addition, two existing functional areas are being transferred to the Business Operations Immediate Office: Building Services, and Mail Services. These units were previously accounted for in Facilities Administration. Going forward they will be reported as a single unit, Building and Mail Services. Most of the activity in these units is recharged to other UCOP departments.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Business Operations--Immediate Office		REVISED FY 2008-09 Budget After Mid Year Reductions					PROPOSED FY 2009-10 Budget					ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget				
		FTE	Unrestricted	Restricted	Total Costs		FTE	Unrestricted	Restricted	Total Costs		FTE	Unrestricted	Restricted	Total Costs	
<b>Salary &amp; Benefits by Functional Unit</b>																
1	Immediate Office-Executive Vice President	7.00	\$ 1,184,420	\$ -	\$ 1,184,420		\$ 1,115,209	\$ -	\$ 1,115,209		-1.00	\$ (69,211)	\$ -	\$ (69,211)		
2	Consolidated OP Budget Utility Group	7.00	\$ 746,855	\$ -	\$ 746,855		\$ 746,855	\$ -	\$ 746,855		0.00	\$ -	\$ -	\$ -		
3	Institutional Advancement	4.40	\$ 442,996	\$ 93,969	\$ 536,965		\$ -	\$ 458,674	\$ 458,674		-0.40	\$ (442,996)	\$ 362,705	\$ (80,291)		
4	Project/Change Management Office	3.00	\$ 315,728	\$ -	\$ 315,728		\$ 429,677	\$ -	\$ 429,677		0.00	\$ 113,949	\$ -	\$ 113,949		
5	Divisional Strategic Resource Coordination Team	3.00	\$ 298,457	\$ -	\$ 298,457		\$ 298,457	\$ -	\$ 298,457		0.00	\$ -	\$ -	\$ -		
6	Mail Services (transfer from IR&C)	4.00	\$ 137,939	\$ 43,881	\$ 181,820		\$ 137,939	\$ 43,881	\$ 181,820		0.00	\$ -	\$ -	\$ -		
7	Building Services (transfer from FA)	3.00	\$ 267,245	\$ 30,225	\$ 297,470		\$ 267,245	\$ 30,225	\$ 297,470		0.00	\$ -	\$ -	\$ -		
	Restructuring Contingency <sup>1</sup>	0.00	\$ -	\$ -	\$ -		\$ 628,030	\$ -	\$ 628,030		0.00	\$ 628,030	\$ -	\$ 628,030		
	<b>Subtotal</b>	<b>31.40</b>	<b>\$ 3,393,640</b>	<b>\$ 168,075</b>	<b>\$ 3,561,715</b>		<b>\$ 3,623,412</b>	<b>\$ 530,780</b>	<b>\$ 4,154,192</b>		<b>-1.40</b>	<b>\$ 229,772</b>	<b>\$ 362,705</b>	<b>\$ 592,477</b>		
<b>Operating Expenses &amp; Support Costs</b>																
1	Consultants & Professional Services		\$ 75,000	\$ 2,500	\$ 77,500		\$ 75,000	\$ 2,500	\$ 77,500			\$ -	\$ -	\$ -		
2	Meetings & Related Costs		\$ 12,000	\$ 1,000	\$ 13,000		\$ 12,000	\$ 1,000	\$ 13,000			\$ -	\$ -	\$ -		
3	Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		
4	Travel Related		\$ 21,000	\$ 15,000	\$ 36,000		\$ 21,000	\$ 15,000	\$ 36,000			\$ -	\$ -	\$ -		
5	Utilities & Space Facilities Rental/Lease <sup>2</sup>		\$ -	\$ -	\$ -		\$ 300,000	\$ -	\$ 300,000			\$ 300,000	\$ -	\$ 300,000		
6	Computer, Office Equip/Supplies/Svc Maint		\$ 10,000	\$ 10,000	\$ 20,000		\$ 10,000	\$ 10,000	\$ 20,000			\$ -	\$ -	\$ -		
7	Outside Services & Experts		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		
8	Other Office <sup>3</sup>		\$ 73,778	\$ 25,000	\$ 98,778		\$ 173,778	\$ 25,000	\$ 198,778			\$ 100,000	\$ -	\$ 100,000		
	S&E related to Institutional Adv (transfer from ER)		\$ 63,351	\$ -	\$ 63,351		\$ 63,351	\$ -	\$ 63,351			\$ -	\$ -	\$ -		
	S&E related to Mail Svcs (transfer from FA)		\$ 12,628	\$ 145,674	\$ 158,302		\$ 12,628	\$ 145,674	\$ 158,302			\$ -	\$ -	\$ -		
	S&E related to Bldg Svcs (transfer from FA)		\$ 32,049	\$ 303,090	\$ 335,139		\$ 32,049	\$ 303,090	\$ 335,139			\$ -	\$ -	\$ -		
	<b>Subtotal</b>		<b>\$ 299,806</b>	<b>\$ 502,264</b>	<b>\$ 802,070</b>		<b>\$ 699,806</b>	<b>\$ 502,264</b>	<b>\$ 1,202,070</b>			<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 400,000</b>		
<b>Personnel &amp; Operating Costs Before Recharges</b>																
	<b>Recharges</b>															
	Recharges-External		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		
	Recharges-UUCOP		\$ -	\$ (501,275)	\$ (501,275)		\$ -	\$ (501,275)	\$ (501,275)			\$ -	\$ -	\$ -		
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (501,275)</b>	<b>\$ (501,275)</b>		<b>\$ -</b>	<b>\$ (501,275)</b>	<b>\$ (501,275)</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Personnel &amp; Operating Costs Net of Recharges</b>																
	<b>Program Costs &amp; Fund Flowthru</b>															
	Identify Program/function		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
	<b>Grand Total</b>	<b>31.40</b>	<b>\$ 3,693,446</b>	<b>\$ 169,064</b>	<b>\$ 3,862,510</b>		<b>\$ 4,323,218</b>	<b>\$ 531,769</b>	<b>\$ 4,854,987</b>		<b>-1.40</b>	<b>\$ 629,772</b>	<b>\$ 362,705</b>	<b>\$ 992,477</b>		

<sup>1</sup> A Restructuring Contingency has been added to Salaries and Benefits for the Immediate Office of Business Operations to provide the EVP some flexibility in staffing to meet the workload within the Immediate Office as well as the Division. This represents a potential increase of up to \$628,030 to the Appropriations Proposal submitted in March.

<sup>2</sup> An amount of \$300,000 has been added to Operating Expenses and Support Costs under Utilities & Space Facilities Rental/Leases for security upgrades to the downtown Oakland building. This is a one-time cost.

<sup>3</sup> An amount of \$100,000 has been added to Operating Expenses and Support Costs under Other Office for contract security services at the 1111 Franklin Street building per recommendations of outside experts.



# Financial Management

*Anne Broome – Vice President*

## Mission & Functions

### **Mission**

*Financial Management* is responsible for systemwide financial and tax policies, controls, and accounting, all treasury and external finance functions, systemwide procurement and strategic sourcing, systemwide risk management, and mortgage programs.

### **Functions**

- **Systemwide Internal and External Banking Services:** Responsible for systemwide banking services and policy used in the administration of all UC funds.
- **Systemwide Cash Management:** Responsible for the University's Cash Management Function (approximately \$1.5 billion per month), which includes positioning daily cash, concentrating all account activity, processing all UCOP wire requests, funding all check and electronic (primarily payroll) disbursement accounts, sweeping all available depository accounts, and generating all Corporate Accounting entries.
- **Systemwide Financial Controls and Accountability:** Responsible for systemwide development and oversight of local programs to promote internal control and compliance with accounting and financial control standards. Coordinate campus Controller reporting relationships and the development and delivery of systemwide financial management training program (Business Officer Institute);
- **External Finance:** Responsible for the development of University debt strategy, capacity, and affordability; all systemwide external debt issues including policy development, debt issuance, and management as well as the coordination of capital and debt management requirements at all University locations;
- **Systemwide Finance Policy, Accounting and Reporting:** Responsible for UC financial accounting policy and the consolidated financial reporting under GAAP for campuses, medical centers, UCRS and foundations. Maintains the Corporate Financial Reporting (CFR) system and coordinates the systemwide annual fiscal close and external audit. Responsible for UC debt accounting, reporting and administration.
- **Systemwide Endowment and Investment Accounting:** Responsible for centralized accounting and financial reporting (GAAP) for endowment funds, campus foundations, and other UC affiliated organizations and deferred gifts. Also responsible for participant accounting for the GEP, HIP and STIP, and

for accounting and recording investment activity for the UCRP and UCRSP funds, including pool processing for the UCRP and DOE Laboratory segments.

- **Financial Planning and Analysis (FPA):** Responsible for financial planning and support for auxiliary business operations, including reviewing new campus construction, facilities or business development for project objectives and financial feasibility. Manages the Debt Management System (DMS) to assist campuses in planning efforts.
- **Risk Services:** Responsible for development and implementation of systemwide risk financing programs including insurance and self-insurance and the management of claims and litigation associated with these programs. Provides oversight of EH&S and implementation of systemwide loss control and loss prevention programs.
- **Strategic Sourcing and Systemwide Procurement Policy:** Provides systemwide support for collaboration among various campuses for the strategic sourcing program and procurement as well as for e-commerce systems, including catalog management.
- **Systemwide Travel Management:** Responsible for the new systemwide Travel Management program, negotiate contracts for agencies, hotels, rental cars, and airlines, and monitor usage and cost savings;
- **Office of Loan Programs:** Responsible for designing, developing and administering customized mortgage programs to support faculty/staff recruitment and retention, as well as providing loan processing approval, funding, loan servicing and accounting, loan portfolio sales and management of investor relations.
- **Business Resource Center:** Responsible for processing transactions related to general purchasing, travel and entertainment, payroll, recharges and grant awards for all OP departments except the Officers of The Regents.

### Significant Budget Changes and Proposals

Since the March presentation, *Financial Management* has increased its budget of unrestricted funds by \$329,223. This amount along with an additional amount of \$219,481 in restricted funds was added to Salaries and Benefits to create the base budget for the Chief Financial Officer (CFO) and his associated support staff. The total budget for the CFO for FY0910 is \$548,704. Please note that in future years the CFO will be reported as a stand alone consolidation to include the Immediate Office and all of Financial Management.

Including these post-March presentation changes, the total budget (unrestricted and restricted together) has increased by approximately \$1.6 million since FY0809, which also includes the previously reported transfer of several new and existing functional units to Financial Management.

For FY0910, salaries and benefits increased by \$566,704 against the FY0809 base of \$12.3 million. The FY0809 base for operating expenses is \$3.17 million. For units that were in Financial Management for both FY0809 and FY0910, the proposed base budget has been reduced by \$727 thousand, or 23%; from \$3.17 million to \$2.44 million.

As noted above several new units or initiatives have been added to Financial Management for FY0910 that were not in the FY0809 base budget. The additional operating expenses for the new units or initiatives, specifically Office of Loan Programs, Business Resource Center, Treasury Workstation and Systemwide Travel total \$1.53 million.

For FY0910, proposed operating expenses and support costs for Financial Management are \$3.97 million, up \$800 thousand or 25% from the FY0809 base budget. The increase is a combination of a \$727 thousand, or 24%, decrease in existing departments that has been more than offset by the addition of new units in Financial Management that added \$1.53 million, or 48% to the FY0809 expense base. The remainder of the net increase is attributable to a \$350 thousand decrease in recharge revenues (elimination of a recharge unit - Payroll Cluster folded into the BRC) and a \$123 thousand decrease in program costs / funds flow-through (elimination of a nonrecurring cost for UC's system wide investment in the Quali general ledger project as the cash investment period has now been met). Davis, Santa Barbara and Irvine have the lead and continue to commit non-cash resources to the effort).

