

UCOP Signature Authority Delegation

Note: Budgetary authority to commit departmental funds does not confer the authority to sign contracts/agreements.

Action

- ☐ Add new signator
- ☐ Update current delegation
- ☐ Delete signator

Signature Specimen

Division Name/Code _____

Subdivision Name/Code _____

Department Name/Code _____

Signator Name and Title _____

A. Delegated purchasing authority up to limit: \$ _____

- ☐ All Division FAUs
- ☐ All Subdivision FAUs
- ☐ All Department FAUs

Only the specific FAU(s) listed below:

B. [Additional] authority for Banking Services Wire Transfers up to limit: \$ _____

- ☐ All Division FAUs
- ☐ All Subdivision FAUs
- ☐ All Department FAUs

Only the specific FAU(s) listed below – if different from the FAU(s) listed in Section A.

*Unless indicated, signature authority may not be redelegated: ☐ Signature authority may be redelegated.

Other comments, instructions, limitations.

Approved by (Division/Subdivision/Department Head with authority to delegate):

Signature

Printed Name and Title

Date