In this scenario, we will answer the question: **How can I determine what percentage of a supplier’s total spend is allocated to a specific commodity?**

**STEP 1**  Click the Analysis tab. Then click the **Classification and Supplier Grouping** tab.

Before any selections are made, the **Classification** section will display the **Spend and Percentage Total** of systemwide spend for each UC Category Group; the **Supplier Grouping** section will display the **Spend and Percentage Total** for each supplier.

**STEP 2**  To narrow the results, select a supplier (MCKESSON) and also select the desired Campus (UCLA) and Date range (Calendar Year 2013).

The results in the **Classification** section will be filtered to display the different UC Category Groups provided by the selected supplier, with the **Spend and Percentage Total** within each commodity.
In the next example, we will start our search by narrowing our query to a specific commodity, and then analyze our supplier landscape for this type of product.

**STEP 1** Select the plus-sign next to a Category Group (IT and Telecomm) to expand the sub-categories. Then select the plus-sign next to a Category (Domestic Appliances...) to query a specific commodity (Consumer Electronics). The **Classification** section will display the total spend for the commodity.

**Step 2** Click the commodity (Consumer electronics).

The **Supplier Grouping** section will display a list of Suppliers providing this commodity, the total **Spend** with each supplier, and each supplier’s **Percentage** of total spend for this commodity.