Multicampus Research Unit – Annual Report
[Program Name]

Director: [Director's Name]

Section One: Executive Summary *[No more than 1 page]*

Instructions: Please do not change the general formatting of this template. Simply replace the blue text with your narrative. In each section we have included guidance on key considerations and the supplementary data required.

This Executive Summary (1 page maximum) should provide a high-level overview of your MRU's activities. Briefly summarize the thematic scope, unique role, history of the MRU, and its contributions to the University's mission.

Section Two: Program Overview *[No more than 3 pages]*

Mission

Briefly state the MRU's current mission.

Goals

Outline the specific MRU goals for the most recent period, including how they relate to the mission.

Structure, Governance, and Resource Use

Describe the MRU's organization and governance, including any steering and advisory boards, and the mechanisms and interactions that ensure genuine multi-campus engagement and collaboration. Describe the use of campus resources (e.g., space, equipment and supplies, research infrastructure, staff) across UC, indicating which are provided by the host campus, and which are available at other UC locations or affiliated research facilities. Summarize the extramural resources that supplement or support the MRU's activities. How do these structures, mechanisms, leading contributors, and resources ensure multi-campus engagement and benefit? If you plan to modify the MRU structure, governance and/or resource use, please describe how the change will strengthen multi-campus engagement and benefits, enhance outcomes to research and education, and benefit California and its people.

This narrative should identify the <u>key</u> organizational structures, decision-making processes, as well as resource use and allocation that ensure meaningful multi-campus participation. Insert an organizational chart with names of the individuals in each role or attach as an appendix. Supporting details should be provided in the tables in the appendices.

Scope of Present Activities

Provide an overview of the MRU's key activities. What is the scope of the research, training, and service activities undertaken? Indicate the source of funding for each activity (include campus and systemwide funds and specific extramural funding, where applicable), and the specific beneficiaries of those investments. What are the intended benefits and outcomes for each of these activities, and to what extent have they been accomplished over the past year?

Section Three: Major Achievements and Significant Contributions *[No more than 2.5 pages]*

*Describe the MRU's major achievements. Highlight significant contributions to research, scholarship, teaching and education, and public service. What has been the **impact** of these achievements for the University of California faculty and students, and for California? Where possible, include specific examples. Emphasize contributions that indicate the unique contribution of the MRU to UC or to scholarship in the MRU's thematic area, and how it was instrumental in realizing that achievement. Describe efforts to engage and involve diverse participants in the MRU's programs and*

opportunities. How have these efforts contributed to enhancing diversity and equitable opportunity and the inclusion of perspectives historically underrepresented in the field or research area?

Please focus primarily on accomplishments within the last year. You may also briefly describe major accomplishments within the previous three years if that would help to provide context.

Section Four: Planned Activities and Improvements *[No more than 2.5 pages]*

This section should outline the plan for MRU activities in research and scholarship, teaching and graduate education, and service that are not otherwise available in existing academic departments, systemwide infrastructure, or single-campus endeavors. Summarize both new and continuing directions and activities. As applicable to your field of scholarship, the narrative should explain how the MRU:
- *Plays a unique role within UC to achieve significant research outcomes and scholarly contributions, and positions UC as a leader in the thematic topics addressed by the research scope*
- *Strengthens UC's research capabilities to advance scholarship, graduate student training, and knowledge. As appropriate to the field, outline contributions to undergraduate curriculum, education, and research opportunities*
- *Contributes to UC's commitment to support diversity and equal opportunity and remove barriers to the retention and advancement of talented students, faculty and staff from historically excluded populations who are currently underrepresented.*
- *Enhances UC's competitiveness in attracting faculty, graduate students, awards, honors, and extramural funding*
- *Benefits California economically, socially, culturally, or provides other public benefit*

For <u>new</u> activities or directions, clearly indicate how these fulfill the MRU goals and generate outcomes or scholarly productivity that would not occur otherwise. Include the source(s) of funding for each activity, highlighting UC resources, if any, as well as the use and award term of each source of funding (include intramural and extramural).

Section Five: Program Budget and Justification *[No more than 1 page + data tables]*

Provide a narrative to accompany the data tables in Appendix 1. Describe the specific budget for the MRU for the reporting period. Clearly differentiate the use of campus and systemwide funds for operations, research, education, and public service or outreach. Identify other sources of support beyond UCOP systemwide funds, such as extramural grants, endowment income, industry commitments, state contracts and matching funds.

Section Six: Program Director Biosketch *[No more than 3 pages]*

The biosketch should highlight the Director's professional experience as it relates to and informs his or her leadership role in the MRU.

Data Table Reference Guide – MRU Annual Report

[This section is provided for your reference. Please delete it before submitting your report.]

The following list summarizes the data that the MRU is asked to provide in the appendices. This summary is a reference list only, and the MRU will be directed to complete the templates provided.

