Spend Analytics Frequently Asked Questions (FAQs)

1. How often is the data refreshed in Spend Analytics?
   Data is refreshed monthly. Each campus is responsible for sending prior month data. This data should be visible in Spend Analytics by the 20th of the following month. Spend Analytics always displays 2 years + current fiscal year of spend data.

2. What type of data is in the Spend Analytics solution?
   The approved systemwide Procurement definition of spend is:

   Expenditures paid to an entity external to the University of California
   System that has been recognized in the General Ledger for a good or service procured by an authorized representative of the University.

   Spend Analytics contains line item detail information from Campus Financial Systems, including Purchase Order, Accounts Payable and eProcurement transaction info. Department hierarchy information is also included. US Bank information and employee reimbursements (at the summary level) will also be included. Note: The level of detail available in the data will vary based on each Campus Financial System’s data capabilities.

3. What type of data is excluded from the Spend Analytics solution?
   The definition of Spend does not include recharges (within the UC), payroll, and encumbrances. Also excluded are contract information (i.e. contract name, number, items/prices, dates), secondary source systems data (food, catering, MRO, storehouse, bookstore, and library), vendor provided spend data, and medical center/national labs data.

4. Is the data in solution filtered or limited by campus?
   No. Users have visibility to all available Spend Analytics data.

5. Where do I obtain assistance for the Spend Analytics solution?
   Please contact your Spend Analytics Campus Primary Representative (CPR) for help or questions with the Spend Analytics solution. You can also email sasupport@ucop.edu for further assistance.

6. What is the goal for the Spend Analytics solution?
   The primary goal for Spend Analytics Phase 1 is to deliver systemwide consistent, robust and actionable procurement data. The solution is designed to answer 4 fundamental procurement questions: 1. What are we buying? 2. Who are we buying from? 3. Who is buying these goods/services (e.g., which department)? 4. How are we buying these goods/services? Users can use Spend Analytics to identify sourcing opportunities, campus collaboration purchasing opportunities, and price reasonableness checks.