

Advertisement for CM/Contractor Prequalification

Cover Sheet and Instructions

APPROVED DOCUMENT – This document is approved by the Office of the President and Office of the General Counsel for use by the Facility and is available on electronic media.

PURPOSE OF DOCUMENT:	Provides prospective Bidders with general information concerning the Project and the procedure to be used in the prequalification process.				
CROSS-REFERENCE TO FACILITIES MANUAL:	None				
CONTENTS:	Advertisement for Prequalification				
FOR USE WITH:	CM/Contractor Agreement				
COMPLETED BY:	✓	Filling in	✓	Adding Text	No Data Required
ITS USE IS:	✓	Required		Optional	

NOTE: To use the electronic file of this document, you must go to the “Tools” pull down menu in Microsoft Word, select “Options,” select the “View” tab, and then put a check in the box “Hidden text.” Most instructions and alternate language is displayed in hidden text. Do not print the hidden text for the final document.

Completion Instructions:

1. Notes, suggested text, instructions and other information is formatted using the following methods:
 - Hidden text within brackets. Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.
 - Coded instruction within brackets. {This is an example of the format.} The instructions and shading will disappear when the required information is typed.
 - Suggested text is shaded in gray without brackets (see Modification and Additions below.)

Modifications and Additions:

1. Areas shaded in gray, without brackets, represent suggested text that may need to be modified by the Facility to meet the needs of the Project. This is an example of the format. Ensure that any modified or added text is consistent with the Contract Documents.

Comments:

None

Project Name: { }

Project No.: { }

ADVERTISEMENT FOR CM/CONTRACTOR PREQUALIFICATION

Subject to conditions prescribed by the University of California, {FACILITY NAME}, responses to the University's prequalification documents for a CM/Contractor contract are sought from bidders for the following project:

{PROJECT NAME}

Project Number: {PROJECT NUMBER}

UNIVERSITY OF CALIFORNIA, {FACILITY NAME}

PREQUALIFICATION OF PROSPECTIVE BIDDERS

The University has determined that bidders who submit proposals on this project must be prequalified. Prequalified bidders will be required to have the following California contractor's license:

{LICENSE CLASSIFICATION}, {LICENSE CODE}

GENERAL DESCRIPTION OF WORK

PREQUALIFICATION SCHEDULE

On {DATE}, a single set of Level 1 prequalification documents will be issued at:

{OFFICE}

UNIVERSITY OF CALIFORNIA, {FACILITY NAME}

{ADDRESS}

{CITY, STATE, ZIP CODE}

{TELEPHONE NUMBER}

On {DATE}, completed Level 1 prequalification documents will be received at:

{OFFICE}

Project Name: { }

Project No.: { }

UNIVERSITY OF CALIFORNIA, {FACILITY NAME}

{ADDRESS, ROOM NUMBER}

{CITY, STATE, ZIP CODE}

{TELEPHONE NUMBER}

No Level 1 prequalification documents will be accepted after {TIME}. However, the University reserves the right to request, receive, and evaluate supplemental information after the above time and date at its sole determination.

Level 2 interviews will be conducted after review of the Level 1 Prequalification Documents for those prospective bidders that pass Level 1.

BIDDING SCHEDULE

Following is the anticipated proposal schedule:

1. Bidding Documents available to the prequalified bidders - {DATE}
2. Bids received and opened - {DATE}

The exact dates, times, and location will be set forth in an Announcement To Prequalified Bidders.

The University reserves the right to reject any or all responses to Prequalification Questionnaires and any or all bids and to waive non-material irregularities in any response or proposal received.

Bid Security in the amount of 10% of the Anticipated Contract Value shall accompany each bid. The surety issuing the bid shall be, on the bid deadline, an admitted surety insurer (as defined in the California Code of Civil Procedure Section 995.120).

All insurance policies required to be obtained by Contractor shall be subject to approval by University for form and substance. The Certificate of Insurance shall be issued on the University's form.

All information submitted for prequalification evaluation will be considered official information acquired in confidence, and the University will maintain its confidentiality to the extent permitted by law.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

University of California, {FACILITY NAME}

{DATE}