

Notification of Unsuccessful Prequalification

Cover Sheet and Instructions

APPROVED DOCUMENT – This document is approved by the Office of the President and Office of the General Counsel for use by the Facility and is available on computer diskette.

PURPOSE OF DOCUMENT:	To notify Proposers that are unsuccessful at each stage of prequalification and will not be allowed to submit Proposal.		
CROSS-REFERENCE TO FACILITIES MANUAL:	None		
CONTENTS:	Notification of Unsuccessful Prequalification		
FOR USE WITH:	Design Build Agreement		
COMPLETED BY:	✓ Filling in	✓ Adding Text	No Data Required
ITS USE IS:	✓ Required	Optional	

Completion Instructions:

1. Notes, suggested text, instructions and other information is formatted using the following methods:
 - Hidden text within brackets. Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.
 - Coded instruction within brackets. {This is an example of the format.} The instructions and shading will disappear when the required information is typed.
 - Suggested text is shaded in gray without brackets (see Modifications and Additions below.)

Modifications and Additions:

1. Areas shaded in gray, without brackets, represent suggested text that may be modified by the Facility to meet the needs of the Project. This is an example of the format. Ensure that any modified or added text is consistent with the Contract Documents.
2. Areas not highlighted in gray, without brackets, shall not be altered without approval of the Office of the President.

Comments:

None

Project Name: { }

Project No.: { }

{date}

{vendor name & address}

The University of California has completed Level {insert level} Prequalification for the {project name} Project. We regret to inform you that your firm was not selected to proceed further.

The University's primary objective is to bring the best available construction management, experience and expertise together to work with the University to successfully meet the unique challenges presented by this project.

Although you were not successful at this time, we do hope you will consider future projects with the University of California.

Sincerely,

{Campus Contract Administrator}