

# Advertisement for Bids

## Cover Sheet and Instructions

APPROVED DOCUMENT – This document is approved by the Office of the President and Office of the General Counsel for use by the Facility and is available on electronic media.

<b>PURPOSE OF DOCUMENT:</b>	Advertises for bids; public notice		
<b>CROSS-REFERENCE TO FACILITIES MANUAL:</b>	FM4[II]		
<b>CONTENTS:</b>	Advertisement for Bids		
<b>FOR USE WITH:</b>	CM/Contractor agreement		
<b>COMPLETED BY:</b>	<input checked="" type="checkbox"/> Filling in	<input checked="" type="checkbox"/> Adding Text	<input type="checkbox"/> No Data Required
<b>ITS USE IS:</b>	<input checked="" type="checkbox"/> Required	<input type="checkbox"/> Optional	

**NOTE:** To use the electronic file of this document, you must go to the “Tools” pull down menu in Microsoft Word, select “Options,” select the “View” tab, and then put a check in the box “Hidden text.” Most instructions and alternate language is displayed in hidden text. Do not print the hidden text for the final document.

### Completion Instructions:

- Notes, suggested text, instructions and other information is formatted using the following methods:
  - Hidden text within brackets. {This is an example of the format.} Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.
  - Coded instruction within brackets. {This is an example of the format.} The instructions and shading will disappear when the required information is typed.
  - Suggested text is shaded in gray without brackets (see Modifications and Additions below.)

### Modifications and Additions:

- Alternate provisions for separate pre-bid conference and project site visits are included. Facility should select appropriate provisions.
- Areas shaded in gray, without brackets, represent suggested text that may be modified by the Facility to meet the needs of the Project. This is an example of the format. Ensure that any modified or added text is consistent with the Contract Documents.
- Areas not highlighted in gray, without brackets, shall not be altered without approval of the Office of the President.

**Comments:** None

## ADVERTISEMENT FOR BIDS (AFTER PREQUALIFICATION)

Subject to conditions prescribed by the University of California, {FACILITY}, sealed bids for a CM at Risk contract are invited for the following work: {PROJECT NAME}, Project Number: {NUMBER}. Description of Work: {USE THE SAME DESCRIPTION AS IN THE ADVERTISEMENT FOR CONTRACTOR PREQUALIFICATION.} Procedures: Bidding documents will be available at {TIME & DATE}, and will be issued only at: {OFFICE}, UNIVERSITY OF CALIFORNIA, {FACILITY}, {ADDRESS}, {CITY}, {STATE} {ZIP CODE}, {TELEPHONE NUMBER}, {FAX NUMBER}.

Checks for deposit will be required in the amount of \$ {AMOUNT} per set of Bidding Documents. Checks are to be made payable to "The Regents of the University of California." Only prequalified bidders will be allowed to submit a Bid on this project. The following bidders have been prequalified to bid on this project: {LIST CONTRACTORS}

Bids will be received only at: {DEPARTMENT} UNIVERSITY OF CALIFORNIA, {FACILITY}, {ADDRESS AND ROOM NUMBER}, {CITY}, {STATE} {ZIP CODE}. Bid Deadline: Sealed bids must be received on or before {TIME}, {DAY}, {DATE}.

{DAY} {DATE} {TIME} {TIME} {TIME} {DAY} {DATE} {TIME} {TIME} {BUILDING NAME, ROOM NUMBER (IF APPLICABLE), ADDRESS}

Bid Security in the amount of 10% of the Anticipated Contract Amount shall accompany each Bid. The surety issuing the Bid Bond shall be, on the Bid Deadline, an admitted surety insurer (as defined in California Code of Civil Procedure Section 995.120)."

The successful Bidder and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wage rates at the location of the work. The successful Bidder will be required to have the following California current and active contractor's license at the time of submission of the Bid: {LICENSE CLASSIFICATION}, {LICENSE CODE}

Estimated construction cost: \$ {AMOUNT}

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA  
University of California, {FACILITY}  
{DATE}