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Financial Management	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Immediate Office of the Vice President	2.00	\$ 437,857	\$ -	\$ 437,857	2.00	\$ 293,592	\$ 144,265	\$ 437,857	0.00	\$ (144,265)	\$ 144,265	\$ -
2 Control & Accountability	2.00	\$ 252,148	\$ 69,328	\$ 321,476	2.00	\$ 155,705	\$ 165,771	\$ 321,476	0.00	\$ (96,443)	\$ 96,443	\$ -
3 Banking Services, Treasury Cash Management	5.00	\$ -	\$ 494,205	\$ 494,205	5.00	\$ -	\$ 494,205	\$ 494,205	0.00	\$ -	\$ -	\$ -
4 Travel Management Services	3.00	\$ 283,389	\$ -	\$ 283,389	3.00	\$ 283,389	\$ -	\$ 283,389	0.00	\$ -	\$ -	\$ -
5 Strategic Sourcing	10.80	\$ -	\$ 1,200,259	\$ 1,200,259	10.80	\$ -	\$ 1,200,259	\$ 1,200,259	0.00	\$ -	\$ -	\$ -
6 Risk Services	15.00	\$ -	\$ 1,547,885	\$ 1,547,885	15.00	\$ -	\$ 1,547,885	\$ 1,547,885	0.00	\$ -	\$ -	\$ -
7 Financial Management	2.00	\$ 240,287	\$ 108,277	\$ 348,564	3.00	\$ 226,873	\$ 268,798	\$ 495,671	1.00	\$ (13,414)	\$ 160,521	\$ 147,107
8 Payroll Coordination & Tax Services	6.00	\$ 577,901	\$ -	\$ 577,901	5.00	\$ 428,728	\$ 80,466	\$ 509,194	-1.00	\$ (149,173)	\$ 80,466	\$ (68,707)
9 Endowment & Investment Accounting	8.00	\$ -	\$ 690,598	\$ 690,598	8.00	\$ -	\$ 708,598	\$ 708,598	0.00	\$ -	\$ 18,000	\$ 18,000
10 Costing Policy and Analysis	2.00	\$ 259,691	\$ -	\$ 259,691	2.00	\$ 81,974	\$ 177,717	\$ 259,691	0.00	\$ (177,717)	\$ 177,717	\$ -
11 General Accounting	8.80	\$ 732,321	\$ 129,447	\$ 861,768	8.80	\$ 427,626	\$ 434,142	\$ 861,768	0.00	\$ (304,695)	\$ 304,695	\$ (78,400)
12 Financial Planning & Analysis	2.00	\$ 212,115	\$ -	\$ 212,115	1.00	\$ 73,715	\$ 60,000	\$ 133,715	-1.00	\$ (138,400)	\$ 60,000	\$ -
13 External Financing	5.00	\$ -	\$ 708,399	\$ 708,399	5.00	\$ -	\$ 708,399	\$ 708,399	0.00	\$ -	\$ -	\$ -
14 Office of Loan Programs	11.75	\$ -	\$ 965,157	\$ 965,157	11.75	\$ -	\$ 965,157	\$ 965,157	0.00	\$ -	\$ -	\$ -
15 Business Resources Center	49.00	\$ 3,409,500	\$ -	\$ 3,409,500	49.00	\$ 1,704,750	\$ 1,704,750	\$ 3,409,500	0.00	\$ (1,704,750)	\$ 1,704,750	\$ -
16 Chief Financial Officer Immediate Office <sup>1</sup>	0.00	\$ -	\$ -	\$ -	2.00	\$ 329,223	\$ 219,481	\$ 548,704	2.00	\$ 329,223	\$ 219,481	\$ 548,704
<b>Subtotal</b>	<b>132.35</b>	<b>\$ 6,405,209</b>	<b>\$ 5,913,555</b>	<b>\$ 12,318,764</b>	<b>133.35</b>	<b>\$ 4,005,575</b>	<b>\$ 8,879,893</b>	<b>\$ 12,885,468</b>	<b>1.00</b>	<b>\$ (2,399,634)</b>	<b>\$ 2,966,338</b>	<b>\$ 566,704</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants and Professional Services		\$ 39,923	\$ 226,230	\$ 266,153		\$ 188,407	\$ 515,156	\$ 703,563		\$ 148,484	\$ 288,926	\$ 437,410
2 Meetings and Related Costs		\$ 30,639	\$ 116,956	\$ 147,595		\$ 25,810	\$ 50,256	\$ 76,066		\$ (4,829)	\$ (66,700)	\$ (71,529)
3 Legal Costs		\$ 17,797	\$ 100,849	\$ 118,646		\$ 115,000	\$ 12,500	\$ 127,500		\$ 97,203	\$ (88,349)	\$ 8,854
4 Travel Related		\$ 59,745	\$ 285,891	\$ 345,636		\$ 49,705	\$ 224,792	\$ 274,497		\$ (10,040)	\$ (61,099)	\$ (71,139)
5 Utilities and Space Facilities Rental/Lease		\$ 12,385	\$ 115,184	\$ 127,569		\$ 9,900	\$ 160,795	\$ 170,695		\$ (2,485)	\$ 45,611	\$ 43,126
6 Computer/Office Equip/Supplies/Svc Maint		\$ 41,447	\$ 178,202	\$ 219,649		\$ 54,495	\$ 221,990	\$ 276,485		\$ 13,048	\$ 43,788	\$ 56,836
7 Outside Services & Experts		\$ 140,778	\$ 791,076	\$ 931,854		\$ 95,769	\$ 1,043,827	\$ 1,139,596		\$ (45,009)	\$ 252,751	\$ 207,742
8 Other Office		\$ 110,943	\$ 902,013	\$ 1,012,956		\$ 240,463	\$ 961,257	\$ 1,201,720		\$ 129,520	\$ 59,244	\$ 188,764
<b>Subtotal</b>		<b>\$ 453,657</b>	<b>\$ 2,716,401</b>	<b>\$ 3,170,058</b>		<b>\$ 779,549</b>	<b>\$ 3,190,573</b>	<b>\$ 3,970,122</b>		<b>\$ 325,892</b>	<b>\$ 474,172</b>	<b>\$ 800,064</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$ 6,858,866</b>	<b>\$ 8,629,956</b>	<b>\$ 15,488,822</b>		<b>\$ 4,785,124</b>	<b>\$ 12,070,466</b>	<b>\$ 16,855,590</b>		<b>\$ (2,073,742)</b>	<b>\$ 3,440,510</b>	<b>\$ 1,366,768</b>
<b>Recharges</b>												
Recharges-External		\$ -	\$ (3,638,687)	\$ (3,638,687)		\$ -	\$ (3,522,644)	\$ (3,522,644)		\$ -	\$ 116,043	\$ 116,043
Recharges-UCOP		\$ -	\$ (234,025)	\$ (234,025)		\$ -	\$ -	\$ -		\$ -	\$ 234,025	\$ 234,025
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (3,872,712)</b>	<b>\$ (3,872,712)</b>		<b>\$ -</b>	<b>\$ (3,522,644)</b>	<b>\$ (3,522,644)</b>		<b>\$ -</b>	<b>\$ 350,068</b>	<b>\$ 350,068</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>		<b>\$ 6,858,866</b>	<b>\$ 4,757,244</b>	<b>\$ 11,616,110</b>		<b>\$ 4,785,124</b>	<b>\$ 8,547,822</b>	<b>\$ 13,332,946</b>		<b>\$ (2,073,742)</b>	<b>\$ 3,790,578</b>	<b>\$ 1,716,836</b>
<b>Program Costs and Fund Flow thru</b>												
Kuali Fdn development of systemwide financial system		\$ -	\$ 136,455	\$ 136,455		\$ -	\$ -	\$ -		\$ -	\$ (136,455)	\$ (136,455)
Systemwide Audit Contract Fees		\$ -	\$ 682,080	\$ 682,080		\$ -	\$ 695,000	\$ 695,000		\$ -	\$ 12,920	\$ 12,920
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ 818,535</b>	<b>\$ 818,535</b>	<b>132.35</b>	<b>\$ 4,785,124</b>	<b>\$ 9,242,822</b>	<b>\$ 14,027,946</b>	<b>1.00</b>	<b>\$ (2,073,742)</b>	<b>\$ 3,667,043</b>	<b>\$ (123,535)</b>
<b>Grand Total</b>		<b>\$ 6,858,866</b>	<b>\$ 5,575,779</b>	<b>\$ 12,434,645</b>	<b>133.35</b>	<b>\$ 4,785,124</b>	<b>\$ 9,242,822</b>	<b>\$ 14,027,946</b>	<b>1.00</b>	<b>\$ (2,073,742)</b>	<b>\$ 3,667,043</b>	<b>\$ 1,593,301</b>

<sup>1</sup> For FY0910, the Salaries and Benefits for the newly created Chief Financial Officer's Immediate Office are being reported within Financial Management and consolidated within Business Operations. In future years, the Chief Financial Officer will be reported as a stand alone consolidation to include the Immediate Office and all of Financial Management. Salaries and Benefits for the Chief Financial Officer reflects a net addition of two FTE and \$548,704 to the Appropriations Proposal submitted in March. This includes the Chief Financial Officer (appointed by the Regents' Committee on Compensation at their meeting on March 19, 2009 pursuant to action item C2 - APPROVAL OF INTERIM SLOTTING AND COMPENSATION FOR PETER J. TAYLOR AS EXECUTIVE VICE PRESIDENT AND CHIEF FINANCIAL OFFICER, OFFICE OF THE PRESIDENT, AS DISCUSSED IN REGENT'S ONLY SESSION) and an Executive Secretary.

## **Human Resources and Benefits**

***John Cammidge – Acting Associate Vice President of Human Resources and Benefits***

### Mission & Functions

#### **Mission**

The *Office of Human Resources and Benefits* provides systemwide leadership of a progressive human resources system to build and sustain a diverse faculty and staff that will most effectively support the University of California's mission of teaching, research, and public service.

#### **Functions**

The systemwide Office of Human Resources and Benefits (HRB) serves a mix of constituencies, both academic and staff, in an array of functions and activities. UC administers its own pension and medical plans, which consume about 80% of HRB staffing, resources and funding. These programs are funded by health and welfare benefit funds and the retirement plan trust – funds that cannot be commingled with state and common funds for other purposes.

State and common funds primarily support UCOP HR services, a large and legally mandated Labor Relations function, and critical HR functions including compensation, policy, senior management program administration, diversity and Affirmative Action/EEO oversight, employee relations, strategic planning and program design, and information systems support.

HRB is organized around four units, which collectively provide service and leadership for the following primary functions:

- Oversee human resources policy and employee relations for non-represented staff employees and compensation for staff employees;
- Coordinate labor relations, as mandated by state and federal labor laws, for academic and staff employees, including central responsibility for implementation and compliance with collective bargaining agreements and labor & employment laws. UC has 16 unions and 24 local and systemwide bargaining units, representing nearly 74,000 employees;
- Provide benefits planning, design and administration for the University of California community - over 300,000 faculty, academic and staff employees, retirees, and their family members covered by the University's plans and programs;
- Oversee Diversity and Affirmative Action/Equal Employment Opportunity programs for staff employees;

- Administer the human resources program and benefits for the Senior Management Group, including detailed support for the Regents' oversight role for over 500 employees in the Senior Leadership Compensation Group;
- Manage centralized information systems, human resources policy and program compliance, customer service, research and planning support for human resources functional areas and their related constituents;
- Provide systemwide human resources strategic planning, policy, and program development;
- Serve in a fiduciary role as plan administrator for UC's health, welfare and retirement plans and programs;
- Provide programmatic funding and oversight/monitoring for certain systemwide human resources programs at locations.

### Significant Budget Changes and Proposals

The *Office of Human Resources and Benefits* has reduced its budget of unrestricted funds by \$4,564,729 or 37.84% through the transfer of Operating Expenses & Support Costs to restricted funds. The total budget (unrestricted and restricted together) has increased by \$403,771 or slightly less than 1%, the majority of which falls within restricted funds. The net increase to the budget is largely accounted for in the Legal Cost non-payroll category. An amount of \$360,000 has been added to pay for outside legal counsel (Hanson Bridgett) who will engage in collective bargaining and other labor relations work related to re-establishing represented employee contributions to UCRP. In addition, \$70,557 has been added to Program Cost / Fund Flow-through to capture the funding for the Staff Advisors to The Regents and the Council of University of California Staff Assemblies (CUCSA). Finally, the HR&B Communications Unit, including 7.5 FTE and \$519,311 in salary and benefits costs, has been transferred from HRB to the consolidated Communications Unit in External Relations. The transfer of appropriate operating expenses for this unit is still under review.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Human Resources & Benefits	REVISED FY 2008-09 Budget After Mid Year Reductions					PROPOSED FY 2009-10 Budget					ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget				
	FTE	Unrestricted	Restricted	Total Costs	Total Costs	FTE	Unrestricted	Restricted	Total Costs	Total Costs	FTE	Unrestricted	Restricted	Total Costs	
		\$	\$	\$	\$		\$	\$	\$	\$		\$	\$	\$	
<b>Salary &amp; Benefits by Functional Unit</b>															
1 Office of the Associate VP	8.00	\$ 312,967	\$ 1,334,229	\$ 1,647,196	\$ 1,647,196	8.00	\$ 463,100	\$ 1,229,348	\$ 1,692,448	\$ 1,692,448	0.00	\$ 150,133	\$ (104,881)	\$ 45,252	
2 Systemwide HR & Benefits Strategy	2.00	\$ 38,516	\$ 164,202	\$ 202,718	\$ 202,718	2.00	\$ 39,908	\$ 159,632	\$ 199,540	\$ 199,540	0.00	\$ 1,392	\$ (4,570)	\$ (3,178)	
3 Information Systems Support	15.00	\$ 269,744	\$ 1,149,960	\$ 1,419,704	\$ 1,419,704	15.00	\$ 410,486	\$ 978,217	\$ 1,388,703	\$ 1,388,703	0.00	\$ 140,742	\$ (171,743)	\$ (31,001)	
4 Employee/Labor Relations	10.00	\$ 786,933	\$ 756,073	\$ 1,543,006	\$ 1,543,006	10.00	\$ 618,579	\$ 927,868	\$ 1,546,447	\$ 1,546,447	0.00	\$ (168,354)	\$ 171,795	\$ 3,441	
5 Sr Mgmt Comp, Policy & Exec Recruit	8.00	\$ 176,881	\$ 754,072	\$ 930,953	\$ 930,953	8.00	\$ 777,192	\$ 194,298	\$ 971,490	\$ 971,490	0.00	\$ 600,311	\$ (559,774)	\$ 40,537	
6 Staff Diversity	2.00	\$ 40,968	\$ 174,653	\$ 215,621	\$ 215,621	2.00	\$ 107,810	\$ 107,810	\$ 215,620	\$ 215,620	0.00	\$ 66,842	\$ (66,843)	\$ (1)	
7 Quality Assurance & Compliance	3.00	\$ 31,633	\$ 134,858	\$ 166,491	\$ 166,491	3.00	\$ 6,221	\$ 172,644	\$ 178,865	\$ 178,865	0.00	\$ (25,412)	\$ 37,786	\$ 12,374	
8 Vendor Management	13.00	\$ 224,410	\$ 956,695	\$ 1,181,105	\$ 1,181,105	13.00	\$ -	\$ 1,173,395	\$ 1,173,395	\$ 1,173,395	0.00	\$ (224,410)	\$ 216,700	\$ (7,710)	
9 Human Resources Compliance	7.00	\$ 141,067	\$ 601,390	\$ 742,457	\$ 742,457	7.00	\$ 157,127	\$ 603,536	\$ 760,663	\$ 760,663	0.00	\$ 16,060	\$ 2,146	\$ 18,206	
10 Employee Relations, Prgs, Policies & Svcs	5.00	\$ 121,327	\$ 517,236	\$ 638,563	\$ 638,563	5.00	\$ 227,930	\$ 410,633	\$ 638,563	\$ 638,563	0.00	\$ 106,603	\$ (106,603)	\$ -	
11 Program & Policies Resources	26.00	\$ 451,262	\$ 1,923,802	\$ 2,375,064	\$ 2,375,064	26.00	\$ 944,650	\$ 1,416,975	\$ 2,361,625	\$ 2,361,625	0.00	\$ 493,388	\$ (508,827)	\$ (13,439)	
12 Financial Services	16.00	\$ 227,244	\$ 968,778	\$ 1,196,022	\$ 1,196,022	16.00	\$ -	\$ 1,192,428	\$ 1,192,428	\$ 1,192,428	0.00	\$ (227,244)	\$ 223,650	\$ (3,594)	
13 Benefit and UCRS Administration	71.00	\$ -	\$ 4,745,960	\$ 4,745,960	\$ 4,745,960	71.00	\$ 9,460	\$ 4,679,556	\$ 4,689,016	\$ 4,689,016	0.00	\$ 9,460	\$ (66,404)	\$ (56,944)	
<b>Subtotal</b>	<b>186.00</b>	<b>\$ 2,822,952</b>	<b>\$ 14,181,908</b>	<b>\$ 17,004,860</b>	<b>\$ 17,004,860</b>	<b>186.00</b>	<b>\$ 3,762,463</b>	<b>\$ 13,246,340</b>	<b>\$ 17,008,803</b>	<b>\$ 17,008,803</b>	<b>0.00</b>	<b>\$ 939,511</b>	<b>\$ (935,568)</b>	<b>\$ 3,943</b>	
<b>Operating Expenses &amp; Support Costs</b>															
1 Consultants and Professional Services		\$ 3,156,653	\$ 5,862,356	\$ 9,019,009	\$ 9,019,009		\$ 1,000,000	\$ 8,019,009	\$ 9,019,009	\$ 9,019,009		\$ (2,156,653)	\$ 2,156,653	\$ -	
2 Meetings & Related Costs		\$ 127,217	\$ 236,260	\$ 363,477	\$ 363,477		\$ 76,330	\$ 287,147	\$ 363,477	\$ 363,477		\$ (50,887)	\$ 50,887	\$ -	
3 Legal Costs		\$ 385,777	\$ 716,442	\$ 1,102,219	\$ 1,102,219		\$ 385,777	\$ 1,076,442	\$ 1,462,219	\$ 1,462,219		\$ -	\$ 360,000	\$ 360,000	
4 Travel Related		\$ 107,551	\$ 199,738	\$ 307,289	\$ 307,289		\$ 64,531	\$ 212,029	\$ 276,560	\$ 276,560		\$ (43,020)	\$ 12,291	\$ (30,729)	
5 Utilities and Space Facilities Rental/Lease		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
6 Computer/Office Equip/Supplies/Svc Maint		\$ 177,939	\$ 330,458	\$ 508,397	\$ 508,397		\$ 106,763	\$ 401,634	\$ 508,397	\$ 508,397		\$ (71,176)	\$ 71,176	\$ -	
7 Outside Services & Experts		\$ 1,161,393	\$ 2,156,872	\$ 3,318,265	\$ 3,318,265		\$ -	\$ 3,318,265	\$ 3,318,265	\$ 3,318,265		\$ (1,161,393)	\$ 1,161,393	\$ -	
8 Other Office		\$ 1,805,042	\$ 3,352,222	\$ 5,157,264	\$ 5,157,264		\$ 1,063,025	\$ 4,074,239	\$ 5,157,264	\$ 5,157,264		\$ (722,017)	\$ 722,017	\$ -	
UCSF HR Affiliation Agreement		\$ 948,008	\$ 1,482,782	\$ 2,430,790	\$ 2,430,790		\$ 948,008	\$ 1,482,782	\$ 2,430,790	\$ 2,430,790		\$ -	\$ -	\$ -	
<b>Subtotal</b>		<b>\$ 7,869,580</b>	<b>\$ 14,337,130</b>	<b>\$ 22,206,710</b>	<b>\$ 22,206,710</b>		<b>\$ 3,664,434</b>	<b>\$ 18,871,547</b>	<b>\$ 22,535,981</b>	<b>\$ 22,535,981</b>		<b>\$ (4,205,146)</b>	<b>\$ 4,534,417</b>	<b>\$ 329,271</b>	
<b>Personnel and Operating Costs Before Recharges</b>		<b>\$ 10,692,532</b>	<b>\$ 28,519,038</b>	<b>\$ 39,211,570</b>	<b>\$ 39,211,570</b>		<b>\$ 7,426,897</b>	<b>\$ 32,117,887</b>	<b>\$ 39,544,784</b>	<b>\$ 39,544,784</b>		<b>\$ (3,265,635)</b>	<b>\$ 3,598,849</b>	<b>\$ 333,214</b>	
<b>Recharges</b>															
Recharges-External		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Recharges-UCOP		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ 10,692,532</b>	<b>\$ 28,519,038</b>	<b>\$ 39,211,570</b>	<b>\$ 39,211,570</b>		<b>\$ 7,426,897</b>	<b>\$ 32,117,887</b>	<b>\$ 39,544,784</b>	<b>\$ 39,544,784</b>		<b>\$ (3,265,635)</b>	<b>\$ 3,598,849</b>	<b>\$ 333,214</b>	
<b>Program Costs and Fund Flowthrough</b>															
Health Care Facilitator \$1,625,000		\$ 1,369,651	\$ 4,860,601	\$ 6,230,252	\$ 6,230,252		\$ 70,557	\$ 6,230,252	\$ 6,300,809	\$ 6,300,809		\$ (1,299,094)	\$ 1,369,651	\$ 70,557	
<b>Subtotal</b>		<b>\$ 1,369,651</b>	<b>\$ 4,860,601</b>	<b>\$ 6,230,252</b>	<b>\$ 6,230,252</b>		<b>\$ 70,557</b>	<b>\$ 6,230,252</b>	<b>\$ 6,300,809</b>	<b>\$ 6,300,809</b>		<b>\$ (1,299,094)</b>	<b>\$ 1,369,651</b>	<b>\$ 70,557</b>	
<b>Grand Total</b>		<b>\$ 12,062,183</b>	<b>\$ 33,379,639</b>	<b>\$ 45,441,822</b>	<b>\$ 45,441,822</b>	<b>186.00</b>	<b>\$ 7,497,454</b>	<b>\$ 38,348,139</b>	<b>\$ 45,845,593</b>	<b>\$ 45,845,593</b>	<b>0.00</b>	<b>\$ (4,564,729)</b>	<b>\$ 4,968,500</b>	<b>\$ 403,771</b>	

