

# A Year in the Life: UC & You (with Dos, Don'ts & More!)

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# UC & You

As a community college articulation officer, you interact with the UCOP transfer articulation team throughout the year. Here's what you can expect in a typical year:

## Courses are reviewed for UC-transferability

- Approved, UC-transferable courses count as advanced standing elective credit toward a University degree at UC campuses
- Approved, UC-transferable courses may also:
  - Satisfy UC transfer admission eligibility
  - Be submitted to UC campuses for articulation with major, course-to-course, and/or breadth requirements
  - Be submitted for review by UC and CSU for satisfaction of IGETC requirements

# It's All in the Numbers

- **TCAs** (Transferable Course Agreements)
  - 45,498 listed on ASSIST
- **Articulation Agreements**
  - 111,109 UC – CCC articulation agreements by major on ASSIST
- **IGETC** (Intersegmental General Education Curriculum)
  - 21,167 courses certified for IGETC at UC and CSU on ASSIST

# Numbers cont'd

## 2012-13 TCA Reviews:

- 2,532 courses submitted in June, July, and August
- 405 additional courses submitted in October
- **2,937** total courses submitted for TCA Review in 2012
  - 11% increase over 2011
  - Anticipate even more course submissions this summer

## 2012-13 IGETC Reviews

- **739** total courses reviewed for IGETC
  - 10% increase over 2011

# April

On April 22, 2013, you received (through the CIAC listserv) preliminary information on the 2013 TCA cycle, including your school's assigned month (June, July or August)

- DO check the email and confirm that your assigned month is one in which you will be able to submit your courses;
- DO contact Jennifer Forsberg if you need to change your assigned month;
- DON'T assume that your assigned month is the same as it was last year. It SHOULD be, but sometimes schools get moved around by request or for other reasons. Please check!

# May

On May 15, the UC Transfer Articulation website will go live; you'll receive an email from us (again, via the CIAC listserv) letting you know when it's up and running

- **Articulation Overview**
- **Policy information & upcoming changes**
- **Procedures**
  - Timelines
  - Updating & revising your TCA
  - Subject Area reviews
  - Credit limitations
- **DO check it out and give us your feedback!**

# This Year's TCA Cycle

- DO Submit:
  - New Courses & Courses with Significant/Substantive Changes:
    - Course Content
    - Course Objectives
    - Prerequisite(s)
    - Co-requisite(s)
    - Decrease in Units
- DON'T Submit:
  - Technical Changes
    - Formatting / stylistic changes in the COR
    - Course Title
    - Course Number
    - Textbooks

# Repeatability

- DO Submit:
  - **Art, Dance, Drama/Theatre Arts, & Music** courses, currently UC-transferable, being split or leveled into new “families”
- Indicate new courses in ASSIST Curriculum Update System
- Include a note in the “comments to reviewers” box in OSCAR confirming changes. *Example:* MUSIC 1 is now MUSIC 1A Beginning Music, MUSIC 1B Intermediate Music, MUSIC 1C Advanced Music.
- Note ALL changes on the PDF [formerly the triple-space].
- Evidence of Progression: Beginning, Intermediate, Advanced courses may have some overlap but UC will look for evidence of progression or indications that students are increasing their knowledge, skills, etc.



# Repeatability cont'd

- DON'T Submit:
  - **Physical Education (PE) Activity/Kinesiology**, currently UC-transferable, being split or leveled into new “families”
- DO Indicate new PE Activity/Kinesiology courses in ASSIST Curriculum Update System
- DO note all new PE Activity/Kinesiology courses on the PDF [formerly the triple-space]

# Honors

If a course has both a regular and an honors version:

- DO submit separate course outlines for both “regular” and “honors” versions
- Ensure that the honors version shows evidence of increased rigor and/or content

# History

The History subject area review is wrapping up; if you have outstanding courses they must be submitted for review this TCA cycle

