



Office of the President – Financial Management

AWS / FCCS UCOP User Access Request Form

Please submit this completed and signed form to AWS_FCCS_Support_FSS@ucop.edu along with the signed [UCOP user agreement form](#).

Access Type:

Provide User ePPN: _____

NOTE: This can be found in your local ServiceNow User profile.

Request Type: Add Remove

Environment: Production DEV Test

AWS ¹ / QuickSight	<input type="checkbox"/> Account RO (<i>Read Only</i>) & QuickSight – allows access to view report
	<input type="checkbox"/> Account RW (<i>Read & Write</i>) – For Athena Users
FCCS ²	<input type="checkbox"/> Viewer/Read Only – views and analyzes data but does not have write access
	<input type="checkbox"/> Consolidation Journals – create, approve journals (UC Controller’s Office)

User Information:

First Name: _____

Last Name: _____

Department: _____

Office Phone: _____ Email: _____

Comments: _____

Requestor Signature: _____ Date: _____

Mirror Access: *Please provide the User’s Name*

Full Name: _____

Campus Controller Approval:

Approver Name: _____

Approver Signature: _____ Date: _____

¹ AWS houses the financial data warehouse and contains pre-built reports to support analysis of University’s financial results.
² FCCS, (Oracle Financial Consolidation and Close Cloud Solution) is the University of California’s financial consolidation system and generates information for the preparation of the University’s annual financial report. Number of users are limited due to license agreements.