## **Information Resources and Communications**

***David Ernst, Associate Vice President***

### Mission & Functions

***Information Resources and Communications (IR&C)*** provides information technology services to the Office of the President, individual campuses, and University-wide constituencies. Its major functions include:

- Strategic systemwide IT planning, governance and analysis
- Payroll for 7 UC campuses, plus Hastings and ASUCLA
- UC Retirement System (systemwide annuitant payments)
- At Your Service Online (employee access to benefits & pay information )
- Undergraduate Admissions ( student applications etc. online)
- Endowment Investment & Accounting System (manages UC endowments)
- Corporate Data (collects institution-wide data for analysis and reporting)
- Web Services (maintains UCOP web sites and develops applications)
- Technical Support for UCOP staff and departments
- Records Management (archives key documents and correspondence)
- System-wide IT Procurement, in conjunction with Strategic Sourcing
- Managing the advanced network provider for the UC system
- FCC Licensing (coordinates campus licensing on behalf of the Regents)

### Significant Budget Changes and Proposals

Since the March budget presentation, ***IR&C*** has added funding for 6 months of contract support to help it work through a backlog of critical applications and productivity improvements. This is a one-time addition of \$86,400 to the IR&C budget.

***IR&C*** has reduced its unrestricted funds budget by about \$1.2 million or 10%, through a transfer of activities to restricted funding and the elimination of 2 net FTE. The total budget (unrestricted and restricted together) has decreased by about \$0.7 million or 3.2% after taking into account new external recharges. Campuses continue to engage IR&C for an increasing variety of services, consolidating workload where economies of scale can lower University costs.

Net changes to Salary and Benefits include:

- Technology Support Services (Windows Engineering) unrestricted salaries shifted to restricted Communication Access Fee (CAF) pending resolution of the Knowledge Worker funding plan
- Reduction of 2 FTE budgeted in unrestricted funds



Net changes to the non-payroll categories include:

- Decrease in travel in the amount of \$15,868
- Rebudget consultants and professional services (programmers hired for limited appointments) from unrestricted to restricted funds \$156,000
- Rebudget equipment and software maintenance from unrestricted to restricted funds \$282,000
- Increase in external recharges for new services to campuses \$575,000

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Information Resources and Communications	REVISED FY 2008-09 Budget After Mid Year Reductions					PROPOSED FY 2009-10 Budget					ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget				
	FTE	Unrestricted	Restricted	Total Costs		FTE	Unrestricted	Restricted	Total Costs		FTE	Unrestricted	Restricted	Total Costs	
		\$	\$	\$			\$	\$	\$			\$	\$	\$	
<b>Salary &amp; Benefits by Functional Unit</b>															
1 Immediate Office of the Associate VP	9.00	\$ 1,134,772	\$ 32,843	\$ 1,167,615		9.00	\$ 1,118,135	\$ 38,837	\$ 1,156,972		0.00	\$ (16,637)	\$ 5,994	\$ (10,643)	
2 Records Mgmt	4.00	\$ 223,062	\$ -	\$ 223,062		4.00	\$ 237,065	\$ -	\$ 237,065		0.00	\$ 14,003	\$ -	\$ 14,003	
3 Application & Technology Support Services	7.00	\$ 825,577	\$ 287,433	\$ 1,113,010		7.00	\$ 816,901	\$ 287,433	\$ 1,104,334		0.00	\$ (8,676)	\$ -	\$ (8,676)	
4 Technology Support Services	30.00	\$ 471,492	\$ 3,027,627	\$ 3,499,119		31.00	\$ -	\$ 3,623,567	\$ 3,623,567		1.00	\$ (471,492)	\$ 595,940	\$ 124,448	
5 Data Center	18.00	\$ -	\$ 1,097,811	\$ 1,097,811		18.00	\$ -	\$ 1,097,811	\$ 1,097,811		0.00	\$ -	\$ -	\$ -	
6 Technology Service Desk	20.00	\$ 1,191,816	\$ 346,433	\$ 1,538,249		19.00	\$ 1,081,701	\$ 381,873	\$ 1,463,574		-1.00	\$ (110,115)	\$ 35,440	\$ (74,675)	
7 Web Development & Operational Systems	12.00	\$ 370,883	\$ 760,741	\$ 1,131,624		12.00	\$ 248,080	\$ 883,544	\$ 1,131,624		0.00	\$ (122,803)	\$ 122,803	\$ -	
8 Data Warehouse & Corporate Systems	11.00	\$ 955,293	\$ 127,883	\$ 1,083,176		10.00	\$ 875,489	\$ 109,185	\$ 984,674		-1.00	\$ (79,804)	\$ (18,698)	\$ (98,502)	
9 Undergraduate Admission	3.00	\$ -	\$ 283,980	\$ 283,980		2.00	\$ -	\$ 184,315	\$ 184,315		-1.00	\$ -	\$ (99,665)	\$ (99,665)	
10 Employee Systems	7.00	\$ 339,554	\$ 514,251	\$ 853,805		7.00	\$ 79,907	\$ 748,636	\$ 828,543		0.00	\$ (259,647)	\$ 234,385	\$ (25,262)	
11 Payroll/Personnel Services	16.00	\$ 1,391,814	\$ 238,463	\$ 1,630,277		16.00	\$ 1,652,671	\$ 49,646	\$ 1,702,317		0.00	\$ 260,857	\$ (188,817)	\$ 72,040	
12 UCRS Maintenance	4.00	\$ -	\$ 380,746	\$ 380,746		4.00	\$ -	\$ 380,746	\$ 380,746		0.00	\$ -	\$ -	\$ -	
13 Operational Campus Payroll	8.00	\$ -	\$ 738,177	\$ 738,177		8.00	\$ -	\$ 766,793	\$ 766,793		0.00	\$ -	\$ 28,616	\$ 28,616	
<b>Subtotal</b>	<b>149.00</b>	<b>\$ 6,904,263</b>	<b>\$ 7,836,388</b>	<b>\$ 14,740,651</b>		<b>147.00</b>	<b>\$ 6,109,949</b>	<b>\$ 8,552,386</b>	<b>\$ 14,662,335</b>		<b>-2.00</b>	<b>\$ (794,314)</b>	<b>\$ 715,998</b>	<b>\$ (78,316)</b>	
<b>Operating Expenses and Support Costs</b>															
1 Consultants & Professional Services <sup>1</sup>		\$ 1,056,424	\$ 3,169,273	\$ 4,225,697			\$ 986,824	\$ 3,325,273	\$ 4,312,097			\$ (69,600)	\$ 156,000	\$ 86,400	
2 Meetings & Related Costs		\$ 4,869	\$ 14,607	\$ 19,476			\$ 4,869	\$ 14,607	\$ 19,476			\$ -	\$ -	\$ -	
3 Legal Costs		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	
4 Travel Related		\$ 39,667	\$ 119,001	\$ 158,668			\$ 39,500	\$ 103,300	\$ 142,800			\$ (167)	\$ (15,701)	\$ (15,868)	
5 Utilities & Space Facilities Rental/Lease		\$ 863,271	\$ 2,589,813	\$ 3,453,084			\$ 863,271	\$ 2,589,813	\$ 3,453,084			\$ -	\$ -	\$ -	
6 Computer/Office Equip/Supplies/Svc Maint		\$ 3,450,300	\$ 10,350,901	\$ 13,801,201			\$ 3,168,300	\$ 10,632,901	\$ 13,801,201			\$ (282,000)	\$ 282,000	\$ -	
7 Outside Services & Experts		\$ 64,439	\$ 193,319	\$ 257,758			\$ 64,439	\$ 193,319	\$ 257,758			\$ -	\$ -	\$ -	
8 Other Office		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	
<b>Subtotal</b>		<b>\$ 5,478,970</b>	<b>\$ 16,436,914</b>	<b>\$ 21,915,884</b>			<b>\$ 5,127,203</b>	<b>\$ 16,859,213</b>	<b>\$ 21,986,416</b>			<b>\$ (351,767)</b>	<b>\$ 422,299</b>	<b>\$ 70,532</b>	
<b>Personnel and Operating Costs Before Recharges</b>		<b>\$ 12,383,233</b>	<b>\$ 24,273,302</b>	<b>\$ 36,656,535</b>			<b>\$ 11,237,152</b>	<b>\$ 25,411,599</b>	<b>\$ 36,648,751</b>			<b>\$ (1,146,081)</b>	<b>\$ 1,138,297</b>	<b>\$ (7,784)</b>	
<b>Recharges</b>															
Recharges-External		\$ -	\$ (3,300,000)	\$ (3,300,000)			\$ -	\$ (3,875,000)	\$ (3,875,000)			\$ -	\$ (575,000)	\$ (575,000)	
Recharges-UCOP		\$ -	\$ (12,286,013)	\$ (12,286,013)			\$ -	\$ (12,300,000)	\$ (12,300,000)			\$ -	\$ (13,987)	\$ (13,987)	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (15,586,013)</b>	<b>\$ (15,586,013)</b>			<b>\$ -</b>	<b>\$ (16,175,000)</b>	<b>\$ (16,175,000)</b>			<b>\$ -</b>	<b>\$ (588,987)</b>	<b>\$ (588,987)</b>	
<b>Personnel and Operating Costs Net of Recharges</b>		<b>\$ 12,383,233</b>	<b>\$ 8,687,289</b>	<b>\$ 21,070,522</b>			<b>\$ 11,237,152</b>	<b>\$ 9,236,599</b>	<b>\$ 20,473,751</b>			<b>\$ (1,146,081)</b>	<b>\$ 549,310</b>	<b>\$ (596,771)</b>	
<b>Program Costs and Fund Flowthrough</b>															
Program Details		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Grand Total</b>		<b>\$ 12,383,233</b>	<b>\$ 8,687,289</b>	<b>\$ 21,070,522</b>		<b>147.00</b>	<b>\$ 11,237,152</b>	<b>\$ 9,236,599</b>	<b>\$ 20,473,751</b>		<b>-2.00</b>	<b>\$ (1,146,081)</b>	<b>\$ 549,310</b>	<b>\$ (596,771)</b>	

<sup>1</sup> Add \$86,400 for temporary professional services to help define new IT proposals for increased productivity

## **Budget and Capital Resources (combined Systemwide Budget Office and Facilities Management)**

**Patrick Lenz – Vice President**

**Note:** *The newly combined departments are in the midst of reviewing work processes and identifying an appropriate organizational structure. This review is expected to conclude in mid-April. Pending the outcome of this final review, the mission and functions listed below are subject to change.*

### Mission & Functions

#### **Mission**

The *Systemwide Budget Office* is responsible for the development, approval, communication and implementation of the University's operating and capital resources acquisitions and allocation plans and its Long Range Budget Plans. The office also directs the development of the annual budget on behalf of the President and The Regents, and secures their approval to adopt its recommendations.

*Facilities Administration* provides leadership for managing the University's physical assets and sustaining a built environment. Its purpose, through the development and operation of the University's physical assets, is to effectively and efficiently support the University's teaching, research and public service mission.

#### **Functions**

Specific functions of the Budget Office include:

- Develop and recommend budget strategies, long range budget plans, policies, and analyses for operating and capital budgets, including fund priorities, allocation formulas, external negotiation strategies, and forward-year plans and outlooks.
- Develop annual budget request consistent with the policies and priorities of the Board of Regents.
- Identify near and long term consequences of proposed budget actions, and development of alternative scenarios.
- Ensure an open and transparent budget process, so that decisions are understandable and the budget itself is clear and accessible;
- Negotiate and advocate for the Regents Budget request at the State level including with the Department of Finance, the Governor's Office, members of the Legislature and their staff, State budget subcommittees, the California Postsecondary Education Commission, and other State officials.
- Develop recommendations for allocations to the campuses in the context of an open and transparent budget process, including implementation of applicable controls and policies.

- Work with the Chancellors and other campus officers to address planning and budget issues and ensure accountability.
- Work through the new academic planning process, consultation with faculty, students, campus and Office of the President staff, and other constituencies on budgetary planning issues, resource needs, and priorities for the annual Regents Budget.

Facilities Administration provides services in the following functional areas:

- Facilities and energy management, and sustainable practices: Responsible for providing leadership in the stewardship of 100,000,000 square feet of University facilities; strategic planning in addressing deferred maintenance and capital renewal needs; systemwide strategic energy planning and leveraged energy procurement services on behalf of the campuses, and sponsorship of \$500 million in energy-saving projects; the University's sustainable practices program; and training programs and opportunities to share best practices.
- Capital project design and delivery: Responsible for providing leadership in developing capital project design and delivery strategies , including contract administration and training related to project management, to implement the University's \$8 billion program of major projects underway. [Note: contract administration and training function is currently suspended, pending final review and staffing needs assessment.]
- Real estate development: Responsible for the scope of real estate services, supporting transactions (leasing, purchases and sales, ground leases, easements, licenses, rights-of-way), strategic planning, portfolio management, reporting, property tax management, training tools and programs, and sharing best practices.
- Physical and environmental planning: Responsible for providing leadership, consultation and strategic planning related to University land use and site planning, long-range land-use plans (LRDPs), the environmental process, and the University's statutory obligations.
- Building code and safety: Responsible for providing leadership to ensure University facilities are constructed, leased, and purchased to meet applicable and appropriate standards for the protection of life and property, and in the most cost-effective and timely manner; represents the University, and advocates for its interests, on State regulatory bodies and boards of professional organizations. [Note: function currently suspended, pending final review and staffing needs assessment.]

