Getting started with UCOPAlert

To get started with UCOPAlert, you’ll first create a personal password.

1. Visit the UCOPAlert webpage at http://ucal.us/UCOPAlert. Click the “Register” button on the right.

2. On the login screen, click “Forgot your password?”

3. In the username box, enter your UCOP email address (firstname.lastname@ucop.edu) and click “OK”

4. You will receive an email from Intelligent Notification that will include a link to a website hosted by the technology provider MIR3 to reset your password. Click on the link. For security reasons, the link will expire in six hours, after which you will need to return to Step 1 to receive a new email with an active link.
5. The link will take you to a page where you will enter and confirm your new password. Your new password should be at least eight characters long, and must include at least one upper case and lower case letter, one number and one special character (examples: &#$). We recommend that you choose a different password from the one you use for your UCOP email.

6. Once you've selected your password, you will be returned to the UCOPAlert login screen. Enter your UCOP email address as your username and your new password. Click “Login” to enter the system and begin updating your profile.

For information on how to update your profile, visit the UCOPAlert webpage at http://ucal.us/UCOPAlert for instructions.