

## ACCOUNTING OFFICERS CONFERENCES

"'The time has come,' the Walrus said,  
'To talk of many things.'"

--Lewis Carroll

Accounting officers' conferences are held to encourage the exchange and dissemination of information among the campuses and Laboratories; any accounting matter of current interest or concern may be discussed. Ad hoc committee(s) are formed to study problems that can't be resolved at the conference.

Conferences are scheduled approximately once every six months. The date and location are generally announced at least one month in advance. The agenda, which is distributed for review prior to the conference, consists of items requested by the accounting officers, the Vice President--Financial Management, and other Office of the President departments, such as Internal Audit, Information Resources and Computing, and the Office of the Treasurer.

The host campus or Laboratory normally chairs the conference and distributes the minutes. Accounting officers are responsible for informing their staff and others, as appropriate, of actions taken at the conference.

Although the accounting officers and the Vice President--Financial Management are the primary participants in the conferences, other participants may be invited to attend as appropriate.

REFERENCE:

President Kerr's letter of June 9, 1964, informing chief campus officers that the Systemwide Chief Accountant was responsible for scheduling regular meetings with accounting officers.

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Historical note: Business and Finance Bulletin G-2, Accounting Officers' University-wide Meetings, was incorporated into the original Accounting Manual chapter, 5/1/70. Revised 10/1/76; 3/31/99; analyst--Michael O'Neill.