## Significant Budget Changes and Proposals

In September of 2008, a Review Team appointed by Executive Vice President Katherine Lapp and Chaired by UCD Vice Chancellor John Meyer submitted its report entitled

“Organizing for the Successful Delivery and Stewardship of Capital Assets” (Report). This report recommended that the Systemwide Budget Office and Facilities Administration be merged. The Report included a set of summary major recommendations as well as specific recommendations associated with several of the sub areas of the newly defined Department.

In mid-October of 2008, EVP Lapp convened a joint meeting for the staff of both former departments to announce that she had reviewed the Report and was prepared to implement its major recommendations effective immediately by consolidating the two departments into a newly formed department at UCOP. She indicated that this effort was being done to increase organizational efficiencies as part of the larger OP efforts already underway in other business areas. Looking forward, she indicated that this would consolidate all systemwide resource management issues under one set of leadership, to be completed by mid-April, 2009.

While the final staffing and fiscal requirements for FY0910 are still being reviewed, a preliminary FY0910 budget for the combined Systemwide Budget Office and Facilities Administration department has been prepared by combining the FY0809 budget for each unit and using these amounts as the base for FY0910. The FY0910 budget proposal achieves a cut of approximately 10% in the use of unrestricted funds through the elimination of one position in Budget Operations area (Coordinator @ 1.00 FTE) and the shifting of a portion or all funding for nine other positions (4.29 FTE) to Plant Pool Earnings (a restricted fund source for expenses related to the capital program known as PPE). While it is believed that the shifting of the funding to PPE at the proposed levels can be sustained in the near term, the actual distributions of those shifts may change following the completion of the departmental review now under way. In terms of dollars, this reduction in unrestricted funds totals \$528,259. The total budget (unrestricted and restricted together) has decreased by \$60,607.

During FY0809, Facilities Administration transferred two functional units to the Immediate Office of Business Operations: Building Services and Mail Services. These units are now reflected in the Immediate Office of Business Operations for both FY0809 and FY0910.

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Budget and Capital Resources		REVISED FY 2008-09 Budget After Mid Year Reductions & Consolidation with the Systemwide Budget Office				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>													
<b>Systemwide Budget Office</b>													
1	Immediate Office--VP-Systemwide Budget	6.00	\$ 785,628	\$ -	\$ 785,628	6.00	\$ 778,278	\$ -	\$ 778,278	0.00	\$ (7,350)	\$ -	\$ (7,350)
2	Budget Operations	8.00	\$ 837,087	\$ -	\$ 837,087	7.00	\$ 675,481	\$ 46,287	\$ 721,768	-1.00	\$ (161,606)	\$ 46,287	\$ (115,319)
3	Resource Management	2.00	\$ 218,465	\$ -	\$ 218,465	2.00	\$ 219,557	\$ -	\$ 219,557	0.00	\$ 1,092	\$ -	\$ 1,092
4	Capital Program	12.00	\$ 1,107,049	\$ 37,012	\$ 1,144,061	12.00	\$ 970,355	\$ 189,385	\$ 1,159,740	0.00	\$ (136,694)	\$ 152,373	\$ 15,679
<b>Facilities Administration</b>													
5	Immediate Office of the Associate VP	5.00	\$ 587,752	\$ -	\$ 587,752	5.00	\$ 608,043	\$ -	\$ 608,043	0.00	\$ 20,291	\$ -	\$ 20,291
6	Facilities Management Services	5.50	\$ 642,984	\$ -	\$ 642,984	5.00	\$ 339,761	\$ 268,992	\$ 608,753	-0.50	\$ (303,223)	\$ 268,992	\$ (34,231)
7	Planning, Design and Construction	5.50	\$ 535,881	\$ -	\$ 535,881	6.00	\$ 570,112	\$ -	\$ 570,112	0.50	\$ 34,231	\$ -	\$ 34,231
8	Real Estate Services Group	8.00	\$ 692,564	\$ 233,396	\$ 925,960	8.00	\$ 692,564	\$ 233,396	\$ 925,960	0.00	\$ -	\$ -	\$ -
	<b>Subtotal</b>	<b>52.00</b>	<b>\$ 5,407,410</b>	<b>\$ 270,408</b>	<b>\$ 5,677,818</b>	<b>51.00</b>	<b>\$ 4,854,151</b>	<b>\$ 738,060</b>	<b>\$ 5,592,211</b>	<b>-1.00</b>	<b>\$ (553,259)</b>	<b>\$ 467,652</b>	<b>\$ (85,607)</b>
<b>Operating Expenses &amp; Support Costs</b>													
1	Consultants and Professional Services		\$ 283,348	\$ 164,855	\$ 448,203		\$ 283,348	\$ 164,855	\$ 448,203		\$ -	\$ -	\$ -
2	Meetings & Related Costs		\$ 25,202	\$ 3,865	\$ 29,067		\$ 25,202	\$ 3,865	\$ 29,067		\$ -	\$ -	\$ -
3	Legal Costs		\$ 1,384	\$ 169	\$ 1,553		\$ 1,384	\$ 169	\$ 1,553		\$ -	\$ -	\$ -
4	Travel Related		\$ 15,197	\$ 11,715	\$ 26,912		\$ 40,197	\$ 11,715	\$ 51,912		\$ 25,000	\$ -	\$ 25,000
5	Utilities and Space Facilities Rental/Lease		\$ 60,970	\$ 43,575	\$ 104,545		\$ 60,970	\$ 43,575	\$ 104,545		\$ -	\$ -	\$ -
6	Computer, Office Equip/Supplies/Svc Maint		\$ 26,990	\$ 9,783	\$ 36,773		\$ 26,990	\$ 9,783	\$ 36,773		\$ -	\$ -	\$ -
7	Outside Services & Expens		\$ 54,696	\$ 770	\$ 55,466		\$ 54,696	\$ 770	\$ 55,466		\$ -	\$ -	\$ -
8	Other Office		\$ 9,492	\$ 6,812	\$ 16,304		\$ 9,492	\$ 6,812	\$ 16,304		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ 477,279</b>	<b>\$ 241,544</b>	<b>\$ 718,823</b>		<b>\$ 502,279</b>	<b>\$ 241,544</b>	<b>\$ 743,823</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>			<b>\$ 5,884,689</b>	<b>\$ 511,952</b>	<b>\$ 6,396,641</b>		<b>\$ 5,356,430</b>	<b>\$ 979,604</b>	<b>\$ 6,336,034</b>		<b>\$ (528,259)</b>	<b>\$ 467,652</b>	<b>\$ (60,607)</b>
<b>Recharges</b>													
	Recharges-External		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	Recharges-U COP		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Personnel &amp; Operating Costs After Recharges</b>			<b>\$ 5,884,689</b>	<b>\$ 511,952</b>	<b>\$ 6,396,641</b>		<b>\$ 5,356,430</b>	<b>\$ 979,604</b>	<b>\$ 6,336,034</b>		<b>\$ (528,259)</b>	<b>\$ 467,652</b>	<b>\$ (60,607)</b>
<b>Program Costs and Fund Flowthru</b>													
	Identify Program/function		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Grand Total</b>	<b>52.00</b>	<b>\$ 5,884,689</b>	<b>\$ 511,952</b>	<b>\$ 6,396,641</b>	<b>51.00</b>	<b>\$ 5,356,430</b>	<b>\$ 979,604</b>	<b>\$ 6,336,034</b>	<b>-1.00</b>	<b>\$ (528,259)</b>	<b>\$ 467,652</b>	<b>\$ (60,607)</b>

# **EXTERNAL RELATIONS**

**Immediate Office**

**Federal Government Relations**

**State Government Relations**

**Alumni Affairs/Advocacy**

**Communications**

## **External Relations (formerly University Affairs)**

***Daniel M. Dooley – Interim Senior Vice President, External Relations***

### Mission & Functions

#### **Mission**

***External Relations*** (formerly known as University Affairs) is responsible for developing and implementing external affairs strategies for state and federal governmental relations, communications, alumni affairs and institutional advocacy. These efforts are undertaken in support of the President and the campuses in order to bring together constituencies and stakeholders to build enduring financial, legislative and constituent support for the University.

#### **Functions**

The departments in External Relations have direct responsibility for conducting specific systemwide functions for the University. Primary functions include:

- Federal Governmental Relations (Washington, D.C.) represents and advocates for the University on federal budget, legislation and public policy issues impacting the University.
- State Governmental Relations (Sacramento) represents and advocates for the University on legislation and public policy issues impacting the University and works in conjunction with the Systemwide Budget Office to advocate on State budget matters.
- Communications develops, coordinates and implements systemwide communications strategies for the University, working closely with the campuses. It also provides strategic oversight for the management of systemwide issues.
- Alumni Affairs/Advocacy, as described further below, is a proposed consolidated unit focusing on cultivating and maintaining relationships with key stakeholders to build broad support for the University and its public policy priorities, with a special emphasis on engaging UC alumni and servicing alumni organizational needs.

### Significant Budget Changes and Proposals

Since the March presentation, ***External Relations*** has increased its budget of unrestricted funds by \$238,241. Salaries and Benefits have been adjusted upward by \$114 in Federal Government Relations (FGR), upward by \$89,694 in Alumni and Constituent Affairs, upward by \$206,636 in the Consolidated Communications Unit, and downward by (\$58,203) in the Restructuring Contingency. Under restricted funds, Salaries and



Benefits have been adjusted downward by (\$55,682) in FGR. The net reduction of (\$55,568) in FGR reflects a net increase of 0.50 FTE which includes the eliminating the Director of National Lab Affairs, increasing the Science Advisor from half-time to full-time, and creating a Principal Administrative Analyst I.

Including the post-March presentation changes, the overall budget of unrestricted funds for External Relations has decreased by (\$746,958) since FY0809. This reduction is mostly attributable to a reduction of Operating Expenses & Support Costs in the amount of (\$771,080) coupled with an increase of \$24,122 in Salaries and Benefits. The total budget (unrestricted and restricted together) has decreased by (\$411,330) or 4%.

External Relations has been pursuing two significant organizational changes. The first is the consolidation of communications activities into a centralized unit. For FY0910, the budget brings together the previous budgets of Strategic Communications, Student Affairs Communications, and Human Resources Communications in the budget of a single Communications group in External Relations. This move reduces the total FTE devoted to communications activities while enhancing message consistency, making possible new economies of scale, and offering the opportunity to enhance the university's communications capacity in several key areas that historically have been neglected. These actions are critical to the University's ability to communicate more effectively with the public and to broaden understanding of the University's contributions to the daily life of California.

While this consolidation effort was reflected in the FY0809 mid-year budget, "Other Office" now includes a transfer of \$810,510 from Student Affairs to the consolidated Communications unit, largely for printing and mailing of publications. In addition, 7.5 FTE (estimated at 6 FTE for FY0910) and the associated salary and benefits costs have been transferred from HRB to the consolidated Communications Unit.

The second consolidation, on a smaller scale, involves a pending proposal to bring together two previously separate External Relations units, Alumni Affairs and Institutional Advocacy, in a unified unit that serves systemwide alumni needs not addressed by the campuses while preserving a focus on building relationships with additional constituencies to help broaden public understanding and support for the University and its public policy priorities.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: External Relations (Formerly University Affairs)	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Immediate Office	4.00	\$ 749,558	\$ -	\$ 749,558	3.00	\$ 729,947	\$ -	\$ 729,947	-1.00	\$ (19,611)	\$ -	\$ (19,611)
2 Federal Governmental Relations <sup>1</sup>	9.50	\$ 1,657,058	\$ 75,000	\$ 1,732,058	10.00	\$ 957,746	\$ 434,039	\$ 1,391,785	0.50	\$ (699,312)	\$ 359,039	\$ (340,273)
3 State Governmental Relations	11.00	\$ 1,210,875	\$ -	\$ 1,210,875	11.00	\$ 1,368,940	\$ -	\$ 1,368,940	0.00	\$ 158,065	\$ -	\$ 158,065
4 Alumni and Constituent Affairs <sup>2</sup>	3.00	\$ 93,000	\$ 87,000	\$ 180,000	3.00	\$ 353,902	\$ -	\$ 353,902	0.00	\$ 260,902	\$ (87,000)	\$ 173,902
5 New Consolidated Communications Unit <sup>3</sup>	33.00	\$ 3,030,834	\$ 420,642	\$ 3,451,476	33.00	\$ 3,299,344	\$ 484,231	\$ 3,783,575	0.00	\$ 268,510	\$ 63,589	\$ 332,099
6 Restructuring Contingency <sup>4</sup>	0.00	\$ -	\$ -	\$ -	0.00	\$ 55,568	\$ -	\$ 55,568	0.00	\$ 55,568	\$ -	\$ 55,568
<b>Subtotal</b>	<b>60.50</b>	<b>\$ 6,741,325</b>	<b>\$ 582,642</b>	<b>\$ 7,323,967</b>	<b>60.00</b>	<b>\$ 6,765,447</b>	<b>\$ 918,270</b>	<b>\$ 7,683,717</b>	<b>-0.50</b>	<b>\$ 24,122</b>	<b>\$ 335,628</b>	<b>\$ 359,750</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants & Professional Services		\$ 497,212	\$ 114,453	\$ 611,665		\$ 109,282	\$ 264,453	\$ 373,735		\$ (387,930)	\$ 150,000	\$ (237,930)
2 Meetings & Related Costs		\$ 190,445	\$ 45,383	\$ 235,828		\$ 171,242	\$ 45,383	\$ 216,625		\$ (19,203)	\$ -	\$ (19,203)
3 Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4 Travel Related		\$ 214,351	\$ 52,942	\$ 267,293		\$ 178,209	\$ 52,942	\$ 231,151		\$ (36,142)	\$ -	\$ (36,142)
5 Utilities & Space Facilities Rental/Lease		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
6 Computer, Office Equip/Supplies/Svc Maint		\$ 276,340	\$ 65,675	\$ 342,015		\$ 149,456	\$ 65,675	\$ 215,131		\$ (126,884)	\$ -	\$ (126,884)
7 Outside Services & Experts		\$ 75,652	\$ 21,861	\$ 97,513		\$ 59,332	\$ 21,861	\$ 81,193		\$ (16,320)	\$ -	\$ (16,320)
8 Other Office		\$ 1,319,433	\$ 129,479	\$ 1,448,912		\$ 1,134,832	\$ 129,479	\$ 1,264,311		\$ (184,601)	\$ -	\$ (184,601)
<b>Subtotal</b>	<b>\$ 2,573,433</b>	<b>\$ 429,793</b>	<b>\$ 3,003,226</b>	<b>\$ 3,003,226</b>	<b>\$ 1,802,353</b>	<b>\$ 579,793</b>	<b>\$ 2,382,146</b>	<b>\$ 2,382,146</b>	<b>\$ 771,080</b>	<b>\$ 150,000</b>	<b>\$ 621,080</b>	
<b>Personnel &amp; Operating Costs Before Recharges</b>	<b>\$ 9,314,758</b>	<b>\$ 1,012,435</b>	<b>\$ 10,327,193</b>	<b>\$ 10,327,193</b>	<b>\$ 8,567,800</b>	<b>\$ 1,498,063</b>	<b>\$ 10,065,863</b>	<b>\$ 10,065,863</b>	<b>\$ (746,958)</b>	<b>\$ 485,628</b>	<b>\$ (261,330)</b>	
<b>Recharges</b>												
Recharges-External	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recharges-UCOP	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ -	\$ (155,000)	\$ (155,000)	\$ (155,000)	\$ -	\$ (150,000)	\$ (150,000)	\$ (150,000)
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ -</b>	<b>\$ (155,000)</b>	<b>\$ (155,000)</b>	<b>\$ (155,000)</b>	<b>\$ -</b>	<b>\$ (150,000)</b>	<b>\$ (150,000)</b>	
<b>Personnel &amp; Operating Costs Net of Recharges</b>	<b>\$ 9,314,758</b>	<b>\$ 1,007,435</b>	<b>\$ 10,322,193</b>	<b>\$ 10,322,193</b>	<b>\$ 8,567,800</b>	<b>\$ 1,343,063</b>	<b>\$ 9,910,863</b>	<b>\$ 9,910,863</b>	<b>\$ (746,958)</b>	<b>\$ 335,628</b>	<b>\$ (411,330)</b>	
<b>Program Costs &amp; Fund Flowthru</b>												
Program Detail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>60.50</b>	<b>\$ 9,314,758</b>	<b>\$ 1,007,435</b>	<b>\$ 10,322,193</b>	<b>60.00</b>	<b>\$ 8,567,800</b>	<b>\$ 1,343,063</b>	<b>\$ 9,910,863</b>	<b>-0.50</b>	<b>\$ (746,958)</b>	<b>\$ 335,628</b>	<b>\$ (411,330)</b>

<sup>1</sup> Salaries and Benefits for Federal Government Relations reflects a net increase of 0.50 FTE and a reduction of (\$55,568) from the Appropriations Proposal submitted in March. This includes the elimination of the Director of National Lab Affairs (former incumbent appointed to AVP, FGR pursuant to action item C1 C - APPROVAL OF INDIVIDUAL COMPENSATION ACTIONS AS DISCUSSED IN CLOSED SESSION by the Regents' Committee on Compensation at their meeting on March 19, 2009), increasing the Science Advisor from half-time to full-time, and creating a Principal Administrative Analyst.

