



OFFICE OF THE PROVOST AND  
EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 12<sup>th</sup> Floor  
Oakland, California 94607-5200

January 17, 2025

CHANCELLORS  
LABORATORY DIRECTOR WITHERELL  
ACADEMIC COUNCIL CHAIR CHEUNG  
ANR VICE PRESIDENT HUMISTON

**Re: Issuance of Technical Revisions to Academic Personnel Manual (APM) Section 235, Acting Appointments (APM - 235)**

Dear Colleagues:

I am formally issuing revised Academic Personnel Manual (APM) Section 235, Acting Appointments (APM - 235). The revised policy, effective immediately, may be found online on the [policy issuance webpage](#).

### **Background**

In May 2024, APM - 285 was revised to reflect the change in title of the Professor of Teaching series. The attached technical revisions to references to the Professor of Teaching series in APM - 235 are necessary to reflect the title change for the Professor of Teaching series, and titles included in the series.

With the 2018 issuance of APM - 285, technical revisions to APM - 235 as well as other APM policies were required. As noted in the 2018 issuance letter for APM - 285, the changes to APM - 235 were technical changes to ensure alignment with the revisions to APM - 285. Upon recent review of APM - 235, it was determined that the additional language added to APM - 235 as part of the 2018 issuance was not specific to the technical changes required for APM - 285 and is outdated.

From November 4, 2024, through December 4, 2024, Systemwide Academic Personnel (SWAP) distributed the draft policy for management consultation. Comments submitted to SWAP were supportive of the proposed changes.

### **Key Policy Revisions**

The revised policy reflects the following technical revisions:

- Removal of bullet “b” from APM - 235-25 to ensure consistent application of the acting title and to clarify when an appointee in an acting professor or acting professor of

January 17, 2025

Page 2

teaching title can be transferred to a regular professorial or professor of teaching appointment.

- Revisions to references to the Professor of Teaching series and titles included in the series.

I wish to thank all members of the University community who participated in the consultation of the revisions to this important APM policy. Your contributions are deeply appreciated.

Sincerely,



Katherine S. Newman  
UC System Provost and  
Executive Vice President for Academic Affairs

UC Berkeley Chancellor's Distinguished Professor  
of Sociology & Public Policy

Enclosure

cc: President Drake  
Executive Vice Chancellors/Provosts  
Executive Vice President and Chief Operating Officer Nava  
Executive Vice President Rubin  
Senior Vice President and Chief Compliance Officer Bustamante  
Vice President Brown  
Vice President and Chief of Staff Kao  
Interim Vice Provost Haynes  
Vice President Gullatt  
Vice President Lloyd  
Vice President Maldonado  
Academic Council Vice Chair Palazoglu  
Vice Provosts/Vice Chancellors for Academic Affairs/Personnel  
Deputy Provost Lee  
Deputy General Counsel Woodall  
Assistant Vice Provosts/Assistant Vice Chancellors for Academic Personnel  
Associate Vice President Matella  
Associate Vice President McRae  
Chief Policy Advisor McAuliffe  
Executive Director Anders  
Executive Director Lin  
Acting Chief of Staff Garber  
Deputy Chief HR Officer and Chief of Staff Henderson  
Chief of Staff Levintov  
LBL Chief Human Resources Officer Crosson  
Principal Counsel Mastro

January 17, 2025

Page 3

Director Chin  
Director Weston-Dawkes  
Associate Director Woolston  
Associate Director LaBriola  
Policy Analyst Durrin  
Policy Analyst Miller  
Policy Analyst Wilson