

## Frequently Asked Questions

### Is there a convenient way to search and register for the classes included in the new People Management Certificate?

Yes, when you enter the UC Learning Center, use the search field in the top left corner. Simply, search the title in the UC Learning center and you will be able to directly register for any class of your choosing.

### What is the start date or length of the program?

This is a self-paced program. In terms of start date, you can start now, or at any time that works for your schedule, and you have a limit of 3 years for completion from start to finish.

### Once I complete the certificate, what else is available for professional development in the people management area?

Our first suggestion is to work with your manager to develop or further develop some of the skills you learned in the certificate program. You need to experiment to continue your growth as a professional. So, pick an area, put it to work and then evaluate your efforts. Once you are ready for additional knowledge development, you might want to check out the [UCOP Learning and Development](#) page for additional opportunities.

### Why should I invest the time to complete this certificate? Will it benefit my career in any way?

To state the obvious, earning a certificate is not a certain path to the executive level. However, being open to learning new concepts and new approaches is one of the keys to success in any career path. You will be exposed to new ways of managing people and if you work on further developing these skills and asking for feedback on how you are doing as a people manager, then you are almost certain to grow professionally. You will also be able to put this certificate on your resume, LinkedIn profile, etc. and it shows that you are committed to developing your people management skills. It also adds to your credibility as it will be recognized across the entire UC system.

### How will I receive my People Management Certificate?

On a monthly basis, we will review completions and you will receive an acknowledgement email confirming your attainment of the People Management Certificate. In addition, the certificate will be part of your permanent learning record and can be printed from the Learning Management System if you'd like to display it.

### I have already completed some of the courses required for the certificate. Can I get credit for them?

Credit will be given for any course completed in January 2014 or later. We believe a 3-year “look back” is reasonable. Going back any further is not recommended as we continually update our course material due to the changing nature of the workforce and the evolution of employment policies.

Currently, I am not a people manager but aspire to this role at some point in my career. Am I eligible to earn the certificate?

Yes, earning the certificate will give you insights into what the role entails and help you determine if being a people manager is the right fit for you. Some courses added in the future may have certain prerequisites (such as being a current manager) but otherwise there will always be courses you can take to complete the certificate.