Project Name: {                    } Project No.: {          }

**APPROVED DOCUMENT—**This document is approved by the Office of the President and Office of the General Counsel for use by the Facility.

**Cover Sheet and Instructions**

UNCONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PURPOSE OF DOCUMENT: | Provides the University with a written statement wherein the contractor or subcontractor acknowledges receipt of the amount owed from the final payment and pledges to waive certain rights related to that payment. | | | | | |
| CROSS-REFERENCES TO FACILITIES MANUAL (FM): | **[I]:4.6.4**, **FM5[II]:8.6** | | | | | |
| CONTENTS: | Unconditional Waiver and Release on Final Payment form | | | | | |
| FOR USE WITH:  (Not Applicable to Mini Form) | √ | Long Form  (LF) | √ | Brief Form  (BF) | √ | Multiple Prime(MP) |
| √ | Design Build  (DB) | √ | CM at Risk  (CM) | √ | Job Order Contract’  (JOC) |
| COMPLETED BY: | √ | Filling In |  | Adding Text |  | No Data Required |
| ITS USE IS: | √ | Required |  | Optional | | |

\*As determined by the University.

**Completion Instructions:**

1. The contractor or subcontractor completes the form.

**Modifications and Additions:**

(This is a new form.)

**Comments:**

(None)

END OF COVERSHEET AND INSTRUCTIONS

UNCONDITIONAL WAIVER AND

RELEASE ON FINAL PAYMENT

Exhibit XX

**NOTICE TO CLAIMANT:** THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

**Identifying Information**

Name of Claimant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Customer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Unconditional Waiver and Release**

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has been paid in full.

**Exceptions**

This document does not affect the following: Disputed claims for extras in the amount of:

$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**

Claimant's Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Claimant's Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_