

Project Name: { }

Project No.: { }

**NOTICE TO PROCEED – PHASE {PHASE NUMBER}**

University of California

Facility: \_\_\_\_\_

Office: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
(Design Builder's Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip)

Project Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Office: \_\_\_\_\_

This letter will serve as your notice to proceed for Phase {PHASE NUMBER}.

Work on this Phase shall commence on \_\_\_\_\_, 20\_\_\_\_\_, and be fully completed within the Contract Time

of \_\_\_\_\_ days thereafter.

**{INSERT THE FOLLOWING FOR PHASE 1 ONLY:}**

We look forward to working with you and feel certain that this will be a successful Project.

**{{IF UNIVERSITY EXERCISES ITS OPTION(S), INSERT THE FOLLOWING FOR PHASES 2 AND 3:}}**

We look forward to working with you on this Phase of the Project.

**{IN ADDITION, INSERT THE FOLLOWING FOR CONSTRUCTION NOTICE TO PROCEED FOR PHASE 3 ONLY:}**

Design Builder shall submit the following within 10 days after receipt of this Construction Notice to Proceed for Phase 3:

1. If Design Builder wishes to utilize securities in lieu of retention beginning with the first Application for Payment during Phase 3, a Selection of Retention Options accompanied by a

Project Name: { }

Project No.: { }

completed Escrow Agreement for Deposit of Securities in Lieu of Retention and Deposit of Retention in the form contained in the Exhibits (Refer to Article 9.5 of the General Conditions).

2. A Cost Breakdown as required by Article 9.1 of the General Conditions.

Very truly yours,

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(University's Representative)