<sup>2</sup> The Alumni / Advocacy Unit has been replaced by Alumni and Constituent Affairs. The restructured unit reflects a net increase of \$89,694 from the March Appropriations Proposal.

<sup>3</sup> With respect to the Communications Unit, the Appropriations Proposal presented in March was based on early assumptions about classification levels for positions in the newly consolidated unit. The actual classification levels have now been confirmed, and as such, the proposed budget has been adjusted upward by \$206,636. In addition, the new consolidated Communications Unit now includes 6 FTE and the associated expenses transferred from HR&B that were previously reported as a separate line item.

<sup>4</sup> The Restructuring Contingency of \$113,771 reflected in the March Appropriations Proposal has been applied to the budgets of the Communications unit and the Alumni and Constituent Affairs unit (see footnotes 2 and 3 above). A new restructuring contingency has been established for Federal Government Relations in the amount of \$55,568.

# **HEALTH SCIENCES & SERVICES**

## **Health Sciences & Services**

***John D. Stobo, Senior Vice President***

### Mission & Functions

*Health Sciences & Services* provides leadership and strategic direction to advance the education, research, and public service programs of the University's health sciences instructional system and clinical enterprise; and supports and promotes strategic initiatives by the academic medical centers.

Its major functions include:

- Advancement of the University's health sciences and clinical services programs through education, research, and the delivery of health care services
- Provides leadership of planning activities (e.g., development of new health sciences enrollment plan and restructuring of public program hospital payments)
- Coordination of new nursing and medical student educational initiatives
- Oversight and coordination of the business and financial activities of the \$4.4 billion annual clinical enterprise
- Development of policy and funding concepts/proposals to protect and maximize revenue for the clinical enterprise
- Development and articulation of the policy and fiscal impact of proposed health care reform initiatives for UC medical centers
- Management of state and federal initiatives to improve access to the UC physician services
- Management of a \$30 million, five-year initiative to develop a new California Telehealth Network
- Provides leadership and coordination of systemwide groups addressing wide ranging health sciences and clinical care program issues
- Provides leadership to develop more effective systemwide clinical branding
- Provides communication strategies for the University's health sciences and clinical services enterprise to develop strong and functional public policy positions and advocacy
- Management and resolution of high-risk issues and confidential matters arising on one or more campuses
- Strategic direction of systemwide compliance, HIPPA and quality activities

### Significant Budget Changes and Proposals

*Health Sciences and Services* has increased its budget of unrestricted funds by about \$819,746 or 33%. The total budget (unrestricted and restricted together) has increased by about \$2.4 million or 85%.

Major changes to the unrestricted funds budget include:

- Inclusion of \$900,000 of ongoing program costs and fund flowthrough associated with the Academic Geriatric Research Program
- Increased travel costs of \$48,319 associated with the leadership and directives of the new Senior Vice President, Health Sciences and Services
- The shift of \$124,254 personnel expenses from the unrestricted funds budget to restricted

Major changes to the restricted funds budget include:

- An increase of consultant and professional service expenses in the amount of \$348,763 as a result of the inclusion of ongoing California Health Benefits Review Program (CHBRP) actuary expenses
- The inclusion of ongoing computer, office equipment and supply costs in the amount of \$20,733 for CHBRP
- The inclusion of \$63,362 ongoing other office expenses related to CHBRP
- Recharges will be reduced by \$127,206 in restricted funds due to funds carried forward from the 08-09 budget for the Anatomical Materials Program, thus requiring less to be recharged to the campuses in 09-10
- Inclusion of ongoing program costs and fund flowthrough in the amount of \$833,320 for CHBRP
- Inclusion of on-going program costs and fund flowthrough in the amount of \$50,000 for the Anatomical Materials Program

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

<b>Department: Health Sciences &amp; Services</b>												
REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget				
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Health Sciences & Services Immediate Office	2.00	\$ 754,647	\$ -	\$ 754,647	4.00	\$ 889,393	\$ -	\$ 889,393	2.00	\$ 134,746	\$ -	\$ 134,746
2 Health, Medical, & Technology Services	6.00	\$ 781,032	\$ -	\$ 781,032	6.00	\$ 781,032	\$ -	\$ 781,032	0.00	\$ -	\$ -	\$ -
3 Health Sciences	12.00	\$ 826,777	\$ 360,178	\$ 1,186,955	10.00	\$ 567,776	\$ 484,432	\$ 1,052,208	-2.00	\$ (259,001)	\$ 124,254	\$ (134,747)
<b>Subtotal</b>	<b>20.00</b>	<b>\$ 2,362,456</b>	<b>\$ 360,178</b>	<b>\$ 2,722,634</b>	<b>20.00</b>	<b>\$ 2,238,201</b>	<b>\$ 484,432</b>	<b>\$ 2,722,633</b>	<b>0.00</b>	<b>\$ (124,255)</b>	<b>\$ 124,254</b>	<b>\$ (1)</b>
<b>Operating Expenses &amp; Support Costs</b>												
1 Consultants & Professional Services		\$ 10,253	\$ 101,237	\$ 111,490		\$ 20,000	\$ 450,000	\$ 470,000		\$ 9,747	\$ 348,763	\$ 358,510
2 Meetings & Related Costs		\$ 8,114	\$ 18,597	\$ 26,711		\$ 8,000	\$ 47,500	\$ 55,500		\$ (114)	\$ 28,903	\$ 28,789
3 Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4 Travel Related		\$ 51,681	\$ 30,330	\$ 82,011		\$ 100,000	\$ 27,574	\$ 127,574		\$ 48,319	\$ (2,756)	\$ 45,563
5 Utilities & Space Facilities Rental/Lease		\$ 364	\$ -	\$ 364		\$ -	\$ -	\$ -		\$ (364)	\$ -	\$ (364)
6 Computer/Office Equip/Supplies/Svc Maint		\$ 11,119	\$ 3,267	\$ 14,386		\$ 12,350	\$ 24,000	\$ 36,350		\$ 1,231	\$ 20,733	\$ 21,964
7 Outside Services & Experts		\$ -	\$ 27,990	\$ 27,990		\$ -	\$ 24,000	\$ 24,000		\$ -	\$ (3,990)	\$ (3,990)
8 Other Office		\$ 64,882	\$ 45,637	\$ 110,519		\$ 50,064	\$ 108,999	\$ 159,063		\$ (14,818)	\$ 63,362	\$ 48,544
<b>Subtotal</b>		<b>\$ 146,413</b>	<b>\$ 227,058</b>	<b>\$ 373,471</b>		<b>\$ 190,414</b>	<b>\$ 682,073</b>	<b>\$ 872,487</b>		<b>\$ 44,001</b>	<b>\$ 455,015</b>	<b>\$ 499,016</b>
<b>Salary &amp; Operational Costs Before Recharges</b>		<b>\$ 2,508,869</b>	<b>\$ 587,236</b>	<b>\$ 3,096,105</b>		<b>\$ 2,428,615</b>	<b>\$ 1,166,505</b>	<b>\$ 3,595,120</b>		<b>\$ (80,254)</b>	<b>\$ 579,269</b>	<b>\$ 499,015</b>
<b>Recharges</b>												
Recharges-External (Anatomical Materials Program)		\$ -	\$ (250,000)	\$ (250,000)		\$ -	\$ (122,794)	\$ (122,794)		\$ -	\$ 127,206	\$ 127,206
Recharges-UCOP		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (250,000)</b>	<b>\$ (250,000)</b>		<b>\$ -</b>	<b>\$ (122,794)</b>	<b>\$ (122,794)</b>		<b>\$ -</b>	<b>\$ 127,206</b>	<b>\$ 127,206</b>
<b>Salary &amp; Operational Costs Net of Recharges</b>		<b>\$ 2,508,869</b>	<b>\$ 337,236</b>	<b>\$ 2,846,105</b>		<b>\$ 2,428,615</b>	<b>\$ 1,043,711</b>	<b>\$ 3,472,326</b>		<b>\$ (80,254)</b>	<b>\$ 706,475</b>	<b>\$ 626,221</b>
<b>Program Costs &amp; Fund Flowthru</b>												
Academic Geriatric Research Program		\$ -	\$ -	\$ -		\$ 900,000	\$ -	\$ 900,000		\$ 900,000	\$ -	\$ 900,000
California Health Benefits Review Program		\$ -	\$ -	\$ -		\$ -	\$ 833,320	\$ 833,320		\$ -	\$ 833,320	\$ 833,320
Anatomical Materials Program		\$ -	\$ -	\$ -		\$ -	\$ 50,000	\$ 50,000		\$ -	\$ 50,000	\$ 50,000
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 900,000</b>	<b>\$ 883,320</b>	<b>\$ 1,783,320</b>		<b>\$ 900,000</b>	<b>\$ 883,320</b>	<b>\$ 1,783,320</b>
<b>Grand Total</b>	<b>20.00</b>	<b>\$ 2,508,869</b>	<b>\$ 337,236</b>	<b>\$ 2,846,105</b>	<b>20.00</b>	<b>\$ 3,328,615</b>	<b>\$ 1,927,031</b>	<b>\$ 5,255,646</b>	<b>0.00</b>	<b>\$ 819,746</b>	<b>\$ 1,589,795</b>	<b>\$ 2,409,541</b>

# **LABORATORY MANAGEMENT**

## **Laboratory Management**

***Bruce Darling, Executive Vice President***

### Mission & Functions

***Laboratory Management Office*** (LMO) provides the leadership and core staff necessary to ensure and support the ongoing and future excellence of science and technology at Lawrence Berkeley National Laboratory (LBNL) and the limited liability corporations, Los Alamos National Security, LLC (LANS) and Lawrence Livermore National Security, LLC (LLNS). LMO continues to develop a responsible, cost effective approach to meet the University's ongoing fiduciary responsibilities, including maximizing fee income for research while retaining the capability and commitment for effective UC oversight at LBNL. LMO also manages the UC partnership involvement with LANS and LLNS, in the management of Los Alamos National Laboratory (LANL) and Lawrence Livermore National Laboratory (LLNL).

Its major functions are organized around three functional activities:

#### Lab Programs and Research

- Serves as the “face” of UC through its daily contact with the labs
- Ensures effective UC leadership and influence for Lab programs, science and technology
- Supports an effective Lab environment for science and technology and program accomplishments

#### Lab Business and Operations

- Represents UC's interest in annual performance fee objectives negotiations
- Ensures that UC is adequately informed with regard to matters affecting Regents fiduciary obligations
- Conducts day-to-day oversight of LBNL operations, and business and staffing of the Contract Assurance Council

#### Contract Administration & Closeout

- Administers prime contract for LBNL
- Provides contract interpretation and compliance
- Ensures the University's termination rights and obligations are met, resolves open audits, government and third party claims
- Leads UC's contract closeout activities for old Contracts 98 (LBNL), 36 (LANL) and 48 (LLNL)

### Significant Budget Changes and Proposals

***Laboratory Management Office*** has reduced its budget of restricted funds by about \$0.4 million or 11.3%, principally through the elimination of .90 net FTE. The total budget is in restricted funding from the LLC Fees, LBNL and the LANL and LLNL Contract Close Out funds.



Net changes to the restricted budget largely pertain to:

- Decrease 1.00 FTE and Budget for Vice President vacancy
- Increase 0.10 FTE for existing Director position to become 1.00 FTE for Lab Assessment and Oversight
- Decrease in budget pertaining to Information Technology layoff effective 6/30/09
- Includes budget for Laboratory Management employees who participate in the 415M compensation program

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Laboratory Management		REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
		FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost	FTE	Unrestricted	Restricted	Total Cost
<b>Salary &amp; Benefits by Functional Unit</b>													
1	Immediate Office of the Vice President	3.00	\$ -	\$ 961,448	\$ 961,448	2.00	\$ -	\$ 577,012	\$ 577,012	-1.00	\$ -	\$ (384,436)	\$ (384,436)
2	Laboratory Programs	1.00	\$ -	\$ 376,280	\$ 376,280	1.00	\$ -	\$ 376,280	\$ 376,280	0.00	\$ -	\$ -	\$ -
3	Lab Programmatic Assessment & Oversight	0.90	\$ -	\$ 158,187	\$ 158,187	1.00	\$ -	\$ 175,763	\$ 175,763	0.10	\$ -	\$ 17,576	\$ 17,576
4	Laboratory Collaborations	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
5	Operations & Administration	1.00	\$ -	\$ 376,280	\$ 376,280	1.00	\$ -	\$ 404,078	\$ 404,078	0.00	\$ -	\$ 27,798	\$ 27,798
6	Operations	4.00	\$ -	\$ 788,412	\$ 788,412	4.00	\$ -	\$ 788,703	\$ 788,703	0.00	\$ -	\$ 291	\$ 291
7	Contracts/Administration	4.00	\$ -	\$ 800,126	\$ 800,126	4.00	\$ -	\$ 694,140	\$ 694,140	0.00	\$ -	\$ (105,986)	\$ (105,986)
	<b>Subtotal</b>	<b>13.90</b>	<b>\$ -</b>	<b>\$ 3,460,733</b>	<b>\$ 3,460,733</b>	<b>13.00</b>	<b>\$ -</b>	<b>\$ 3,015,976</b>	<b>\$ 3,015,976</b>	<b>-0.90</b>	<b>\$ -</b>	<b>\$ (444,757)</b>	<b>\$ (444,757)</b>
<b>Operating Expenses &amp; Support Costs</b>													
1	Consultants & Professional Services		\$ -	\$ 50,000	\$ 50,000		\$ -	\$ 50,000	\$ 50,000		\$ -	\$ -	\$ -
2	Meetings & Related Costs		\$ -	\$ 5,000	\$ 5,000		\$ -	\$ 5,000	\$ 5,000		\$ -	\$ -	\$ -
3	Legal Costs		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4	Travel Related		\$ -	\$ 100,000	\$ 100,000		\$ -	\$ 90,000	\$ 90,000		\$ -	\$ (10,000)	\$ (10,000)
5	Utilities & Space Facilities Rental/Lease		\$ -	\$ 200,000	\$ 200,000		\$ -	\$ 210,000	\$ 210,000		\$ -	\$ 10,000	\$ 10,000
6	Computer/Office Equip/Supplies/Svc Maint		\$ -	\$ 117,798	\$ 117,798		\$ -	\$ 117,798	\$ 117,798		\$ -	\$ -	\$ -
7	Outside Services & Experts		\$ -	\$ 10,000	\$ 10,000		\$ -	\$ 10,000	\$ 10,000		\$ -	\$ -	\$ -
8	Other Office		\$ -	\$ 1,238	\$ 1,238		\$ -	\$ 1,238	\$ 1,238		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ 484,036</b>	<b>\$ 484,036</b>		<b>\$ -</b>	<b>\$ 484,036</b>	<b>\$ 484,036</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>													
			\$ -	\$ 3,944,769	\$ 3,944,769		\$ -	\$ 3,500,012	\$ 3,500,012		\$ -	\$ (444,757)	\$ (444,757)
<b>Recharges</b>													
	Recharges-External		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	Recharges-UCOP		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>													
			\$ -	\$ 3,944,769	\$ 3,944,769		\$ -	\$ 3,500,012	\$ 3,500,012		\$ -	\$ (444,757)	\$ (444,757)
<b>Program Costs &amp; Fund Flowthru</b>													
	Program Detail		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>13.90</b>	<b>\$ -</b>	<b>\$ 3,944,769</b>	<b>\$ 3,944,769</b>	<b>13.00</b>	<b>\$ -</b>	<b>\$ 3,500,012</b>	<b>\$ 3,500,012</b>	<b>-0.90</b>	<b>\$ -</b>	<b>\$ (444,757)</b>	<b>\$ (444,757)</b>

# **PRESIDENT'S IMMEDIATE OFFICE**

**Immediate Office**

**Policy and Analysis**

**Institutional Research**

**Issues Management Policy Analysis &  
Coordination**

## **President's Immediate Office**

***Mark G. Yudof – President***

### Mission & Functions

#### **Mission**

The *President's Immediate Office* is responsible for providing support that ensures an informed perspective of the President, the President's Cabinet and other Senior Leadership. This includes facilitating the implementation of activities that are administrative, programmatic, and involve management functions. It is also responsible for overseeing the operation and maintenance of the President's official residence.

