

# Risk Services Spotlight Award Guidelines

The Risk Services Spotlight Award recognition program exists to spotlight the achievements of our risk and safety professionals systemwide for exceptional projects and engagements that contribute to advancing our core mission.

Awards are presented in six program areas: Continuity of Operations, Employment Practices Liability, Environment, Health & Safety, General Liability/Auto, Professional Liability, and Workers' Compensation.

## Summary of guidelines

### I. Eligibility

Nominees must be involved in a risk- or safety-related program at one of the UC Campuses or Medical Centers, or with the Division of Agriculture & Natural Resources.

### II. Award limits and restrictions

Recipient(s) can receive only one Spotlight award per fiscal year.

### III. Nomination process

All nominations must be submitted using the Risk Services Spotlight Award nomination form.

Individual employees or teams may be nominated for awards based on one of the two criteria:

- Innovation – awarded to risk and safety professionals who developed successful and lasting strategies for minimizing the impact of risk to the University
- Collaboration – awarded to risk and safety professionals for achievements that exemplify campus or system-wide collaboration

### IV. Award review and approval authority

All Risk Services Spotlight Award nominations will be reviewed by the Risk Services senior management team, who will select the award recipients for each fiscal year from the nominations received.

### V. Timing and processing of awards

Risk Services Spotlight Awards are presented to the recipients at the Risk Summit.

### VI. Funding requirements and restrictions

Risk Services Spotlight Awards are funded through the University's Risk Services programs. Awards will be presented in the form of a plaque or certificate; no monetary compensation will be given.