

RISK LEADERSHIP COUNCIL

Camps Work Group

Work Group Leader: Pamela Lombardo, Director Business Services, UCSB
Email: pam.lombardo@buss.ucsb.edu
Tel: (805) 893-2570
Fax: (805) 893-8521

Assistant: Lee Mudrick, Risk Management & Insurance Administrator, UCSB
Email: lee.mudrick@buss.ucsb.edu
Tel: (805) 893-2860
Fax: (805) 893-8521

SCOPE

Recreation Department sports and recreation camps (yoga, SCUBA, basketball, baseball, kayaking, rock climbing, disabled, etc); non-UC sports and recreation camps (cheerleading, soccer, gymnastics, Michael Jordan Basketball, etc.); camps sponsored by academic departments (engineering, writing, math, etc.); department outreach programs; student sports clubs.

BACKGROUND

Many different kinds of camps use UC facilities. Some are UC sponsored and covered by UC insurance, others are commercial ventures covered by commercial insurance. Some programs involve hundreds of children, others only a couple. Some are run by academic departments, others by recreation departments, and even others by outside agencies over whom UC has no control. Some use the UC Waiver of Liability, others do not. Camps create a unique set of risks and exposures for every campus in the UC system.

OBJECTIVES

Identify the cost of risk associated with camps. Define risks and exposures, determine what factors govern types and degrees of risk, develop best practices to mitigate and reduce risks.

Possible issues: who's in charge, emergency phone numbers and contacts, property use and liability, facility user insurance, federal, state, and local law/ordinances, codes and regulations, waivers, use agreements, appropriate additional insured endorsements and indemnification, medical and security requirements, incident reports, records retention, participant information/registration, staff and volunteer screening, staff supervision, participant supervision, complaints, staff training, prevention of child abuse, fingerprinting/background checks, sexual harassment, special training or certification for staff, participant health screening and records, personal medications.

TASKS

- 1) Identify group members (EAOP, Rec., Child Care, Acad. Aff., Athletics, Risk Mgmt.)
- 2) Identify camps (all types and partners)
- 3) Identify current controls
- 4) Define risks; do risk assessment
- 5) Develop best practices guidelines