#### **Functions**

- Oversees administration and personnel functions of the President's Immediate Office.
- Supports the President in coordination of official calendar, meetings, travel, and various office reports.
- Provides policy oversight and both internal and external community building.
- Provides management oversight for executive searches conducted on behalf of the President for senior leaders (Chancellors, Executive Vice Presidents, Vice Presidents, etc.).
- Oversees communications/correspondence unit functions for the President's Immediate Office in support of the President.
- Assists the President in his responsibilities, both substantive and ceremonial, among them drafting introductions and forwards to scholarly and other publications, public statements and messages, awards and award citations, and Regents' resolutions.
- Oversees, directs and coordinates activities of special initiatives established by the President such as the DC Staff Diversity Council and the DC Women's Leadership Initiative.

### Significant Budget Changes and Proposals

Since the March presentation, the *President's Immediate Office* has decreased its budget of unrestricted funds by (\$34,539). Salaries and benefits have decreased by (\$55,039) which includes the elimination of an Office Assistant and an Administrative Assistant. In addition, a vacant Administrative Analyst has been rebudgeted as a Principal Administrative Analyst.

Also, under Operating Expenses and Support Costs, an additional amount of \$20,500 has been budgeted for the Associate to the President. The FY0809 budget for the Associate to the President was inadvertently omitted and is now appropriately reflected in both fiscal years.

Including the post-March presentation changes, the total budget for the President's has increased by \$684,492. The President's Immediate Office is 100% funded on unrestricted funds. For FY0809, the President's Immediate Office is adding two new functional units that will operate under the umbrella of the newly created Office of Policy and Analysis. These two new units are the consolidated Office of Institutional Research (IR) and Issues Management, Policy Analysis and Coordination (IMPAC). In addition to directing both IR and IMPAC, the Associate Vice President for Policy and Analysis will oversee and provide analytical support for systemwide policy planning and issues management, as well as help coordinate and improve deliberations over policy issues. The Institutional Research unit will be responsible for assembling corporate data from campuses and other sources and will conduct analysis pertaining to admissions, personnel and compensation data, research data, contracts and grants, financial aid, graduate students and budget data. IMPAC will support development of University proactive positions on key policy issues and handle many of UCOP's legislative coordination activities.

A breakdown of the major increases against FY0809 by unit follows:

- Salary adjustments for the President's Immediate Office (\$19,677).
- Two new positions to direct and support the Immediate Office of Policy and Analysis (Associate Vice President and Administrative Assistant III) \$348,838.
- Salary Adjustments for Institutional Research \$127,370 including one new position (Analyst @ 1.00 FTE) to be split between IR and IMPAC.
- Salary Adjustments for IMPAC \$72,961.
- Operating Expenses & Support Costs for Institutional Research \$15,000 (for a subscription to the National Student Clearinghouse database).
- Operating Expenses & Support Costs for IMPAC \$140,000.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: President's Immediate Office	REVISED FY 2008-09 Budget After Mid Year Reductions						PROPOSED FY 2009-10 Budget						ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget											
	FTE		Unrestricted		Restricted		Total Costs		FTE		Unrestricted		Restricted		Total Costs		FTE		Unrestricted		Restricted		Total Costs	
			\$	\$	\$	\$	\$	\$			\$	\$	\$	\$	\$	\$			\$	\$	\$	\$	\$	\$
<b>Salary &amp; Benefits by Functional Unit</b>																								
1 President's Immediate Office <sup>1</sup>	14.00	\$	2,078,497	\$	-	\$	2,078,497		12.00	\$	2,058,820	\$	-	\$	2,058,820		-2.00	\$	(19,677)	\$	-	\$	(19,677)	
2 Policy and Analysis Immediate Office	0.00	\$	-	\$	-	\$	-		2.00	\$	348,838	\$	-	\$	348,838		2.00	\$	348,838	\$	-	\$	348,838	
3 Institutional Research	15.00	\$	1,815,256	\$	-	\$	1,815,256		16.00	\$	1,942,626	\$	-	\$	1,942,626		1.00	\$	127,370	\$	-	\$	127,370	
4 Issues Mgt. Policy Analysis & Coord. (IMPAC)	7.00	\$	832,598	\$	-	\$	832,598		7.00	\$	905,559	\$	-	\$	905,559		0.00	\$	72,961	\$	-	\$	72,961	
<b>Subtotal</b>	<b>36.00</b>	<b>\$</b>	<b>4,726,351</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,726,351</b>		<b>37.00</b>	<b>\$</b>	<b>5,255,843</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,255,843</b>		<b>1.00</b>	<b>\$</b>	<b>529,492</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>529,492</b>	
<b>Operating Expenses &amp; Support Costs</b>																								
1 Consultants and Professional Services		\$	-	\$	-	\$	-			\$	2,000	\$	-	\$	2,000			\$	2,000	\$	-	\$	2,000	
2 Meetings & Related Costs		\$	71,954	\$	-	\$	71,954			\$	74,454	\$	-	\$	74,454			\$	2,500	\$	-	\$	2,500	
3 Legal Costs		\$	-	\$	-	\$	-			\$	-	\$	-	\$	-			\$	-	\$	-	\$	-	
4 Travel Related		\$	89,142	\$	-	\$	89,142			\$	94,142	\$	-	\$	94,142			\$	5,000	\$	-	\$	5,000	
5 Utilities and Space Facilities Rental/Lease		\$	-	\$	-	\$	-			\$	-	\$	-	\$	-			\$	-	\$	-	\$	-	
6 Computer, Office Equip/Supplies/Svc Maint		\$	20,151	\$	-	\$	20,151			\$	22,151	\$	-	\$	22,151			\$	2,000	\$	-	\$	2,000	
7 Outside Services & Expens		\$	37,417	\$	-	\$	37,417			\$	37,417	\$	-	\$	37,417			\$	-	\$	-	\$	-	
8 Other Office		\$	197,625	\$	-	\$	197,625			\$	218,625	\$	-	\$	218,625			\$	21,000	\$	-	\$	21,000	
Status of Women Advisory Committee		\$	3,150	\$	-	\$	3,150			\$	3,150	\$	-	\$	3,150			\$	-	\$	-	\$	-	
Associate to the President <sup>2</sup>		\$	20,500	\$	-	\$	20,500			\$	20,500	\$	-	\$	20,500			\$	-	\$	-	\$	-	
S&E Institutional Research		\$	17,500	\$	-	\$	17,500			\$	-	\$	-	\$	-			\$	(17,500)	\$	-	\$	(17,500)	
S&E IMPAC		\$	10,000	\$	-	\$	10,000			\$	150,000	\$	-	\$	150,000			\$	140,000	\$	-	\$	140,000	
<b>Subtotal</b>		<b>\$</b>	<b>467,439</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>467,439</b>			<b>\$</b>	<b>622,439</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>622,439</b>			<b>\$</b>	<b>155,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>155,000</b>	
<b>Personnel &amp; Operating Costs Before Recharges</b>		<b>\$</b>	<b>5,193,790</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,193,790</b>			<b>\$</b>	<b>5,878,282</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,878,282</b>			<b>\$</b>	<b>684,492</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>684,492</b>	
<b>Recharges</b>																								
Recharges-External		\$	-	\$	-	\$	-			\$	-	\$	-	\$	-			\$	-	\$	-	\$	-	
Recharges-UCOP		\$	-	\$	-	\$	-			\$	-	\$	-	\$	-			\$	-	\$	-	\$	-	
<b>Subtotal</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>Total Personnel &amp; Operating Costs Net Recharges</b>		<b>\$</b>	<b>5,193,790</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,193,790</b>			<b>\$</b>	<b>5,878,282</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,878,282</b>			<b>\$</b>	<b>684,492</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>684,492</b>	
<b>Program Costs &amp; Fund Flowthru</b>																								
Program Detail		\$	-	\$	-	\$	-			\$	-	\$	-	\$	-			\$	-	\$	-	\$	-	
<b>Subtotal</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>Grand Total</b>		<b>\$</b>	<b>5,193,790</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,193,790</b>		<b>37.00</b>	<b>\$</b>	<b>5,878,282</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,878,282</b>		<b>1.00</b>	<b>\$</b>	<b>684,492</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>684,492</b>	

<sup>1</sup> Salaries and Benefits for the President's Immediate Office reflects a net reduction of two FTE and (\$55,039) from the Appropriations Proposal submitted in March. This includes the elimination of an Office Assistant and an Administrative Assistant. In addition, a vacant Administrative Analyst has been rebudgeted as a Principal Administrative Analyst.

<sup>2</sup> Under Operating Expenses, an additional line item has been added for the Associate to the President at \$20,500 which will be funded from Sealles Funds. This amount has been proxied from Regents' action item C3R (APPROVAL OF APPOINTMENT OF ASSOCIATE OF THE PRESIDENT AS DISCUSSED IN REGENTS' ONLY SESSION) as presented to, and adopted by the Regents' Committee on Compensation at the July 17, 2008 meeting.

# **REGENTS' DIRECT REPORTS**

**Office of the Secretary and Chief of Staff**

**Office of the Treasurer**

**Office of General Counsel**

**Ethics, Compliance and Audit Services**

## **Secretary and Chief of Staff to the Regents**

***Diane M. Griffiths, Secretary and Chief of the Staff***

### Mission & Functions

#### **Mission**

*The Secretary and Chief of Staff to the Regents* functions as the primary liaison between the Regents and the University administration. The office works directly with the Board Chair and with other Regents on a variety of projects and special initiatives.

#### **Functions**

- The Secretary and Chief of Staff directs a multitude of research projects and analyses, and oversees planning efforts. The office also handles official records of the University and is responsible for planning and staffing all Board and Regental Committee meetings.
- Facilitates effective governance, including long-range planning, communication and problem-solving on significant issues and challenges facing the Regents.
- Ensures that the Board's activities comply with all pertinent legal guidelines and conform to sound governance practices, including recommending change as needed to comply with developing legal requirements and best practices.
- Ensures development of an on-going orientation program for newly appointed and current Regents to provide an understanding of Regental roles and responsibilities as well as new developments in the University which relate to the duties and conduct of the Regents.
- Identifies policy needs and provides objective analysis to assist the Regents in performing their fiduciary responsibility as well as to enhance understanding of key issues and improve long-range decision-making.
- Disseminates to the Regents updates on developments in legislation or policy that relate to the work of the Regents and works with the Regents on appropriate responses thereto.
- Provides a full range of administrative support to the Board, the Chair and committee chairs in planning, preparing and conducting Board and committee meetings and events.
- Participates in planning future Board and committee meetings with focus on Regental priorities, long-range planning, and compliance with legal and policy mandates.
- Administers the annual operating budget for the Board.
- Informs and advises the Regents and the administration on procedures and Board policies.



## Significant Budget Changes and Proposals

The Secretary Chief of Staff to the Regents has reduced its budget of unrestricted funds by \$397,860 or 10.80%, principally through the elimination of 1.00 FTE (Committee Analyst, MSP IV) at \$130,075 and by reducing Operating Expenses and Support costs by \$267,785. Within Operating Expenses and Support costs, savings are anticipated in Board, Committee and related meeting costs, transportation services, professional organization participation, Student Regent recruitment costs, and contributions to campus events.