The MRU may optionally include up to 2 additional tables that include data on accomplishments or impact that is not captured in the templates provided.

Appendix 1: Budget
- *Tab 1: Budget Summary. For the most recent completed fiscal year:*
  - Total Revenue by Fund Source:
    - State General Funds, UC Endowment Income, UCOP Systemwide (Enter Fund #); Campus Funds (Host Campus: Cash, In-Kind; Other UC Locations: Cash, In-Kind); Extramural Funds (Federal, State, Non-Profit/Foundations, Industry, Other)
  - Total Expenditures by Category:
    - Salary and Benefits, Administrative Service Charges including IT, Facilities and Infrastructure Costs, Hosted Meetings (including Travel), Other Travel, Supplies, Equipment Purchases, Sub-Grants to UC, Sub-Grants to non-UC, Public Outreach/Engagement, Education/Curriculum, Other)
  - Prior Year Carry Forward
- *Tab 2: Expenditures by Campus. For the most recent fiscal year and for each campus, total expenditures by fund source:*
  - State General Funds, UC Endowment Income, UCOP Systemwide, Campus Funds, Extramural Funds
- *Tab 3: Expenditures by fund source and type. For the most recent fiscal year and for each fund source (State General Funds, UC Endowment Income, UCOP (Enter Fund #), Host Campus (Cash, In-Kind), Other UC Locations (Cash, In-Kind), Extramural, total expenditures by type:*
  - Salary and Benefits, General Admin, Facilities and Infrastructure Costs, Hosted Meetings (including Travel), Other Travel, Supplies, Equipment Purchases, Sub-Grants to UC, Sub-Grants to non-UC, Public Outreach/Engagement, Education/Curriculum, Other
- *Tab 4: Expenditures by MRU Sub-Grant & Contract. For the most recent fiscal year and for each campus, total expenditures by sub-grant or contract paid by the MRU:*
  - State General Funds, UC Endowment Income, UCOP Systemwide Funds, Campus Funds; Extramural Funds

Appendix 2: Personnel and Grants. Note: Basic details for each individual (e.g., organization and title) are entered in Tab 1, and then specific details appropriate to each individual's status and affiliation (e.g., a graduate student's research project) are entered in the following tabs.
- *Tab 1: Individuals' Information:*
  - Name, Email, Campus/Institution, Department, Appointment Type, Affiliation Type
- *Tab 2: Governance:*
  - For individuals involved in governance: Name, Email, Name of Board or Committee, Role on Board or Committee, number of years served
  - For each Board or advisory body: Meeting frequency, Links to recent meeting minutes
- *Tab 3: Extramural Grants. For each individual who was a PI on an extramural grant:*
  - PI Information (Name, Email), Co-PI information (Name, campus, department, appointment type, affiliation), Award Number, Sponsor Category, Sponsor Name, Project Type, Title, Abstract, Award Amount, Start Date, End Date
- *Tab 3a: For each extramural grant from Tab 3 that included direct MRU support, details on that support:*

- o PI Information (Name, Email), Award Number (to correlate with tab 3), Amount of MRU support for Graduate Students, UC Student Internships, Faculty Research, Staff Support, Equipment and Supplies, and Other
- *Tab 4: MRU Grants. For each individual who was a PI on an MRU-funded sub-grant:*
  - o Principal Investigator (Name, Email), Co-PI information, Award Number, Project Type, Title, Abstract, Award Amount, Start Date, End Date, Number of Supported Undergraduates, Number of Supported Graduate/Professional Students, Number of Faculty Supported, Number of Other Academic Personnel Supported
- *Tab 5: Graduate Students. For each affiliated graduate student:*
  - o Graduate Student (Name, Email), Academic Advisor, Research Project, Graduation Date, Current Placement
- *Tab 6: MRU Sub-Grants by Campus. For each type of sub-grant awarded by the MRU, data broken down by campus:*
  - o Number of Applications Received, Number and Percent Awarded, Each Campus' Share of All Applications and All Awards
- *Tab 7: MRU Sub-Grants by Thematic Topic/Discipline. For each type of sub-grant awarded by the MRU, data broken down by thematic topic/discipline:*
  - o Number of Applications Received, Number and Percent Awarded, Each Topic/Discipline's Share of All Applications and All Awards

Appendix 3: Additional Impact Data (only include significant items from the past year that were a direct consequence of MRU funding).
- *Tab 1: Publications:*
  - o Year, Citation, DOI (or URL)
- *Tab 2: Intellectual Property:*
  - o Year, Type, ID Number, Title, Description
- *Tab 3: External Partners:*
  - o Name or Description of Partner, Years in Effect, Type of Partnership, Partner Location
- *Tab 4: Hosted Events:*
  - o Year, Title or Topic, Location, Duration, Number of Participants (by Faculty, Student, Other, and Total)