



## Slip-Resistant UCLA Mednet Employee Troubleshooting

## **Overview**

This document provides guidance for UCLA Mednet employees who are having trouble logging into the RSS Slip-Resistant solution.

## The Issue

Some UCLA Mednet employees who have not used Slip-Resistant before experience one of the following issues:

- 1. Their Authorized Purchaser cannot find them in the system to add them to the employee roster.
- 2. When they try to log in to RSS, they are asked for a password, rather than being redirected to the UCLA login screen. (See below)

Incorrect	Correct
	Sign In with your UCLA Logon ID
	Your UCLA Logon ID
Log in to Your Account	Your UCLA Logon Password
Email	Forgot your UCLA Logon ID or Password? Need a UCLA Logon ID?
genericemail@mednet.ucla	or
Password	Are you a member of UCLA Health Sciences?
Back Log In	
Reset Password	
Contact our Service Desk	





## The Solution

The person with a Mednet email address who does not see the UCLA Logon screen above or cannot be found in the system should create a UCLA Logon ID with the following steps:

- Go to <u>https://accounts.iam.ucla.edu/register</u>. This step is necessary even though you are a UCLA Health employee. (For questions or assistance creating the UCLA Logon ID, please contact the <u>UCLA IT Support Center</u>.)
- 2. Once Step 1 is complete, your Authorized Purchaser must successfully add you to the employee roster before you proceed to Step 3.
- 3. Once the UCLA Logon ID has been created, log in at <a href="https://app.riskandsafety.com">https://app.riskandsafety.com</a> and enter your Mednet email address.
- 4. You should now be redirected to the UCLA Logon screen shown in step 4 below.
- 5. **Important**: Use the **Sign in with your Mednet username and password** link at the bottom of the screen. (See below)







6. You will be routed to the following screen below. Enter your UCLA Mednet username and password.

UCLA Health	
Welcome to MyLogin! Please sign in.	
Password	
Sign in	