Based on an analysis of current and prior year Board meeting costs, UCLA and UCSF / Mission Bay provide the most cost effective locations for holding Board meetings. As such, the FY0910 proposed budget assumes that four Board meetings will be held at UCSF / Mission Bay and two will be held at UCLA. If different meeting sites are ultimately selected, a supplemental appropriation may be requested to offset any additional costs.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Office of the Secretary / COS	REVISED FY 2008-09 Budget After Mid Year Reductions						PROPOSED FY 2009-10 Budget						ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget												
	FTE		Unrestricted		Restricted		Total Costs		FTE		Unrestricted		Restricted		Total Costs		FTE		Unrestricted		Restricted		Total Costs		
	13.00	\$	1,755,249	\$	1,755,249	\$	1,755,249	\$	1,755,249	12.00	\$	1,625,174	\$	1,625,174	\$	1,625,174	\$	1,625,174	-1.00	\$	(130,075)	\$	(130,075)	\$	(130,075)
<b>Salary &amp; Benefits by Functional Unit</b>																									
1 Immediate Office of the Secretary	13.00	\$	1,755,249	\$	1,755,249	\$	1,755,249	\$	1,755,249	12.00	\$	1,625,174	\$	1,625,174	\$	1,625,174	\$	1,625,174	-1.00	\$	(130,075)	\$	(130,075)	\$	(130,075)
<b>Subtotal</b>	<b>13.00</b>	<b>\$</b>	<b>1,755,249</b>	<b>\$</b>	<b>1,755,249</b>	<b>\$</b>	<b>1,755,249</b>	<b>\$</b>	<b>1,755,249</b>	<b>12.00</b>	<b>\$</b>	<b>1,625,174</b>	<b>\$</b>	<b>1,625,174</b>	<b>\$</b>	<b>1,625,174</b>	<b>\$</b>	<b>1,625,174</b>	<b>-1.00</b>	<b>\$</b>	<b>(130,075)</b>	<b>\$</b>	<b>(130,075)</b>	<b>\$</b>	<b>(130,075)</b>
<b>Operating Expenses &amp; Support Costs</b>																									
1 Consultants & Professional Services		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
2 Meetings & Related Costs		\$	1,473,435	\$	-	\$	-	\$	1,473,435		\$	1,338,383	\$	-	\$	-	\$	1,338,383		\$	(135,052)	\$	-	\$	(135,052)
3 Legal Costs		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
4 Travel Related		\$	27,254	\$	-	\$	-	\$	27,254		\$	13,595	\$	-	\$	-	\$	13,595		\$	(13,659)	\$	-	\$	(13,659)
5 Utilities & Space Facilities Rental/Lease		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
6 Computer, Office Equip/Supplies/Svc Maint		\$	8,636	\$	-	\$	-	\$	8,636		\$	53,193	\$	-	\$	-	\$	53,193		\$	44,557	\$	-	\$	44,557
7 Outside Services & Experts		\$	9,146	\$	-	\$	-	\$	9,146		\$	9,000	\$	-	\$	-	\$	9,000		\$	(146)	\$	-	\$	(146)
8 Other Office		\$	408,694	\$	15,000	\$	423,694	\$	423,694		\$	245,209	\$	15,000	\$	260,209	\$	260,209		\$	(163,485)	\$	-	\$	(163,485)
<b>Subtotal</b>	<b>13.00</b>	<b>\$</b>	<b>1,927,165</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>1,942,165</b>	<b>\$</b>	<b>1,942,165</b>	<b>12.00</b>	<b>\$</b>	<b>1,659,380</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>1,674,380</b>	<b>\$</b>	<b>1,674,380</b>	<b>-1.00</b>	<b>\$</b>	<b>(267,785)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(267,785)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>																									
		\$	3,682,414	\$	15,000	\$	3,697,414	\$	3,697,414		\$	3,284,554	\$	15,000	\$	3,299,554	\$	3,299,554		\$	(397,860)	\$	-	\$	(397,860)
<b>Recharges</b>																									
Recharges-External		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
Recharges-UUCOP		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
<b>Subtotal</b>	<b>13.00</b>	<b>\$</b>	<b>3,682,414</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>3,697,414</b>	<b>\$</b>	<b>3,697,414</b>	<b>12.00</b>	<b>\$</b>	<b>3,284,554</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>3,299,554</b>	<b>\$</b>	<b>3,299,554</b>	<b>-1.00</b>	<b>\$</b>	<b>(397,860)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(397,860)</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>																									
		\$	3,682,414	\$	15,000	\$	3,697,414	\$	3,697,414		\$	3,284,554	\$	15,000	\$	3,299,554	\$	3,299,554		\$	(397,860)	\$	-	\$	(397,860)
<b>Program Costs &amp; Fund Flowthru</b>																									
Identify Program/function		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-	\$	-		\$	-	\$	-	\$	-
<b>Subtotal</b>	<b>13.00</b>	<b>\$</b>	<b>3,682,414</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>3,697,414</b>	<b>\$</b>	<b>3,697,414</b>	<b>12.00</b>	<b>\$</b>	<b>3,284,554</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>3,299,554</b>	<b>\$</b>	<b>3,299,554</b>	<b>-1.00</b>	<b>\$</b>	<b>(397,860)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(397,860)</b>
<b>Grand Total</b>																									
		\$	3,682,414	\$	15,000	\$	3,697,414	\$	3,697,414		\$	3,284,554	\$	15,000	\$	3,299,554	\$	3,299,554		\$	(397,860)	\$	-	\$	(397,860)

## **Office of the Treasurer** **Marie N. Berggren, Vice President**

### Mission & Functions

*The Office of the Treasurer of The Regents* manages the University of California's retirement, endowment, and cash assets under the policies, guidelines, and performance benchmarks established by The Regents. The Office's mission is to implement those policies and guidelines by selecting, executing, and monitoring investment strategies designed to add value over the benchmarks within a risk controlled framework. The Office adheres to high ethical as well as professional standards in serving the financial management needs of its constituency. As of June 30, 2008, the Treasurer's Office managed over \$66 billion in total assets.

The three main functions of the Office include:

- Investment Management – The investment funds managed include UCRP, DCP, Endowment Funds and STIP
- Investment Risk Management – Ensures funds managed do not expose the University to potential or unexpected losses beyond the Regents' risk tolerance level
- Investment Services - Investment Services' structure includes *Operations, Information Systems, Business Management, and Communications*. The Investment Services function provides uniquely qualified staff whose support is efficiently integrated into both the Investment Management and Risk Management functions

### Significant Budget Changes and Proposals

*The Office of the Treasurer* has increased its budget of restricted funds by \$1 million or 5.4% over FY 2008-09. The total budget is in restricted funding from the Asset Management fund which is comprised of STIP, Endowment and UCRP assessments.

Salary related net increases largely pertain to:

- Budgeting of approved vacant positions and related benefits in 2008-09 was for a partial year. Budget for 2009-10 is for a full year
- Increases (including related benefits) due to the filling of vacant positions as well as various salary adjustments

Non-Salary operating expenses have increased \$173,000 or 2.2% over last fiscal year. Some of the major changes include:

- Decrease (\$1.3 million, -17%) mainly due to RFP for custody and performance analytics that yielded a significant reduction of fees from our custody bank
- Increase Legal Fees (\$542,000, 7%); new asset classes will require more extensive legal review for agreements, partnerships, closing documents, etc
- Increase Outside Services & Experts (\$479,000, 6%); various 3rd party systems and online research vendors have scheduled increases, as well as new services being acquired
- Increase in Travel (\$393,000, 5%) as due diligence meetings are planned to better monitor manager performance and more site visits are planned due to new asset classes being ramped up

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Treasurer's Office	REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
		\$	\$	\$		\$	\$	\$		\$	\$	\$
<b>Salary &amp; Benefits by Functional Unit</b>												
1 Immediate Office of the Chief Investment Officer	2.00	\$ -	\$ 631,880	\$ 631,880	2.00	\$ -	\$ 648,659	\$ 648,659	0.00	\$ -	\$ 16,779	\$ 16,779
2 Public Equity	3.00	\$ -	\$ 527,396	\$ 527,396	5.00	\$ -	\$ 994,233	\$ 994,233	2.00	\$ -	\$ 466,837	\$ 466,837
3 Fixed Income Investments	1.00	\$ -	\$ 362,791	\$ 362,791	1.00	\$ -	\$ 372,425	\$ 372,425	0.00	\$ -	\$ 9,634	\$ 9,634
4 Fixed Income Function	8.00	\$ -	\$ 1,849,282	\$ 1,849,282	9.00	\$ -	\$ 2,059,322	\$ 2,059,322	1.00	\$ -	\$ 210,040	\$ 210,040
5 Absolute Returns	3.00	\$ -	\$ 585,540	\$ 585,540	4.00	\$ -	\$ 758,385	\$ 758,385	1.00	\$ -	\$ 172,845	\$ 172,845
6 Private Equity	4.00	\$ -	\$ 810,768	\$ 810,768	5.00	\$ -	\$ 1,072,459	\$ 1,072,459	1.00	\$ -	\$ 261,691	\$ 261,691
7 Real Assets	3.00	\$ -	\$ 697,684	\$ 697,684	4.00	\$ -	\$ 910,435	\$ 910,435	1.00	\$ -	\$ 212,751	\$ 212,751
8 Risk Management	5.00	\$ -	\$ 852,024	\$ 852,024	5.00	\$ -	\$ 874,649	\$ 874,649	0.00	\$ -	\$ 22,625	\$ 22,625
9 Immediate Office of the Associate CIO	33.00	\$ -	\$ 4,619,699	\$ 4,619,699	27.00	\$ -	\$ 3,490,959	\$ 3,490,959	-6.00	\$ -	\$ (1,128,740)	\$ (1,128,740)
10 Misc. Salary Related Items									0.00	\$ -	\$ 589,744	\$ 589,744
<b>Subtotal</b>	<b>62.00</b>	<b>\$ -</b>	<b>\$ 10,937,064</b>	<b>\$ 10,937,064</b>	<b>62.00</b>	<b>\$ -</b>	<b>\$ 11,771,270</b>	<b>\$ 11,771,270</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ 834,206</b>	<b>\$ 834,206</b>
<b>Operating Expenses and Support Costs</b>												
1 Consultants and Professional Services		\$ -	\$ 453,137	\$ 453,137		\$ -	\$ 228,000	\$ 228,000		\$ -	\$ (225,137)	\$ (225,137)
2 Meetings & Related Costs		\$ -	\$ 4,295	\$ 4,295		\$ -	\$ -	\$ -		\$ -	\$ (4,295)	\$ (4,295)
3 Legal Costs		\$ -	\$ 268,341	\$ 268,341		\$ -	\$ 810,000	\$ 810,000		\$ -	\$ 541,659	\$ 541,659
4 Travel Related		\$ -	\$ 287,239	\$ 287,239		\$ -	\$ 680,000	\$ 680,000		\$ -	\$ 392,761	\$ 392,761
5 Utilities and Space Facilities Rental/Lease		\$ -	\$ 614,497	\$ 614,497		\$ -	\$ 762,000	\$ 762,000		\$ -	\$ 147,503	\$ 147,503
6 Computer/Office Equip/Supplies/Svc Maint		\$ -	\$ 1,463,208	\$ 1,463,208		\$ -	\$ 170,000	\$ 170,000		\$ -	\$ (1,293,208)	\$ (1,293,208)
7 Outside Services & Experts		\$ -	\$ 4,304,971	\$ 4,304,971		\$ -	\$ 4,784,000	\$ 4,784,000		\$ -	\$ 479,029	\$ 479,029
8 Other Office		\$ -	\$ 279,848	\$ 279,848		\$ -	\$ 415,000	\$ 415,000		\$ -	\$ 135,152	\$ 135,152
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,875,536</b>	<b>\$ 7,875,536</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,849,000</b>	<b>\$ 7,849,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 173,464</b>	<b>\$ 173,464</b>
<b>Personnel and Operating Costs Before Recharges</b>												
		\$ -	\$ 18,612,600	\$ 18,612,600		\$ -	\$ 19,620,270	\$ 19,620,270		\$ -	\$ 1,007,670	\$ 1,007,670
<b>Recharges</b>												
Recharges-External		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Recharges-U COP		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel and Operating Costs Net of Recharges</b>												
		\$ -	\$ 18,612,600	\$ 18,612,600		\$ -	\$ 19,620,270	\$ 19,620,270		\$ -	\$ 1,007,670	\$ 1,007,670
<b>Program Costs and Fund Flowthru</b>												
Identify Program/function		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>62.00</b>	<b>\$ -</b>	<b>\$ 18,612,600</b>	<b>\$ 18,612,600</b>	<b>62.00</b>	<b>\$ -</b>	<b>\$ 19,620,270</b>	<b>\$ 19,620,270</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ 1,007,670</b>	<b>\$ 1,007,670</b>

Note: FY 2009-10 budget does not include a projected \$3 million for the office's Annual Incentive Plan (AIP). Includes \$303,707 estimate for salary adjustments

## Office of General Counsel

*Charles F. Robinson, General Counsel and Vice President, Legal Affairs*

### Mission & Functions

#### **Mission**

The *Office of General Counsel* is responsible for supporting the activities of The Regents, the President and the Chancellors and their staffs, by helping integrate legal requirements and legal opportunities into their strategic planning and business administration, and by providing them sound, timely and practical legal advice. The office is also charged with advocating and protecting the University's interests in multiple forums and through various legal, regulatory, administrative and political processes; to structure and document the University's business relationships with outside parties; and to help manage the University's legal and other business risks by, among other means, facilitating compliance with internal and external rules and policies

#### **Functions**

- Providing advice and support to the Board of Regents, the Office of the Secretary and Chief of Staff of The Regents, to the other Principle Officers of The Regents, and to the President;
- Managing, planning for, and supporting the provision of legal services throughout the University, including oversight of 7 resident counsel, and the retention and oversight of all outside counsel;
- Providing system-wide specialist advice, counsel and representation in the areas of court, regulatory and administrative litigation and other types of dispute resolution;
- Providing general advice and counsel in support of the University's administration of the Lawrence Berkeley National Laboratory and oversight, through its representation on the LLP Boards, of the Los Alamos and Lawrence Livermore laboratories. Activities in this area include serving as Corporate Secretary for the Los Alamos and Livermore laboratory boards.

Additional **Functions** include providing system-wide specialist advice and support for:

- The University's health sciences enterprise;
- The human resources and employee benefits function, including advice and counsel on retirement, and health and welfare benefit plans; on labor relations, including contract negotiations;
- The area of environmental regulation, including preparing and reviewing Long Range Development Plans, Environmental Impact Reports, and other environmental documents;

- The University's extensive construction projects portfolio;
- The University's various business ventures and funding arrangements with outside parties;
- The University's intellectual property assets;
- The academic community and the teaching and research activities of the University;

### Significant Budget Changes and Proposals

The FY0809 Budget for the *Office of General Counsel* (OGC) included approximately \$4 million for Outside Legal costs in unrestricted funds. Because these costs are reimbursed through recharges, they should have been counted as restricted funds. As such, the base for OGC's target reduction has been reduced from \$15 million to \$11 million, with a restated 10% target of \$1.1 million.

After excluding the reclassification of the \$4 million for Outside Legal Costs, the Office of General Counsel has reduced its budget of unrestricted funds by \$1,605,960 or 14.6%. The bulk of the reduction is attributable to the net elimination of 6.60 FTEs. A duplicate MSP V/Attorney position has been removed, an Attorney's salary has been removed because it is reimbursed by UCSF, and several positions or portions thereof have been transferred to restricted funding. The total budget (unrestricted and restricted together) has decreased by \$801,377 or 4.9%.

