

**UNIVERSITY OF CALIFORNIA
OFFICE OF THE GENERAL COUNSEL
VOLUNTEER LAW CLERK
SUMMER 2018**

The Office of the General Counsel for The Regents of the University of California is seeking highly qualified, well-rounded first and second year law students to participate in our volunteer law clerk program during the summer of 2018.

We endeavor to expose our summer law clerks to the practice, as well as the substance, of law. In terms of research projects, preference is given to narrowly focused, relatively brief assignments, submitted by attorneys who are willing to work closely with the law clerks and to include them, when appropriate and possible, in meetings, hearings, negotiations, etc.

The law clerks will support the attorneys in responding to client inquiries, as well as in developing tools and resources to assist clients at the campuses and at the Office of the President. Assistance will be provided across a broad spectrum of subject matters within the following practice groups: (1) business, finance, and innovation, (2) educational affairs, campus services, governance and compliance, (3) health law and medical center services, (4) litigation and capital strategies, and (5) labor and employment. Assigning attorneys are expected to give constructive and comprehensive feedback to the law clerks on their work product.

If interested, please submit your coversheet, resume, transcript and writing sample in a single PDF file (e.g., Doe_John.PDF) to OGC-Resumes@spmail.ucop.edu.

To ensure full consideration, candidates should apply by **January 19, 2018**. The positions will remain open until filled.

The Office of the General Counsel is located at 1111 Franklin Street, 8th Floor, Oakland, California 94607. For more information on the Office of the General Counsel please visit <http://www.ucop.edu/general-counsel/about-the-office-of-general-counsel.html>.