



UCOP Parking Participant Contract

This contract is made on _____ (the “**Contract Date**”), between _____ (“**Parking Participant**”) and the University of California, Office of the President, Parking and Transportation (“**UCOP**”). UCOP hereby allocates **one (1)** parking space to Parking Participant at _____ (the “**Location**”), beginning _____ (the “**Effective Date**”) for the following type of vehicle: (Check one)

- Automobile *
- Motorcycle

* *Electric Automobile Parking Participants are required to also fill in and sign the addendum on page two (2).*

Parking Participant agrees to pay the monthly parking fee (currently \$_____ but UCOP may change this amount with 30 days’ notice) in advance on the **first (1st) day** of each month to UCOP by the following method: (Check one)

- personal check made payable to “UC Regents”
- UCOP payroll deduction via registering and placing a parking order with UCOP’s commuter benefits provider

The parking fee is prorated and paid separately for the first month of service beginning with the Effective Date. All subsequent payments are due on the first of the month on a full-month basis. Parking privileges will be suspended after the fifth (5th) day of the month if full payment is not received. **No refunds, credits or allowances for absence, vacation, or other non-use of parking privileges shall be granted.**

Parking Participant’s Contact Information:

Name _____ Email Address _____

Phone (Personal) _____ Phone (Business) _____

Mailing address _____ State _____ Zip _____

Parking Participant’s Vehicle Information:

Make/Model (Primary) _____ COLOR _____ LIC PL# _____

Make/Model (Secondary) _____ COLOR _____ LIC PL# _____

Any change to vehicle information must be submitted to UCOP as soon as possible.

PLEASE READ CAREFULLY UCOP PARKING RULES AND REGULATIONS ON PAGE THREE (3) AND INDICATE YOUR ACCEPTANCE BY SIGNING BELOW.

By signing this Contract, I acknowledge that I have read and agree to all of the terms and conditions contained herein:

Parking Participant
Signature _____ Print _____



UCOP Parking Contract Addendum Electric Automobile

I, _____, hereby certify that I own an electric/hybrid vehicle and shall be using the 110VAC EV charging stations in the Franklin garage to charge my vehicle while parking. I agree to pay a fee of \$10 in addition to the current parking fee of _____. I understand that this \$10 fee is not eligible for pre-tax payroll deductions and shall be billed separately. I also agree to park only in designated spaces for EV charging throughout the garage. I acknowledge that UCOP requires users of EV charging stations to meet all equipment and procedure requirements of my vehicle manufacturer and will not use extension cords, power strips or other 3rd party devices when connecting to the UCOP infrastructure. I shall hold harmless UCOP from and indemnify UCOP against any liability, claim, or loss for damage to my vehicle or person arising from or connected with using the charging stations.

I acknowledge that by signing this I am accepting the above stated terms.

Electric Automobile
Parking Participant
Signature _____

Print _____



UCOP Parking Rules and Regulations

- 1) Vehicles parked in a designated UCOP-owned parking garage or lot must have current registration and insurance.
- 2) UCOP shall not be liable for any damages or theft of property, or damage from use of the garage's or lot's electric plug-in connections.
- 3) It is the user's responsibility to follow the manufacturer's instructions for properly charging electric automobiles.
- 4) The toll arm at the Franklin Building location only allows one vehicle to pass at one time; do not proceed through the toll gate if the arm has not gone back down from a previous vehicle.
- 5) Parking Participants are issued one (1) parking access card and are restricted to parking one (1) vehicle at a time within a designated automobile or motorcycle space depending on the parking permit type.
- 6) Access card must be used in entrance/exit sequence. Failure to execute this sequence may cause access lockout, preventing Parking Participant from entering or leaving the garage or lot.
- 7) Access card cannot be transferred, assigned or sublicensed by Parking Participant.
- 8) A motorcycle Parking Participant is not allowed to park an automobile at any time.
- 9) Vehicles should be parked in the center of each space. Vehicles occupying more than one parking space may be subject to additional fees.
- 10) The speed limit in the garage or parking lot is limited to five (5) miles per hour.
- 11) UCOP parking garages and lots are for daily parking use only. Overnight parking while traveling for University of California business is acceptable on a short-term basis.
- 12) Parking Participants may only park in Handicapped or otherwise restricted spaces with proper placard and/or authorization from UCOP.
- 13) UCOP reserves the right to close the garage or lot for repairs and maintenance. At such time, UCOP shall seek to minimize any inconvenience to Parking Participants.
- 14) Access cards must be promptly returned to UCOP upon employee separation or termination of this contract.
- 15) Parking Participant must abide by all state vehicle codes, these parking rules and regulations, and posted signs within the parking garages and lots. Violations may result in UCOP revoking Parking Participant's parking access without any refund and/or Parking Participant being responsible for additional fees.
- 16) UCOP reserves the right to change these rules and regulations, with notice to Parking Participant.