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

Department: Office of the General Counsel		REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>													
1	Immediate Office of the VP & General Counsel	2.00	\$ 588,490	\$ -	\$ 588,490	2.00	\$ 589,278	\$ -	\$ 589,278	0.00	\$ 788	\$ -	\$ 788
2	Educational (Academic) Affairs & Campus Services	4.00	\$ 889,304	\$ -	\$ 889,304	5.00	\$ 867,191	\$ 183,997	\$ 1,051,188	1.00	\$ (22,113)	\$ 183,997	\$ 161,884
3	Health, Law, & Medical Center Services	7.00	\$ 1,440,438	\$ 242,655	\$ 1,683,093	6.00	\$ 1,209,614	\$ 242,655	\$ 1,452,269	-1.00	\$ (230,824)	\$ -	\$ (230,824)
4	Litigation, Labor, & Employment Law	17.00	\$ 2,129,987	\$ 1,349,569	\$ 3,479,556	16.00	\$ 1,782,816	\$ 1,439,098	\$ 3,221,914	-1.00	\$ (347,171)	\$ 89,529	\$ (257,642)
5	Business Transactions, Intellectual Prop & Land	18.00	\$ 2,331,981	\$ 1,225,728	\$ 3,557,709	18.00	\$ 2,207,377	\$ 1,391,359	\$ 3,598,736	0.00	\$ (124,604)	\$ 165,631	\$ 41,027
6	Land Use	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	0.00	\$ -	\$ -	\$ -
7	Governance & Compliance	3.00	\$ 622,895	\$ -	\$ 622,895	3.00	\$ 656,383	\$ -	\$ 656,383	0.00	\$ 33,488	\$ -	\$ 33,488
8	Financial & Business Services	41.50	\$ 2,575,557	\$ 547,583	\$ 3,123,140	35.90	\$ 1,491,492	\$ 1,384,719	\$ 2,876,211	-5.60	\$ (1,084,065)	\$ 837,136	\$ (246,929)
	<b>Subtotal</b>	<b>92.50</b>	<b>\$ 10,578,652</b>	<b>\$ 3,365,535</b>	<b>\$ 13,944,187</b>	<b>85.90</b>	<b>\$ 8,804,151</b>	<b>\$ 4,641,828</b>	<b>\$ 13,445,979</b>	<b>-6.60</b>	<b>\$ (1,774,501)</b>	<b>\$ 1,276,293</b>	<b>\$ (498,208)</b>
<b>Operating Expenses &amp; Support Costs</b>													
1	Consultants & Professional Services		\$ 52,722	\$ 257,410	\$ 310,132		\$ 52,722	\$ 72,278	\$ 125,000		\$ -	\$ (185,132)	\$ (185,132)
2	Meetings & Related Costs		\$ 6,466	\$ 31,568	\$ 38,034		\$ 6,466	\$ 5,534	\$ 12,000		\$ -	\$ (26,034)	\$ (26,034)
3	Legal Costs		\$ 4,028,997	\$ 19,670,988	\$ 23,699,985		\$ -	\$ 23,699,985	\$ 23,699,985		\$ (4,028,997)	\$ 4,028,997	\$ -
4	Travel Related		\$ 66,538	\$ 324,862	\$ 391,400		\$ 66,538	\$ 235,682	\$ 302,220		\$ -	\$ (89,180)	\$ (89,180)
5	Utilities & Space Facilities Rental/Lease		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
6	Computer, Office Equip/Supplies/Svc Maint		\$ 75,280	\$ 367,543	\$ 442,823		\$ 75,280	\$ 364,720	\$ 440,000		\$ -	\$ (2,823)	\$ (2,823)
7	Outside Services & Experts		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
8	Other Office		\$ 214,655	\$ 1,048,021	\$ 1,262,676		\$ 383,196	\$ 879,480	\$ 1,262,676		\$ 168,541	\$ (168,541)	\$ -
	<b>Subtotal</b>		<b>\$ 4,444,658</b>	<b>\$ 21,700,392</b>	<b>\$ 26,145,050</b>		<b>\$ 584,202</b>	<b>\$ 25,257,679</b>	<b>\$ 25,841,881</b>		<b>\$ (3,860,456)</b>	<b>\$ 3,557,287</b>	<b>\$ (303,169)</b>
<b>Personnel &amp; Operating Costs Before Recharges</b>													
			\$ 15,023,310	\$ 25,065,927	\$ 40,089,237		\$ 9,388,953	\$ 29,899,507	\$ 39,287,860		\$ (5,634,957)	\$ 4,833,580	\$ (801,377)
<b>Recharges</b>													
	Recharges-External		\$ -	\$ (14,693,991)	\$ (14,693,991)		\$ -	\$ (14,693,991)	\$ (14,693,991)		\$ -	\$ -	\$ -
	Recharges-UCOP		\$ -	\$ (9,005,994)	\$ (9,005,994)		\$ -	\$ (9,005,994)	\$ (9,005,994)		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>		<b>\$ -</b>	<b>\$ (23,699,985)</b>	<b>\$ (23,699,985)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel &amp; Operating Costs Net of Recharges</b>													
			\$ 15,023,310	\$ 1,365,942	\$ 16,389,252		\$ 9,388,953	\$ 6,199,522	\$ 15,587,875		\$ (5,634,957)	\$ 4,833,580	\$ (801,377)
<b>Program Costs &amp; Fund Flowthru</b>													
	Program Detail		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>													
		92.50	\$ 15,023,310	\$ 1,365,942	\$ 16,389,252	85.90	\$ 9,388,953	\$ 6,199,522	\$ 15,587,875	-6.60	\$ (5,634,957)	\$ 4,833,580	\$ (801,377)



## **Ethics, Compliance and Audit Services**

***Sheryl Vacca, Senior Vice President***

### Mission & Functions

*System-wide Ethics, Compliance and Audit Services* provides direction, guidance and resource references to each University of California entity on how to optimize ethical and compliant behavior and assure that proper controls are in place to mitigate risk. Its goal is to help the University perform its public responsibilities in an ethics-based environment with assurance that controls are in place to assist management in maintaining compliance with University policies, procedures and/or applicable legal requirements; and in which the public trust is mandated. Its major functions include:

- Provide oversight for the system-wide ethics and compliance program and internal audit programs to coordinate, inform, disseminate, and provide reporting mechanisms
- Provide oversight, investigative resources and direction for receipt, retention, and treatment of whistleblower and other complaints submitted by any party, internal or external to the organization, other than litigation
- Ensure the Regents, President and senior management are fully aware of major compliance and/or lack of controls issues through review of recommendations, assessing management's response to recommendations and findings and by recommending enforcement action
- Conduct the University's internal audit program (audits, advisory services, and investigations)
- Provide education/training materials and compliance policies through a general repository and mechanisms for delivery
- Advance the discipline of internal audit and compliance in higher education, research and healthcare by promoting cross-institutional sharing of best practices, publishing and speaking (at national conferences on compliance, internal audit and ethics)
- Provide a mechanism for continuously assessing the effectiveness of that environment in assuring that all system activities are conducted with integrity and compliant behavior

### Significant Budget Changes and Proposals

*System-wide Ethics, Compliance and Audit Services Office* developed in 08 with minimal budget dollars for systemwide efforts. Additionally, positions needed were added with current FTE levels, ie: Privacy Officer and other workload assumed. In 09, the budget was to increase with needed positions by 17%. Department growth and requirements increased with a budget neutral effect although regulatory requirements and

control assurance requirements continue to increase due to economy and reduced resources. Therefore, 22% reductions will be incurred from originally proposed in 07 with a 09 reduction of actual unrestricted funds by about \$0.25 million or 5%, principally through the reduction of non-salary activities, ie: entertainment, travel and use of outside services.

**University of California Office of the President  
FY 2009-10 Appropriations Proposal**

Department: Compliance and Audit		REVISED FY 2008-09 Budget After Mid Year Reductions				PROPOSED FY 2009-10 Budget				ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget			
		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>													
1	Compliance	11.50	\$ 1,709,169	\$ -	\$ 1,709,169	11.50	\$ 1,709,169	\$ -	\$ 1,709,169	0.00	\$ -	\$ -	\$ -
2	Audit	11.80	\$ 1,649,190	\$ -	\$ 1,649,190	11.80	\$ 1,649,190	\$ -	\$ 1,649,190	0.00	\$ -	\$ -	\$ -
	<b>Subtotal</b>	<b>23.30</b>	<b>\$ 3,358,359</b>	<b>\$ -</b>	<b>\$ 3,358,359</b>	<b>23.30</b>	<b>\$ 3,358,359</b>	<b>\$ -</b>	<b>\$ 3,358,359</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Operating Expenses &amp; Support Costs</b>													
1	Consultants and Professional Services		\$ 1,450,000	\$ -	\$ 1,450,000		\$ 1,400,000	\$ -	\$ 1,400,000		\$ (50,000)	\$ -	\$ (50,000)
2	Entertainment/Food		\$ 125,000	\$ -	\$ 125,000		\$ 60,000	\$ -	\$ 60,000		\$ (65,000)	\$ -	\$ (65,000)
3	Legal Costs		\$ 100,000	\$ -	\$ 100,000		\$ 90,000	\$ -	\$ 90,000		\$ (10,000)	\$ -	\$ (10,000)
4	Travel Related		\$ 200,000	\$ -	\$ 200,000		\$ 100,000	\$ -	\$ 100,000		\$ (100,000)	\$ -	\$ (100,000)
5	Utilities and Space Facilities Rental/Lease		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
6	Computer, Office Equip/Supplies/Svc Maint		\$ 65,000	\$ -	\$ 65,000		\$ 65,000	\$ -	\$ 65,000		\$ -	\$ -	\$ -
7	Outside Services & Experts		\$ 105,000	\$ -	\$ 105,000		\$ 55,000	\$ -	\$ 55,000		\$ (50,000)	\$ -	\$ (50,000)
8	Other Office (Includes Recharge Credit)		\$ 76,800	\$ -	\$ 76,800		\$ 76,800	\$ -	\$ 76,800		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ 2,121,800</b>	<b>\$ -</b>	<b>\$ 2,121,800</b>		<b>\$ 1,846,800</b>	<b>\$ -</b>	<b>\$ 1,846,800</b>		<b>\$ (275,000)</b>	<b>\$ -</b>	<b>\$ (275,000)</b>
<b>Personnel and Operating Costs Before Recharges</b>			<b>\$ 5,480,159</b>	<b>\$ -</b>	<b>\$ 5,480,159</b>		<b>\$ 5,205,159</b>	<b>\$ -</b>	<b>\$ 5,205,159</b>		<b>\$ (275,000)</b>	<b>\$ -</b>	<b>\$ (275,000)</b>
<b>Recharges</b>													
	Recharges-External		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	Recharges-UCOP		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel and Operating Costs Net of Recharges</b>			<b>\$ 5,480,159</b>	<b>\$ -</b>	<b>\$ 5,480,159</b>		<b>\$ 5,205,159</b>	<b>\$ -</b>	<b>\$ 5,205,159</b>		<b>\$ (275,000)</b>	<b>\$ -</b>	<b>\$ (275,000)</b>
<b>Program Costs and Fund Flowthru</b>													
	Program Details		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
	<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Grand Total</b>	<b>23.30</b>	<b>\$ 5,480,159</b>	<b>\$ -</b>	<b>\$ 5,480,159</b>	<b>23.30</b>	<b>\$ 5,205,159</b>	<b>\$ -</b>	<b>\$ 5,205,159</b>	<b>0.00</b>	<b>\$ (275,000)</b>	<b>\$ -</b>	<b>\$ (275,000)</b>

# **ACADEMIC SENATE**

## **Academic Senate**

***Martha Winnacker, Executive Director***

### Mission & Functions

#### **Mission**

The *Academic Senate* is mandated by The Regents, with their approval, to exercise direct control over UC's central academic activities such as admissions policy, certificates, degrees, and approval of courses and curricula. The Academic Senate is also authorized to: advise the President on the University Budget and on matters concerning the administration of the libraries; and approve the publication of manuscripts by the University Press. In addition, in exercising its role under shared governance, the Senate provides advice to the University's administration on a broad range of issues relating to UC's mission of instruction, research, and public service.

#### **Functions**

The functions of the Senate are directed tied to the authority delegated to the Senate by the Board of Regents and accomplished through the Assembly, the Academic Council and the Standing Committees of the Assembly. The work of the Senate, through its committees of campus and at large members, is to forge common policy from 10 different campus perspectives: where 10 campuses become one University. The Senate office provides high-level analytical and staff support to the work of the committees in every significant policy domain of the University. Examples include but not limited to:

- Undergraduate admissions, conditions for admission and admissions policies are reviewed and established by the Board of Admissions and Relations with Schools (BOARS).
- Graduate admissions are monitored by the Coordinating Committee on Graduate Affairs (CCGA). CCGA is also responsible for the approval and periodic review of all graduate programs, including professional programs.
- Conditions for undergraduate degrees and regulations relating to the undergraduate education program are established and reviewed by the University Committee on Educational Policy (UCEP).
- Policies and procedures for determining the membership of faculties, and more importantly, policies for the advancement of faculty members, are under the jurisdiction of the University Committee on Academic Personnel (OCAP).
- The University Committee on Faculty Welfare (UCFW) provides advice to the administration on benefit programs and other welfare issues affecting faculty.
- The source of the Senate's view on the budget is the responsibility of the University Committee on Planning and Budget (UCPB).

In order to accomplish its mission, the Assembly, the Academic Council and seventeen (17) Standing Committees of the Assembly are supported by an administrative office composed of 10 FTE: and executive director, an associate director, 5 analysts, and 3 administrative assistants.

### Significant Budget Changes and Proposals

Using the FY0809 mid-year budget as the base, the *Academic Senate* has reduced annual projected expenditures of unrestricted funds by \$214,879 or 10.06% principally through decreasing non-payroll categories for Meetings and Related Costs (\$1,500), Outside Services & Experts (\$1,400), and Faculty Compensation / Reimbursements (\$213,237). In addition, for FY0910 there has been a small increase to Travel of \$1,258.

**University of California Office of the President**  
**FY 2009-10 Appropriations Proposal**

<b>Department: Academic Senate</b>													
	REVISED FY 2008-09 Budget After Mid Year Reductions					PROPOSED FY 2009-10 Budget					ADJUSTMENTS against FY 2008-09 Budget to derive FY 2009-10 Budget		
	FTE	Unrestricted	Restricted	Total Costs		FTE	Unrestricted	Restricted	Total Costs	FTE	Unrestricted	Restricted	Total Costs
<b>Salary &amp; Benefits by Functional Unit</b>	10.00	\$ 760,726	\$ -	\$ 760,726		10.00	\$ 760,726	\$ -	\$ 760,726	0.00	\$ -	\$ -	\$ -
1. Academic Senate Committee Support													
<b>Subtotal</b>	<b>10.00</b>	<b>\$ 760,726</b>	<b>\$ -</b>	<b>\$ 760,726</b>		<b>10.00</b>	<b>\$ 760,726</b>	<b>\$ -</b>	<b>\$ 760,726</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Operating Expenses &amp; Support Costs</b>													
1. Consultants & Professional Services		\$ 5,000	\$ -	\$ 5,000			\$ 5,000	\$ -	\$ 5,000		\$ -	\$ -	\$ -
2. Meetings & Related Costs		\$ 81,500	\$ -	\$ 81,500			\$ 80,000	\$ -	\$ 80,000		\$ (1,500)	\$ -	\$ (1,500)
3. Legal Costs		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
4. Travel Related		\$ 352,742	\$ -	\$ 352,742			\$ 354,000	\$ -	\$ 354,000		\$ 1,258	\$ -	\$ 1,258
5. Utilities & Space Facilities Rental/Lease		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
6. Computer/Office Equip/Supplies/Svc Maint		\$ 15,000	\$ -	\$ 15,000			\$ 15,000	\$ -	\$ 15,000		\$ -	\$ -	\$ -
7. Outside Services & Experts		\$ 10,400	\$ -	\$ 10,400			\$ 9,000	\$ -	\$ 9,000		\$ (1,400)	\$ -	\$ (1,400)
8. Other Office		\$ 10,000	\$ -	\$ 10,000			\$ 10,000	\$ -	\$ 10,000		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ 474,642</b>	<b>\$ -</b>	<b>\$ 474,642</b>			<b>\$ 473,000</b>	<b>\$ -</b>	<b>\$ 473,000</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Personnel &amp; Operating Costs Before Recharge</b>		<b>\$ 1,235,368</b>	<b>\$ -</b>	<b>\$ 1,235,368</b>			<b>\$ 1,233,726</b>	<b>\$ -</b>	<b>\$ 1,233,726</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Recharges</b>													
Recharges-External		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Recharges-UCOP		\$ -	\$ -	\$ -			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Personnel &amp; Operating Costs After Recharges</b>		<b>\$ 1,235,368</b>	<b>\$ -</b>	<b>\$ 1,235,368</b>			<b>\$ 1,233,726</b>	<b>\$ -</b>	<b>\$ 1,233,726</b>		<b>\$ (1,642)</b>	<b>\$ -</b>	<b>\$ (1,642)</b>
<b>Program Costs &amp; Fund Flowthru</b>													
Faculty Compensation/Reimbursements at Campus		\$ 900,000	\$ -	\$ 900,000			\$ 686,763	\$ -	\$ 686,763		\$ (213,237)	\$ -	\$ (213,237)
<b>Subtotal</b>		<b>\$ 900,000</b>	<b>\$ -</b>	<b>\$ 900,000</b>			<b>\$ 686,763</b>	<b>\$ -</b>	<b>\$ 686,763</b>		<b>\$ (213,237)</b>	<b>\$ -</b>	<b>\$ (213,237)</b>
<b>Grand Total</b>	<b>10.00</b>	<b>\$ 2,135,368</b>	<b>\$ -</b>	<b>\$ 2,135,368</b>		<b>10.00</b>	<b>\$ 1,920,489</b>	<b>\$ -</b>	<b>\$ 1,920,489</b>	<b>0.00</b>	<b>\$ (214,879)</b>	<b>\$ -</b>	<b>\$ (214,879)</b>