

FAQ - Starlight Award Program

1. Who can nominate / who can win?

All members of campus and systemwide procurement organizations are eligible to be nominated or to submit nominations.

2. Can I nominate myself for a Starlight award?

Assuming you meet the nomination criteria, yes.

3. How do I submit a nomination?

Complete the [online nomination form](#), save it and email it to the PLC member to whom the nominee reports (e.g. if a nominee is located at UCLA but reports to Oakland, the nomination should be sent to their Oakland supervisor). You must select ONE of the following four categories per submission: Innovation, Collaboration, Initiative Leadership, or Procurement Rookie of the Year. To nominate the same person in multiple categories, make multiple submissions.

4. What's the deadline for submitting a nomination?

Nominations are accepted throughout the year but to be considered in a specific fiscal year, must be received by the first Monday of May. For FY16/17 awards, nominations must be received by March 29, 2017. Nominations will be reviewed on a quarterly basis but final selections will be made annually at a PLC meeting in April.

5. Why are you asking us to submit nominations all year long and reviewing them on a quarterly basis when they will only be awarded on an annual basis?

The idea behind submitting nominations to PLC members on a quarterly (or more frequent) basis is to encourage year-round nominations. We don't want successes early in the year to be forgotten if nominations are only requested at the end of the fiscal year. In addition, quarterly discussion at PLC meetings will provide an opportunity for PLC members to stay abreast of the people and actions that are delivering results. All nominations received by the quarterly deadlines will be discussed at the in-person PLC meetings. Final decisions will be determined at the April meeting and awards will be announced in May/June.

6. Can we nominate a team or are these awards for individuals only?

The awards in the categories for Innovation, Collaboration, Initiative Leadership and Procurement Rookie of the Year are for individuals only. The PLC can select an individual or team as the winner of the PLC MVPP Award.

7. What do the winners receive?

Each of the individual Starlight Award recipients will receive a \$1000 prize, be recognized at local and systemwide events and be presented with a framed award certificate. The \$1000 prize will be paid through the regular payroll process for the winner's campus and is therefore subject to payroll taxes. If the MVPP is awarded to a team, the team will divide the \$1000 award.

8. How is this recognition different than the [Star Award](#) or [Innovation & Impact Award](#)?

The Starlight Award is limited to procurement professionals - all members of campus and systemwide procurement organizations, and is awarded to individuals for exemplary work on projects and initiatives which advance UC Procurement's mission. The Star and I&I awards are open to all UC employees and may be awarded to individuals or teams. See weblinks for detailed nomination criteria.