- DO submit courses that have been given unofficial approval as part of the History subject area review. These courses **MUST** be submitted in OSCAR in order to be reviewed and retained
- History courses not reviewed and retained by the end of this TCA cycle will be removed from your TCA for 2013-14 and will no longer be UC-transferable
  - This loss of transferability will impact campus articulation and IGETC

# June, July, August

At the beginning of “your” month you’ll receive an email with instructions and a draft copy of your Transferable Course Agreement (TCA) for 2013-14

- DO carefully review your draft TCA. Note ALL changes on the PDF, which you’ll submit once all courses have been added to OSCAR. Note: all changes and additions should have been made in the Curriculum Update System prior to your TCA submission
- DO submit by the 25<sup>th</sup> of your assigned month

# September

- By late September, your TCA should be published in ASSIST
- Simultaneous to publication on ASSIST, your TCA results are emailed to you and to UC Articulation Officers
  - DO carefully review both your results and your TCA on ASSIST
  - DO ensure that:
    - the decisions in the email match the published TCA
    - all updates you've marked on the PDF are reflected on the published TCA

# October

Limited 2nd review: October 1<sup>st</sup> through October 15<sup>th</sup>

- Submit in OSCAR courses that were:
  - Approved by your curriculum committee after the regular TCA cycle ended
  - Denied during the regular TCA cycle and since revised
- DO briefly note changes to previously submitted outlines in “comments to reviewers” box in OSCAR
- DON'T forget to complete and submit the 2<sup>nd</sup> Review and Appeals form. Email it to [jennifer.forsberg@ucop.edu](mailto:jennifer.forsberg@ucop.edu); indicate that the courses are ready to be reviewed in OSCAR. If you don't send the form, we won't know that you've submitted courses for second review

# November-December

From mid-November to mid-December, submit your UC-transferable courses in OSCAR for IGETC consideration

- Decisions available by late spring
- Approvals effective for the current academic year
- IGETC-approved courses satisfy lower-division general education requirements at both CSU and UC
  - NOTE: IGETC may not be the best choice for all majors. For example, students interested in Engineering or other majors with extensive requirements may be better advised to complete lower division major prep courses
  - Check ASSIST!

# January, February, March

- IGETC review underway
- You should receive your IGETC decisions by the end of March

## Throughout the year

- DO contact us with questions or concerns regarding your TCA, footnotes and limitations, IGETC agreements, and other matters regarding articulation with UC



# Questions?

- Jennifer Forsberg, Articulation Analyst, UCOP  
[jennifer.forsberg@ucop.edu](mailto:jennifer.forsberg@ucop.edu)  
510-987-0907
- Nancy Purcille, Transfer Articulation Coordinator, UCOP  
[nancy.purcille@ucop.edu](mailto:nancy.purcille@ucop.edu)  
510-987-9569
- Lori Quillen or Elizabeth Sanchez, Customer Support Specialists, ASSIST Coordination Site  
949-824-4385

# Resources

- UC TCA & IGETC Agreements: [www.assist.org](http://www.assist.org)
  - IGETC information: <http://icas-ca.org/igetc>
  - OSCAR – Online Services for Curriculum and Articulation Review: <http://info.assist.org/oscar.html>
  - 2012 Counselor Conference Materials: <http://admission.universityofcalifornia.edu/counselors/news-events/conferences/index.html>
  - 2012 Ensuring Transfer Success (ETS) Materials: <http://admission.universityofcalifornia.edu/counselors/news-events/ets/index.html>
  - UC catalogs: <http://www.universityofcalifornia.edu/campuses/welcome.html>
  - Articulation Handbook: <http://ciac.csusb.edu/ciac/handbook.html>
  - CIAC mentors: <http://ciac.csusb.edu/mentor.html>
  - Transfer Prep Paths: <http://admission.universityofcalifornia.edu/transfer/preparation-paths/>
  - UC Transfer Admission Planner: <http://admission.universityofcalifornia.edu/transfer/transfer-admission-planner/>
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