

## Environmental Document Submittal Requirements for EVP Approvals

Quantity/Format Requirements for EVP Approvals - Quantities are indicated in parentheses ( )				
Format	Initial Study/NDs/MNDs	EIRs	Addendum to EIR <sup>b</sup>	Addendum to ND/MND <sup>b</sup>
Paper Copies <sup>a</sup>	• Final ND/MND (5)	• Final EIR (5)	• Final addendum (5)	• Final addendum (5)
	• Findings (5)	• Findings (5)	• Findings (5)	• Findings (5)
EVP = Executive Vice President  Notes: a. Bind multiple volumes into individual sets b. For Addenda, PDC will provide its archive copy of the CEQA base document to the EVP. If the base document is the LRDP EIR, the campus must provide in CD format.				

### General Notes:

1. Include SCH# on the title page of EIRs, NDs/MNDs, and Addenda.

**Due Date:** For projects to be approved by **EVP**, environmental documents are due to PDC 10 days prior to the scheduled OP Design Review Meeting. This date is posted in the [Design Review Calendar](#).

### Where to send all documents:

Appropriate PDC staff person: Charlotte Strem, Mary O'Keefe, or Alicia Jensen  
 UCOP  
 Planning, Design, and Construction  
 1111 Franklin Street, 6<sup>th</sup> Floor  
 Oakland, California 94607-5200