

MRPI PROPOSAL APPLICATION FAQs

Q- Is there a budget limit per application?

There are no specific guidelines on the budget so that applicants could be free to propose what they feel they will need to support their project. At this point, we can't tell how many projects will be funded or what size they will be. However, there are currently some MRUs with budgets of \$50,000-\$100,000, and some over \$1 million per year. Considering that there is \$12 million available among 6 grant categories, a project with a budget of \$1-2 million per year would need to be perceived to have a greater value to the university than a similar project with a smaller scope and budget.

Q- Should we include F & A /indirect costs in the MRPI budget?

No. Please do not include F&A/ indirect costs in the MRPI budget unless you are collaborating with a national lab. In that case, the F&A should be calculated using the lowest allowable rate and the lab portion of the budget should appear as a subcontract on the host campus budget.

Q-Can F & A costs be included for meetings, conferences and or workshops? No. See above.

Q- Do the standard F&A rules apply except in the case of meetings? No. See above.

Q- If there are multiple campuses participating the research project and they are receiving less than 30% of the total budget is it necessary to submit and itemized budget for those particular campuses?

No.

Q- Is salary support for faculty permissible, or does program funding generally cover the infrastructure for the program only?

According to the proposal application instructions, Direct costs might include course buy-out time, summer salary, or a stipend for the Director, or salary for grants administrators, equipment or lab technicians, or others whose time is required to directly support the activities of the MRPI. *Please see the proposal application instructions for more details.*

Q-I would like to submit a letter of support, but the only place that will allow it is in the appendix section which has a five page limit. How can we submit letters of support, including that from the VCR if it's over 5 pages?

The letter of support from your VCR will not be counted against the 5-page appendix limit.

Q- What's the format for submitting a biosketch for the Principal Investigator?

The applicant may use the biosketch template provided or submit an abridged CV. **(9. Biographical Sketch and Other Support.** You may choose to include a Biographical Sketch or Abridged CV for the Applicant PI (MRPI Director) only, or co-directors if any. Limit each biosketch/CV to 3 pages.) It is optional and there is not a specific format.

Q- Do you accept proposals that have two co-Directors and co- PI's two different campuses. Please let us know if such co-directorship is acceptable under the provisions of this RFP?

If your team feels that a co-directorship is the best structure for your proposed program, you may propose that to the review committee. Please note that you must designate *one* Applicant PI to submit the application and one campus to funnel the funding through.

Q- In addition to the PI and co-directors, can we submit abridged CVs or biosketches for several other collaborating investigators who are centrally involved in the project? No.

Please include a Biographical Sketch or Abridged CV for the Applicant PI (MRPI Director) only, or co-directors if any.

Regarding the designation of 'co-directors' for the MRPI proposals: Each MRPI is required to have one (and only one) Director/PI who is expected to be located at the host campus. In rare cases, an MRPI may want to propose co-directors to share the administrative responsibilities. This alternate administrative structure is expected to be uncommon, however, and must be clearly justified. It might be appropriate in cases, for example, where 30% or more of the funds will flow directly to a second (or third) campus, and in those cases, more detailed budgets are also required, as detailed the Application Instructions. Collaborating investigators at other campuses should ***not*** be considered co-directors except in such cases where there is clear justification.

Q- Is there a page limit on the existing list of MRU accomplishments?

No.

Q- Somewhere down the line, we will need to print out a signature page, sign it, scan it, and upload it. Who signs it?

Regarding the signature page, that is a page that gets generated from the information you (the applicant) enters into pC. If you hit that signature page button in pC, it will generate the page, but it will only be populated with the info you've submitted, so please try to do it as one of your last steps.

Q- We missed the deadline to submit a Letter of Intent, can we still submit a full proposal with out the LOI?

Unfortunately, it is not possible to submit a full proposal without having submitted an LOI.

Q-Does each campus/lab that might host a MRPI branch need to provide a VCR support letter, or is this just for the host campus?

The Letter of Support should come from the VCR at the host campus only.

Q-To whom (name, title, address?) should the letters from the letters of support from the VCR be addressed?

The letter may just be a statement and not addressed to anyone in particular, but if you'd like to address it, please address it to the MRPI Review Committee.

Q-Is there a template or preferred format for the letter of campus support from the Vice Chancellor for Research to be included as part of the UC Multi-campus Research Program proposal package?

There is no template or preferred format for the letter of support. (From the application instructions FYI: Upload a PDF of the letter from the campus VCR. The host campus must indicate its willingness to provide an administrative home through a supporting letter from the Vice Chancellor for Research as part of the proposal package. The letter should state a commitment of appropriate campus space and infrastructure. Projects, programs, initiatives, or institutes with other organizational models should indicate their means of logistical support and infrastructure and, where appropriate, document support from relevant campuses.)

Q- Can I change the PI name on an LOI after it has been submitted?

According to proposalCENTRAL, the most efficient way to change the name of the Applicant PI in this situation is to do the following:

1) On the current application, have the current Applicant PI add the actual PI in section #3)Enable Other Users to Access, and grant her/him administrator access to the LOI/proposal. Then s/he can access the application. Since the LOI has already been approved, you cannot change the applicant PI for the LOI, but you can change it for the proposal.

The PI should:

- 1) Log in to the application with his/her administrator access
 - 2) Go to the "Applicant" section, Section 4
 - 3) Select his/her name from the drop-down menu in the "Applicant" section
 - 4) Click "save"
- S/he will become the Applicant PI for the proposal.

Does there need to be an assurance number and approval date given for each member campus that has a PI using vertebrates or humans?

No assurance # is needed at the time of application. Compliance will be monitored at the campus level for awarded applications.